

Cape Elizabeth School Board
 Tuesday June 8, 2021
 6:30 p.m. Regular Business Meeting
[Via Zoom](#)
 Meeting PW: *HpPNWU7

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Roll Call:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Heather Altenburg | <input type="checkbox"/> Kimberly Carr | <input type="checkbox"/> Philip Saucier | <input type="checkbox"/> Elizabeth Scifres |
| <input type="checkbox"/> Cynthia Voltz | <input type="checkbox"/> Jennifer McVeigh | <input type="checkbox"/> Laura deNino | |
| <input type="checkbox"/> Joey Labrie | <input type="checkbox"/> Ellie Gagne | | |

AGENDA

Call to Order/Pledge of Allegiance

6:30 p.m.

- I. Adjustments to Agenda
- II. Approval of Minutes May 11, 2021 – Regular Business Meeting

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

- III. Comments from Public on Agenda Items (per SB BEDH)
- IV. Comments from Student Representatives
- V. Presentations:
 - Recognition of Nutrition Services
 - Recognition of Retirees
 - i. Jeff Shedd – CEHS Principal

- ii. Ginger Raspiller – CEHS Tech Integrator
- iii. Mary Poker-Page – CEHS Social Studies Teacher
- iv. Barbara McLean – PCES Administrative Assistant
- v. Joan Moriarity – CEHS Administrative Assistant
- vi. Linda Alfiero – PCES Grade 1 Teacher
- vii. Michele Gagne – CEMS Administrative Assistant
- viii. Mary Dulac – PCES Literary Interventionist
- ix. Donna Wolfrom – Superintendent of Schools
- x. Candace O’Brien – CEHS Math Teacher
- xi. Deb Butterworth – PCES Math Interventionist
- xii. Pam Salerno – CEMS Ed Tech III

VI. COVID Update – Superintendent Wolfrom

VII. Administrative Reports

- A. Principals
- B. Business Manager ***supporting documents included**
- C. Director of Teaching & Learning
- D. Director of Special Services
- E. Superintendent
 - i. Enrollment Numbers ***supporting document included**
 - ii. FY22 Budget Update

VIII. New Business

A. Consideration to approve the following coaching nominations for Fall 2021

Name	School	Position	New Position/Returning
Ben Raymond	CEHS	Soccer, Boys’ Varsity	Returning
David Croft	CEHS	Soccer, Boys’ JV	Returning
Graham Forsyth	CEHS	Soccer, Girls’ Varsity	Returning
Michael Young	CEHS	Soccer, Girls’ JV	Returning
Andrew Lupien	CEHS	Cross Country, Head Coach	Returning
Maura Bisogni	CEHS	Field Hockey, Varsity	Returning
Diane Nicholson	CEHS	Field Hockey, JV	Returning
Katy Heskett	CEHS	Golf Assistant Coach	Returning
Sean Green	CEHS	Football, Varsity Head Coach	Returning
Nick Cliché	CEHS	Football, Assistant	Returning
James McDuffie	CEHS	Football, Assistant	Returning
Wes Davie	CEHS	Football, Assistant	Returning
Sarah Boeckel	CEHS	Volleyball, Varsity Head Coach	Returning
Jean Lavallee	CEHS	Volleyball, JV	Returning

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

B. Consideration to approve the Superintendent's nominations of personnel to second-year probationary contracts.

Name	Location
Joe Forsyth	CEMS
Joe Wagner	CEHS

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

C. Consideration to approve Lance Belanger for the Middle School PE Teacher position

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

D. Consideration to change the title of Transportation Supervisor to Director of Transportation

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

E. Consideration to approve David Bagdasarian for the Director of Facilities position

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

F. Consideration to approve Michelle McClellan for the Assistant Superintendent position

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

G. Consideration to grant the Superintendent of Schools authority to hire school personnel, excluding administrative positions which will require Board approval, during the summer

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

H. Consideration to approve Fall Return to School Plan

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

I. Consideration to approve a 2-year Leave of Absence from September 2021- June 2023 for Jonathan Werner under the Educational Interchange Program for MLTI

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

J. Consideration to reschedule Laura Briggs' Sabbatical to September 2021 for first semester, and Unpaid Leave for second semester

Motion:		Second:		Vote:	
Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>			

K. Consideration to approve the new language in the Job Description of the Director of Educational Technology

Motion:		Second:		Vote:	
Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>			

L. Second Reading: Affirmative Action Plan

Motion:		Second:		Vote:	
Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>		
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>			

M. First Reading:

- JLCB – Immunization of Students and Communicable Diseases
- GCFB – Recruiting and Hiring of Administrative Staff
- GCFB-R - Procedure
- Chemical Hazard Plan

IX. School Board Agenda Requests

X. Committee Reports:

- A. PATHS – Cindy
- B. Policy – Elizabeth
- C. DEI – Heather
- D. Technology Committee – Cindy
- E. Finance Committee - Phil

XI. Consideration to Adjourn

Motion:		Second:		Vote:	
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Heather Altenburg: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Kimberly Carr: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Philip Saucier: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Elizabeth Scifres: Yay <input type="checkbox"/> Nay <input type="checkbox"/>
Cindy Voltz: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Jennifer McVeigh: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	Laura DeNino: Yay <input type="checkbox"/> Nay <input type="checkbox"/>	

PUBLIC PARTICIPATION AT BOARD MEETINGS

BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

- A. Citizens, employees, students and others with a legitimate interest in the Board's business is welcome to participate as provided in this policy.
- B. Orderly conduct of a meeting does not permit spontaneous discussion from the audience. Speakers are to identify themselves by name before they begin speaking and to direct their comments and questions to the Board Chairperson. Board members wishing to address a speaker are asked to direct their comments through the Board Chairperson.
- C. In order to make the most efficient use of meeting time, groups or organizations are asked to designate spokespersons to present their comments. Speakers are also requested to avoid duplication or repetition of remarks made by others. The Board Chairperson has the prerogative to limit the time allotted for comments on a particular topic as well as the time each individual may speak.
- D. Gossip, defamatory comments, and abusive, vulgar, or threatening language are not permitted. The Board Chairperson has the prerogative to stop any presentation which violates this rule or which would violate the privacy interests of any individual
- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution as appropriate.

F. Employees and employee groups may not discuss matters at Board meetings for which other, more appropriate forums are provided by law or contract.

Legal Reference: 1 M.R.S.A. Section 401 et seq.
20-A M.R.S.A. Section 1001

Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)
Revised: June 14, 2011
April 9, 2013