



# **Town Council Workshop**

**Monday, March 7, 2022 at 7:00 pm**

**Town Hall Council Chambers**

**Live on CETV**

## **Town Council**

Jeremy A. Gabrielson, Chairman

Nicole Boucher

Susan A. Gillis

Caitlin R. Jordan

Penelope A. Jordan

Gretchen R. Noonan

Timothy S. Reiniger

## **1. Continued Discussion of the Draft MOU Between the Town of Cape Elizabeth and the Cape Community Arena Group (CCAG)**

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

Previous discussions and updates were held on January 10, February 7 and February 14, 2022.

The vote on February 14 (5-2) authorized permission for CCAG to get into the Planning Board queue and meeting informally with the Planning Board to gather requirements for their process.

This workshop will provide an opportunity for continued discussion of the draft MOU between the Town and CCAG.

## **Attachments:**

- **CCAG MOU Draft 03 07 2022 Workshop** (CCAG\_MOU\_Draft\_03\_07\_2022\_Workshop.pdf)
- **CCAG MOU Draft 03 07 2022 Workshop Red Line Version** (CCAG\_MOU\_Draft\_03\_07\_2022\_Workshop\_Red\_Line\_Version.pdf)

## **2. Discussion of a Charge for the Proposed Ad Hoc Affordable Housing Committee**

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

No proposals for a Housing Diversity Study RFP due 1/7/2022 were submitted. At a workshop on February 7, the council directed staff to reissue the RFP, and tasked the Appointments Committee with drafting an ad-hoc committee charge for council review and action.

On February 14, 2022 the town council authorized the issuance of a revised Housing Diversity Study RFP with a due date of March 11.

This workshop is an opportunity for the town council to provide direction to the appointments committee as they draft a charge for an ad-hoc affordable housing committee for council action.

## **3. Enter Into Executive Session to Consult with the Town's Attorney**

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present. When recognized by the chairman, the speaker shall give his or her name and address or local affiliation, if the affiliation is pertinent.

Town Council Rules, Article III Section 2. Workshop Meetings ...the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest , to enter into executive session and to adjourn.

Draft Motion

ORDERED, the Cape Elizabeth Town Council pursuant to 1 M.R.S. Section 405 6E enters into executive session to consult with the town attorney concerning legal rights and duties, pending or contemplated litigation.

## **4. Adjournment**

### **Participation at Meetings and Conduct of Meetings**

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

#### Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.