



Joint Workshop Agenda Cape Elizabeth and Scarborough Town Councils

**Wednesday, March 16, 2022
5:30 p.m.
via Zoom**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86792163840>

Or One tap mobile:

US: +13017158592,,86792163840# or +13126266799,,86792163840#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923 or +1 253 215 8782
or +1 346 248 7799 or +1 408 638 0968 or +1 669 900 6833

Webinar ID: 867 9216 3840

International numbers available: <https://us06web.zoom.us/j/86792163840>

If you join the webinar by Windows or Mac, use the Raise Hand function in the webinar controls if you wish to speak when public comment opportunities are announced. Speakers may be asked to Unmute/Mute their microphones.

- Windows: Alt+Y keyboard shortcut to raise/lower hand
- Mac: Option+Y keyboard shortcut to raise/lower hand

If you join the webinar by phone, use the Raise Hand function by dialing *9 if you wish to speak when public comment opportunities are announced. Speakers may be asked to Unmute/Mute their microphones; *6 Toggle Unmute/Mute. Note: You cannot use a phone to lower your hand.

COVID-19 Update

The respective town councils through policies/orders have duly authorized this public proceeding by remote access.

Cape Elizabeth Town Council
Jeremy A. Gabrielson, Chairman
Nicole Boucher
Susan A. Gillis
Caitlin R. Jordan
Penelope A. Jordan
Gretchen R. Noonan
Timothy S. Reiniger

Scarborough Town Council
John R. Cloutier, Chairman
Jonathan E. Anderson
Jean-Marie Caterina
April V. Sither
Donald R. Hamill
Kenneth M. Johnson
Paul M. Johnson

Welcome and Introductions

Chairman Gabrielson and Chairman Cloutier

1. Sawyer Road/Street Culvert Evaluation

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.) Persons wishing to address the council shall indicate their desire using the Raise Hand function of the Zoom meeting. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

The Cape Elizabeth and Scarborough Town Councils will meet in workshop session to collaborate on future strategies for Sawyer Road (Cape Elizabeth) and Sawyer Street (Scarborough), which includes a 1,400' section of road crossing the Scarborough Marsh.

A memo dated January 27, 2022 from Maureen O'Meara, Cape Elizabeth Town Planner, Jay Reynolds, Cape Elizabeth Public Works Director and Jami Fitch, Scarborough Sustainability Coordinator provides background information relating to the Sawyer Road culvert.

Adjournment

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.