

Cape Elizabeth School Board
Tuesday September 14, 2021
6:30 p.m. Regular Business Meeting
Town Hall Council Chambers

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Roll Call:

☐ Heather
Altenburg

☐ Kimberly
Carr

☐ Philip
Saucier

☐ Elizabeth
Scifres

☐ Cynthia
Voltz

☐ Jennifer
McVeigh

☐ Laura
deNino

☐ Ellie Gagne

☐ Katherine
Clay

AGENDA

Call to Order/Pledge of Allegiance

6:30 p.m.

- I. Adjustments to Agenda
- II. Approval of Minutes August 16, 2021 – Regular Business Meeting

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

- III. Comments from Public on Agenda Items (per SB BEDH)
- IV. Comments from Student Representatives
- V. Presentations:
 - Student Recognition:

- Softball Team
 - Boys Lacrosse
 - All State Band
- VI. COVID Update – Superintendent Record
 - COVID Relief Grants Update
- VII. Administrative Reports
 - A. Principals
 - B. Business Manager ***supporting documents included**
 - C. Assistant Superintendent
 - D. Director of Special Services
 - E. Superintendent
 - i. Enrollment Numbers ***supporting document included**
 - ii. Procedure DN-R -Procedure for Disposition of School Property
- VIII. New Business
 - A. Consideration to approve and notification of hires over the summer:
 1. Jordyn Jamieson, PCES, Third Grade Teacher, 1 year only
 2. Darren Choate, PCES, Math Interventionist
 3. Kelly Barr, PCES, First Grade Teacher
 4. Angela Hatch, PCES, RTI Literacy
 5. Hannah Hyde, CEMS, Technology Integrator, Two- year term
 6. Nicholas Rue, CEHS, Physical Science Teacher
 7. Rachael Sheskey, PCES, Ed Tech III (Permanent Sub)
 8. Nicole Patch, PCES, Kindergarten Teacher
 9. Jeff Lowe, CEMS, 7th Grade SS, 1 year only
 10. Peter Conte, CEMS, 1year Teacher
 11. Sophie Olmstead, CEMS, Ed Tech
 12. Paula Palma, CEMS, Ed Tech III
 13. Lance Belanger, CEMS, Physical Education
 14. Bianca Luque, CEHS, Spanish Teacher
 15. Hilary Roberts, CEHS, Ed Tech
 16. Brent Staples, CEHS, 1 year Teacher
 17. Tom Farmer, CEHS, Technology Integrator
 18. Sally Reynolds, CEHS, Spanish Teacher, 1 year only
 19. Janet Eckler, Special Services Evaluator
 20. Lauren York, Ed Tech Permanent Sub
 21. Nicholas Jones, Ed Tech
 22. Janet Perry, PCES Kindergarten Teacher
 23. John Lombardo, Operations Manager, Facilities & Transportation
 24. Caroline Conaty, School Nurse 1 year, District

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

B. Consideration to approve the Operations Manager Job Description

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

C. Consideration to approve the ELO Job Description

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

D. Consideration to approve the Building Oversight Committee

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

E. Second Reading:

- JLCB – Immunizations
- GCFB – Recruiting and Hiring of Administrative Staff
- BED – Remote Participation at Board Meetings

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

F. First Reading:

- Draft Policy GBP – Earned Paid Leave
- GBP-R – Earned Paid Leave Procedures

IX. School Board Agenda Requests

X. Committee Reports:

- F. PATHS – Cindy
- G. Policy – Elizabeth
- H. DEI – Heather
- I. Technology Committee – Cindy

XI. Announcement of Upcoming Meetings

- A. DEI Task Force – September 30, 3:30 pm
- B. Policy Committee – September 27, 3:30 pm Jordan Conference Room
- C. School Board Workshop – September 28, 6:30 pm CEHS Library
- D. Finance Sub Committee – September 28, 8:30 am

XII. Consideration to Adjourn

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

PUBLIC PARTICIPATION AT BOARD MEETINGS

BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

- A. Citizens, employees, students and others with a legitimate interest in the Board's business is welcome to participate as provided in this policy.
- B. Orderly conduct of a meeting does not permit spontaneous discussion from the audience. Speakers are to identify themselves by name before they begin speaking and to direct their comments and questions to the Board Chairperson. Board members wishing to address a speaker are asked to direct their comments through the Board Chairperson.
- C. In order to make the most efficient use of meeting time, groups or organizations are asked to designate spokespersons to present their comments. Speakers are also requested to avoid duplication or repetition of remarks made by others. The Board Chairperson has the prerogative to limit the time allotted for comments on a particular topic as well as the time each individual may speak.
- D. Gossip, defamatory comments, and abusive, vulgar, or threatening language are not permitted. The Board Chairperson has the prerogative to stop any presentation which violates this rule or which would violate the privacy interests of any individual
- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution as appropriate.

- F. Employees and employee groups may not discuss matters at Board meetings for which other, more appropriate forums are provided by law or contract.

Legal Reference: 1 M.R.S.A. Section 401 et seq.
20-A M.R.S.A. Section 1001

Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)
Revised: June 14, 2011
April 9, 2013