

Cape Elizabeth School Board
 Tuesday March 10, 2020
 6:30 p.m. Regular Business Meeting
 Town Council Chambers

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Heather Altenburg | <input type="checkbox"/> Kimberly Carr | <input type="checkbox"/> Philip Saucier | <input type="checkbox"/> Elizabeth Scifres |
| <input type="checkbox"/> M. Nasir Shir | <input type="checkbox"/> Hope Straw | <input type="checkbox"/> Laura deNino | |
| <input type="checkbox"/> Piper Strunk | <input type="checkbox"/> Ally Lynch | | |

AGENDA

**Call to Order/Pledge of Allegiance
 6:30 p.m.**

- I. Adjustments to Agenda
- II. Approval of Board Minutes: February 11, 2020

Motion:		Second:		Vote:	
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- III. Comments by Student Representatives
- IV. Comments from Public on Agenda Items (per SB BEDH)
- V. Presentations
 - A. EHSC Maine Alpine Team
 - B. Speech Team
 - C. Artists Recognition in MDOE Hall of Flags
 - D. Nurses present information on Coronavirus and Influenza preparedness
- VI. Administrative Reports
 - A. Principals' Updates
 - B. Director of Special Services
 - C. Director of Teaching and Learning
 - D. Business Manager
 - 1. GENERAL FUND EXPENDITURES ***supporting documents enclosed**
 - E. Superintendent
 - 1. SCHOOL ENROLLMENT NUMBERS ***supporting documents enclosed**

VII. New Business

A. Consider to approve the following 2019-2020 Co-Curricular Stipends:

Boys Lacrosse, 7 th grade	School Funded	Not a new hire	Not a new position	Christopher Drake
Boys Lacrosse, 8 th grade	School Funded	New hire	Not a new position	Griffin Thoreck
Girls Lacrosse, 8 th grade	School Funded	Not a new hire	Not a new position	Sarah Jordan
Baseball, 7 th grade	School Funded	Not a new hire	Not a new position	Andy Shorey
Softball, 8 th grade	School Funded	Not a new hire	Not a new position	Matt Whaley
Track, 8 th grade	School Funded	Not a new hire	Not a new position	Per Noreus
Track, 7 th grade	School Funded	Not a new hire	Not a new position	Joey Doane
JV Softball, CEHS	School Funded	New hire	Not a new position	Anna Lisa Ferrante
JV Girl's Lacrosse	School Funded	Not a new hire	Not a new position	Sarah Jordan

Motion:		Second:		Vote:	
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B. Consider to approve the CEHS Mock Trial Team field trip to Evansville, IN on May 5-10, 2020, for the National High School Mock Trial Competition ***supporting documents enclosed**

Motion:		Second:		Vote:	
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C. Consider to approve the CEHS Program of Studies ***supporting documents enclosed**

Motion:		Second:		Vote:	
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D. Consider to approve Policy Second Reading JLF ***supporting documents enclosed**

Motion:		Second:		Vote:	
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E. Review of JLF-R and JLF-E (no vote required).

F. Consider to approve Policy Second Reading JLFA ***supporting documents enclosed**

Motion:		Second:		Vote:	
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G. First Policy Reading ACAA (no vote required)

H. Notification of Retirements:

1. Christine Newell, CEHS Math Teacher
2. Patricia Fowler, Facilities and Transportation Systems Scheduler
3. Bernard Shannon, Facilities and Transportation Maintenance Worker
4. Lisa Leonard, CEMS French Teacher
5. Debra Casey, CEMS 7th Grade Teacher

VIII. School Board Agenda Requests

IX. Committee Reports:

- A. Policy Committee:
- B. Technology Committee
- C. PATHS
- D. Student Wellness
- E. Buildings and Grounds
- F. Legislative Liaison

X. Announcement of Upcoming Meetings

- March 11, 2020, 6:30 pm – School Board Budget Workshop CEMS Library
- March 16th, 7:00 pm- Town Council Budget Workshop, Council Chambers
- March 17, 2020, 6:30 pm- Building Committee, CEHS Library
- March 19, 2020, 8:30 am- PATHS, at PATHS
- March 19, 2020, 7:00 pm- Town Council Budget Workshop, Council Chambers
- March 24, 2020, 3 pm- Policy Committee-Jordan Conference Room
- March 24, 2020, 6:30 pm – School Board Budget Workshop – CEHS Library

XI. Consideration to Adjourn

Motion:		Second:		Vote:	
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PUBLIC PARTICIPATION AT BOARD MEETINGS

BEDH

Regular, special and emergency meetings of the Board are open to the public. The Board wishes to provide opportunities for citizens to express their interests, concerns and suggestions related to matters under consideration by the Board. The public is cordially invited to attend and participate in these meetings as set forth in this policy.

In order that the Board may fairly and adequately discharge its overall responsibilities, citizens or groups wishing to address the Board on a topic not otherwise on the agenda must submit a request in writing to the Superintendent at least one full week in advance of the scheduled meeting. The Superintendent and/or Board Chair may add the item to the agenda at their discretion.

As the elected representative body of the school unit, the Board conducts meetings to carry out the official business of the schools. These meetings are not public forums, but are meetings at which the Board does its business in public. An agenda is prepared and published in advance of each meeting in accordance with Board policy. Anyone desiring additional information about any item on the agenda should direct inquiries to the Superintendent's Office.

Generally, opportunities for the public to speak on agenda items will take place prior to the Board's vote on those items.

The Board Chairperson is responsible for ensuring the orderly conduct of Board meetings. The following ground rules shall guide public participation at Board meetings:

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- E. Complaints concerning individual students or employees will not be aired in public at Board meetings, but will be referred to the administration for resolution as appropriate.

F. Employees and employee groups may not discuss matters at Board meetings for which other, more appropriate forums are provided by law or contract.

Legal Reference: 1 M.R.S.A. Section 401 et seq.
20-A M.R.S.A. Section 1001

Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)
Revised: June 14, 2011
April 9, 2013

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 Tuesday February 11, 2020
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 Town Council Chambers

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AGENDA

Call to Order/Pledge of Allegiance
6:30 p.m.

1. Adjustments to Agenda
 - A. 7B- Change date in administrators' contract to "2020-2023"
 - B. Remove 7D field trip
2. Approval of Board Minutes: January 14, 2020

Motion:	Kimberly Carr	Second:	Elizabeth Scifres	Vote:	Unanimous
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3. Comments by Student Representatives

Upcoming Sexual Assault (SAAFE) day for juniors and seniors. There will be many break out sections. There's one about helping a friend, another is on self-defense, there are many more. For the sophomores, there is a job-shadow day, and the freshman will be doing community service. Juniors have begun their SAT prep.
4. Comments from Public on Agenda Items (per SB BEDH)
5. Presentations
 - A. Coach of the Year Award, Sarah Boeckel

Representative Carney, Senator Millett and Principal Shedd got up to speak about Ms. Boeckel receiving the Coach of the Year. Principal Shedd speaks of her skill and talent, and ability to mold the team through athleticism and sportsmanship. Rep. Carney and Sen. Millett then awarded her with a Legislative Sentiment.
 - B. Cape Elizabeth Language Department "State of the State"

Susan Dana came up to speak, she is a Spanish Teacher at the Middle School. She introduced her colleagues in the World Language department. She feels very fortunate to have the support of the community for the importance of World Language in the schools. ***Presentation is included in minutes.**
 - C. eSports Introduction

Jason Lund, who works at Central Office for the Technology Department came to speak about the new Extracurricular program of eSports. It is more than just kids playing video games in a basement or garage. It is one of the most viewed events (Worldwide) and sells out arenas of 21k+ attendees. Mr. Lund's presentation can be accessed [here](#).

Heather Altenburg asked how logistics worked, do students bring their own devices, do they go into a computer lab? What is the max of students you can handle right now. Mr. Lund spoke of two other Maine schools who are also starting their eSports programs, Waterville in particular, received a large anonymous grant for theirs, so they were able to purchase some core machines. It's best to look at it as these machines not only allow for eSports, but also for any STEM programs like 3D Modeling and Video editing, which needs heavier machines than the existing lab machines.

6. Administrative Reports

A. Principals' Updates

Jason Manjourides from Pond Cove shared updates about the fourth-grade leaders' program through Peaceful Pond Cove. Forty 4th grade students have put forth interest and applied for this leadership program. There are a lot of teachers helping to coordinate this grass roots effort. They are filling out interest surveys at this point to feel out where they would like to be, and they will be placed after the winter break. Some of the possible options are: Kindergarten Lunch buddies, Hallway Helpers, Peacemaker lessons where they would help teach lessons to the lower grades. Mr. Manjourides mentioned the visiting author, Chris Van Duetz, whose latest book is called "If I Built a School", which he will be reading. He was born in Portland, and continues to live in Maine.

Kimberly Carr wanted to know if Peaceful Pond Cove carries into Middle School, which Mr. Manjourides wasn't sure if it continued on.

Troy Eastman was out.

Jeff Shedd from the High School spoke of five students who were recognized for the New England Scholastics Writing Competition. He shared with parents the theme of the Maine Integrated Youth Health Survey, administered a year ago this February, the results came back about a month ago. Most results were positive compared to students across the states. Facts that merited mentions to start conversations were, students reported having used alcohol (some reported binge drinking) in the thirty days previous to the survey being administered (a 10% increase from previous surveys), marijuana use was proposed as a similar question, also up 10% from previous.

Heather Altenburg asked where the letter was sent. She wanted to clarify that some School Board members don't have kids in the HS, so she wanted to make sure they could read it. Mr. Shedd said the letter was vetted by social workers, counselors, and the Chief of Police and he would pass it along.

B. Director of Special Services

Del Peavey- News: For last weeks Early Release the CEMS and PC teams met to start discussing the needs of our rising 4th grade students. This will be the first in a series of times set aside for transition planning.

Currently, servicing 169 students in special education.

Pond Cove – 51

CEMS – 66

CEHS – 52

In Referral – 21 students

Out of District – 3

C. Director of Teaching and Learning

Cathy Stankard- Soft launch of the new website happened at the start of the new year. Formal launch will happen on February 27th, with the app, went over the introduction to the website. Ms. Stankard went through the features of the website. The new website defaults to the CESD site, but there are 4 sites, with Athletics currently being developed. She showed the translation feature as well. She discussed the ways to maneuver the site, where to find information, and public facing vs. staff information.

D. Business Manager

i. GENERAL FUND EXPENDITURES ***supporting documents enclosed**

Marcy Weeks- starts with the spending chart. The typical spending at this point would be at 58%, the general fund is at 56% which is on target, last year at this time was 55%. The difference is because the Facilities Maintenance account is 86% spent, as opposed to last year at this time, 75% was spent.

E. Superintendent

Dr. Wolfrom indicated that we received more subsidy monies from our ED279, a state subsidy report, which was \$36,321 more than FY20. \$44,415 or the total is from our relationship with the Greater Sebago Educational Alliance which she continues to meet with once a month. More good news comes from the Revolving Renovation Grant, we had 12 applications and we received approval for 6 of them. They were projects identified in the Needs Assessment Report. One is at Pond Cove, one at the Middle School and four at the High School. 30% of these funds are forgiven (\$117, 128.70), while 70% is paid back at a zero percent interest rate over 5 years. State requirements are new to RFQ for architect firms, so a committee for interviews will be formed, and we have to advertise twice before interviews commence. The third piece of good news is that the state has awarded the CESD a school bus. We applied for a grant, and received it, so we will purchase the bus next year, and the state will reimburse us the following year.

i. SCHOOL ENROLLMENT NUMBERS ***supporting documents Enclosed**

We are down 13 students from last year, but holding steady.

Dr. Wolfrom spoke a bit of the Greater Sebago Educational Alliance and how this benefits our district. It's 12 Districts coming together to discuss commonalities and how to better and improve areas in their districts, i.e. Professional Development, or better pricing in the Nutrition Services.

7. New Business

- A. Consider to approve the request for Sabbatical for Laura Briggs ***supporting documents enclosed**

Ms. Briggs spoke about her Sabbatical. Her focus would be to start a new class. It would be a Social Studies integrated with World Language on the topic of Immigration and their migration movements within the United States.

Motion:	Elizabeth Scifres	Second:	Nasir Shir	Vote:	Unanimous
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- B. Consider to approve the current proposed 2021-2024 2020-2023 Administrative contract.

Ms. Scifres thanked the negotiators and administrators for the positive and productive meetings. Del Peavey spoke on behalf of the Administrators and said they felt the same way.

Motion:	Kimberly Carr	Second:	Elizabeth Scifres	Vote:	Unanimous
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- C. Consideration and action to approve the following 2019-2020 Co-Curricular Stipends:

Swimming, CEMS,	School Funded	New hire	Not a new position	Lisa Leonard
Baseball, Varsity Head Coach, CEHS	School Funded	New hire	Not a new position	Glenn Reeves
Baseball, JV/Asst. Coach, CEHS	School Funded	Not a new hire	Not a new position	Donald Dutton
Softball, Varsity Head Coach, CEHS	School Funded	New hire	Not a new position	Kristen Duross
Softball, Varsity Asst, CEHS	School Funded	New hire	Not a new position	Dan Fisher
Boy's Lacrosse, Varsity Head Coach, CEHS	School Funded	Not a new hire	Not a new position	Ben Raymond
Boy's Lacrosse, JV Coach, CEHS	School Funded	New hire	Not a new position	David Croft
Girl's Lacrosse, Varsity Head Coach, CEHS	School Funded	Not a new hire	Not a new position	Alexandra Spark
Outdoor Track, Varsity Coach, CEHS	School Funded	Not a new hire	Not a new position	Doug Worthley

Outdoor Track, Asst. Varsity Coach, CEHS	School Funded	Not a new hire	Not a new position	Andrew Lupien
Outdoor Track, Asst. Varsity Coach, CEHS	School Funded	New hire	Not a new position	Brian McDonald
Tennis, Boy's Varsity Coach, CEHS	School Funded	Not a new hire	Not a new position	Andrew Strout
Tennis, Girl's Varsity Coach, CEHS	School Funded	Not a new hire	Not a new position	Sarah Boeckel
Tennis, Girl's & Boy's Asst. Coach, CEHS	School Funded	New hire	Not a new position	Niamh Colpitts
Baseball, Varsity Asst. Coach, CEHS	Booster Funded	New hire	Not a new position	John Casey
Lacrosse, Boy's Varsity Asst. Coach, CEHS	Booster Funded	Not a new hire	Not a new position	Charlie Carroll
Lacrosse, Girl's Varsity Coach, CEHS	Booster Funded	New hire	New position	Kurt Chapin

Motion:	Elizabeth Scifres	Second:	Kimberly Carr	Vote:	Unanimous
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D. Consider to approve the Special Olympic Team field trip to Sugarloaf Mountain on January 26-28, 2020 ~~*supporting documents enclosed~~

Motion:		Second:		Vote:	
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E. Consider to approve the CEHS Outing Club field trip to Maine Forest Yurts in Durham, Maine on March 6-7, 2020 ~~*supporting documents enclosed~~

Motion:	Hope Straw	Second:	Laura DeNino	Vote:	Unanimous
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F. Consider to approve the CEHS Outing Club field trip to Moxie Adventures White Water Rafting in West Forks, Maine on May 8-9, 2020 ~~*supporting documents enclosed~~

Motion:	Laura DeNino	Second:	Elizabeth Scifres	Vote:	Unanimous
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8. School Board Agenda Requests

A. What are the schools doing about Coronavirus

9. Committee Reports:

A. Policy Committee: First Readings ***supporting documents enclosed**

- i. JLF
- ii. JLFA
- iii. JLF-R
- iv. JLF-E

Ms. Straw went over how extensively they have been working on the policies. The meetings have been well attended with lengthy discussions. The above policies are ready for first readings. There's no vote at tonight's meeting. She continued to go over the mandated reporting requirements, and what that meant for staff dealing with confidentiality and that this is what will be discussed during the next meeting.

B. Technology Committee

C. PATHS

D. Student Wellness

E. Buildings and Grounds

Last meeting, we discussed the Future Search, and how this started the discussion that brought us to the Strategic Goals, of which there are five. These should be the center of our strategic thinking when coming up with a recommendation. We broke into small groups to think about this, and discuss. Then we reviewed some documents indicating the importance of priorities of renovations. Ms. Altenburg informed the public that the documents could be viewed on our website. Mr. Shir mentioned that the meeting was also videotaped and could be accessed online.

F. Legislative Liaison

10. Announcement of Upcoming Meetings

- February 25, 2020, 3 pm-Policy Committee-Jordan Conference Room
- February 25, 2020, 6:30 pm – School Board Budget Workshop – CEHS Library
- March 4, 2020, 6:30 pm – Building Committee- CEHS Library

11. Consideration to enter into Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to consider the administrative evaluation of the Superintendent of Schools.

Motion:	Kimberly Carr	Second:	Elizabeth Scifres	Vote:	Unanimous
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12. Action following Executive Session to certify the contract for the Superintendent of Schools Donna H. Wolfrom, for the 2020-2021 school year.

Motion:	Heather Altenburg	Second:	Laura DeNino	Vote:	Unanimous
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13. Consideration to Adjourn

Motion:	Laura DeNino	Second:	Phil Saucier	Vote:	Unanimous
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Cross Reference: BEDB – Agenda

ADOPTED: March 8, 2005 (Replaced original BEDH)
Revised: June 14, 2011
April 9, 2013

World Languages in Cape Elizabeth Schools

**Report to the Cape Elizabeth School Board
February 11, 2020**

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Grades 5-6	
Grades 7-8	
Grades 9-12	
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Section 6: <u>Outside Resources and Programs</u>	
Section 7: Cross-curricular Connections	
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Appendix B: % of seniors taking a language	

Section 1: Program Goals

Our classrooms are active places in which students are immersed in authentic speaking, listening, reading, and writing situations. Our goal is to give every child the tools they need to communicate in a second language at some degree of proficiency and to have all children experience the cultural practices, products and perspectives connected to the people who speak that language.

The skills and cultural understanding students gain while learning a language are directly transferable to other disciplines . In addition, research has shown that second language study offers many benefits to students in terms of improved communicative ability, cognitive development, cultural awareness, and job opportunities. World languages prepare learners to be competitive in their post-secondary plans - whether pursuing further education or a career, builds global awareness, and develops global citizenship.

Section 2: Strengths of the Program

1. A strong elementary program with a 32 year history that offers an opportunity for an extended sequence of language learning necessary to develop fluency.
2. A long history of vertical coordination and collaboration among all language teachers in the district.
3. A clear focus on communication 1-12 to support the development of fluency.
4. Proficiency based instruction and assessment that incorporate a variety of instructional methods in order to allow students with different learning styles the opportunity for language learning.
5. Integration of technology into the language classroom.
6. Diverse course offerings in the high school language program.
7. High percentage of students who graduate with three or more years of language.
(Data to support this statement will be available during the presentation. Appendix B)

Section 3: Recommendations and Rationale

1. Funding of a level 1 and a Foundations course for French at the High School.
2. Funding for assessing students for the Seal of Biliteracy.
3. More frequent instructional meeting times for the elementary grades.
4. Updated technology for the elementary school World Language teachers: updated (Apple TV compatible) computer for teacher, OS compatible document camera, dedicated iPads for World Language.
5. Adequate resource funding for the elementary program.

Section 4: Program Descriptions at Each Grade/Level

Grades 1-4

Students begin their language study in the district in first grade. In alternating years students begin language instruction in either French or Spanish. Students stay with the same language through sixth grade.

The Pond Cove schedule is structured for two World Language contact times over the course of six school days. During an average school year, classes meet approximately five times per month. Class lengths have varied from 30 minutes in grades 2-4 and 20 minutes in grade 1 to this year's rotation of one 45 minute and one 30 minute class. ACTFL (American Council of Teachers of Foreign Language) recommends three 60 minute classes every five days for minimal beginning second language proficiency at the elementary level.

In 2017 a dedicated instructional space was established for Pond Cove World Language, significantly enriching the authenticity of the language environment available to students of Spanish and French. Prior to 2017, World Language teachers followed an itinerant schedule, carrying materials and traveling to as many as 48 grade 1-4 classroom sessions throughout the six day Pond Cove rotation.

The district does not currently have a Kindergarten language program, although the original 1988 proposal did recommend a K-4 program as research clearly shows that the younger language learning begins, the greater the benefits. The compromise was to start in fourth grade and add the

lower grades over the years. Third grade language classes were added in 2000. Second grade was added in 2013, and first grade in 2014.

If a Kindergarten language level were to be added, it would be essential to work closely with grade level teachers to offer content-based language instruction that complements developmentally appropriate themes and learning goals, and which integrates storybooks, games, songs, and cultural activities that develop listening comprehension, speaking skills, and emerging literacy awareness.

Grades 3 & 4

In grades 3 and 4 students begin to develop skills in French or Spanish. The Pond Cove FLES (Foreign Language in the Elementary Schools) curriculum emphasizes listening comprehension, speaking skills, and emerging literacy awareness. Students are exposed to the written form of many words and gradually start to develop reading skills. The classes promote a positive attitude toward other cultures and learning a language.

Communication: greetings and leave-takings, simple questions and responses, likes and dislikes, commands, simple descriptions and expressions

Culture: songs, arts and crafts, children's stories, celebrations, and awareness of cultural landmarks

Vocabulary: colors, numbers, feelings, body parts, family, animals, weather, calendar, clothing, classroom objects, alphabet, country names where the language is spoken, fruits and vegetables, transportation

Connections: similarities and differences between English and French or Spanish, cognates, letter sounds, basic numeracy, awareness of Spanish or French in real-world print and media, use of French or Spanish with family, friends, and in public settings, mechanics of writing and conventions of spelling, awareness of countries or cultural landmarks associated with French or Spanish

Financing for staff would be the main expense for providing a K-4 World Language program. Since the curriculum uses teacher-made materials, additional funding would primarily be for an updated teacher laptop that is Apple TV compatible, as well as for an OS compatible document camera, and iPads dedicated for use in the World Language classroom.

Grades 5-6

The language program acknowledges the importance of language, culture, and geographical understanding. The goal is for students to develop usable language skills and to perceive themselves as successful language learners. The learning targets identify the goals of our units and

enable the students to be more actively involved in their learning. In addition, the program endeavors to enhance students' interests in the diversity of cultures of the global community.

Curriculum Grades 5 & 6

In grades 5 and 6 students continue to develop skills in French or Spanish. The curriculum emphasizes listening comprehension and speaking skills. Our focus is on comprehensible input (CI). Students begin to practice reading and writing skills while expanding their awareness of cultural connections.

The grades 5-6 curriculum includes the following:

- Developing skills in another language: listening comprehension, speaking, reading and writing.
- Integrating language with content areas.
- Developing awareness of culture and the importance of language in a global setting.
- Making connections to English such as identifying cognates, word order, and word origins.

Time: 5th & 6th graders have language every other day for 45 minutes.

Communication: greetings/courtesy expressions, simple questions on familiar topics, oral directions and commands, brief guided conversations related to a variety of everyday topics.

Culture: choral reading, songs, authentic children's stories, French/Spanish first names, simulated cultural events, comparison of cultural products and practices, appropriate forms of address and courtesy.

Vocabulary: sports, seasons, adjectives, emotions, foods, pets, numbers, community, directions, house, professions, time, subject pronouns and verbs. The students also read from our large collection of comprehensible input (CI) books.

Connections: similarities and differences between English and French/Spanish, identification of the target language in print and media encountered in everyday life, use of reading and writing strategies, use of French/Spanish with family and friends, and basic math facts in the target language.

Grades 7 & 8

In grades 7 and 8 students continue to develop skills in French or Spanish. In seventh grade students have the option to switch languages if they wish. The curriculum expands to incorporate more reading and writing skills, in addition to strengthening listening comprehension and conversational skills. The learning targets identify the goals of our units and enable students to be more actively involved in their learning. Students learn writing conventions, and they read and

write short narratives. Our focus is on comprehensible input (CI). Students continue to develop an awareness of cultural connections.

Time: 7th and 8th graders have 45 minutes of French or Spanish daily.

Communication: greet, answer questions on familiar topics, respond to directions and commands, discuss a variety of everyday topics, use the language in meaningful ways to express simple opinions and ideas, and use technology to present information and communicate in French or Spanish.

Culture: songs, authentic children's stories, festivals and holidays, seek information on Spanish or French websites, compare cultural products and practices, geography, and authentic foods.

Vocabulary: food, restaurant, animals, family, geography, shopping, travel, pastimes, sports, clothing, body parts, likes and dislikes, technology-related words, schedule, time, school, and community. The students also read from our large collection of Comprehensible Input (CI) books.

Connections: research and discuss similarities and differences between English and French or Spanish, comprehend or identify language in print and media, use of reading and writing strategies.

Grades 9-12

In January of the 8th grade year, language students take a proficiency assessment. The score on this summative assessment in connection with grade and teacher recommendation determine high school placement. Entering ninth graders can begin their high school language studies in levels 1, Foundations, level 2 or level 3. Students can reach up to level 6 depending on the level in which they enter.

Level 1, Foundations, and level 2 are considered introductory courses, level 3 is an intermediate course; and levels 4, 5, and 6 are advanced courses with level 4 being honors and 5, 6 offered at both the honors and AP levels. Both French and Spanish offer levels 1-5 yearly and level 6 every other year. For college admissions the goal is for students to have as many consecutive years in the same language as possible. (See Appendix B: Sequence of courses)

The goal of the high school language department is that all students taking a language at Cape Elizabeth High School will be proficient in speaking, listening, reading and writing their respective languages, as well as being able to view cultural diversity with insight and understanding.

Time:

At the high school, foreign language classes meet for 50 minutes 3 to 4 times per week depending on the schedule rotation.

Section 5: Integration with Technology**TECHNOLOGY**

Technology is consistently integrated in world language classes.

I. Students use technology in the following ways:

- Websites for access to authentic culture, holidays, music, restaurant menus
- Audio recording applications, such as Garageband, Word, Voice memos, Flipgrid
- Smartboard
- Movie-making apps, such as iMovie, Clips, Photobooth
- Podcasting
- On-line sites, such as Quia, Conjuguemos, Sr. Wooly, Alice Ayel
- Web resources for research and graphics.
- Listening activities with sites such as YouTube, Spotify, & other online media apps
- Online resources to practice reading
- PowerPoint/Google slide presentations

II. Because at the high school we are 1:1 with iPads, they have replaced the use of textbooks. The iPads are used everyday in our language classes.

Section 6: Outside Classroom Resources and Programs Utilized in the Content Area

Various programs in which CEMS world language students have participated to expand their language skills and to develop global awareness.

World Wise Schools - World Wise Schools promotes the Peace Corps' "*third goal of teaching Americans about the world by providing educational resources to promote global competence*". It's a free program in which teachers can sign up to be partnered with a Peace Corps volunteer. CEMS has had partnerships with volunteers in Paraguay, Nicaragua, Ecuador, Honduras, Peru, and Panama. Activities are varied, depending on the volunteer and the site needs. We've had letter and video exchanges, art exchanges, story writing, and service projects.

Global Collaboration Week

Global Collaboration Week is an initiative that started in 2014. It's a free program that virtually connects students and schools all around the world and it takes place in September. CEMS was a host school in 2014-2018, and has been a participant every year, 2014-2019.

Global Collaboration Week. "How-to", by S. Dana, 2018

In September 2018 we hosted **Back to School Traditions Around the World** and invited other students from around the world to post their traditions. We checked it every day during Global Collaboration Week and we had responses from students in Virginia, Colombia, Russia, Egypt, Mexico, Tennessee and more.

United Nations Global Goals Initiative

CEMS students have studied the United Nations Global Goals and some have collaborated with other schools, focusing on a specific goal. For example, Global Goal #12, Responsible Use and Production, was our project goal in 2017-2018. [Funded by a CEEF grant]

Journey North Symbolic Butterfly Project, a 5th grade global project, Spanish classes

"The Symbolic Migration unites children across North America through the migration of symbolic ambassador butterflies. In the fall 20,000 students across the globe will create symbolic monarch butterflies and send them to Mexico. Children who live beside the monarchs' winter sanctuaries in Mexico will protect the paper butterflies and return them in the spring." Source: Journey North

Pulsera Project, new this year, Dec. 2019

The Pulsera Project is a nonprofit that connects Central American artists with students in more than 3,000 U.S. schools through the sale of colorful hand-woven bracelets, or "pulseras". It's a community service project that was very received by the CEMS students in December. Through the pulsera sales, 7th graders raised more than \$2,000 to donate to the project.

Bookmarks, Thomas Memorial Library

CEMS students make Spanish and French bookmarks for Thomas Memorial Library patrons as a community outreach activity. Most recently, students made bookmarks to commemorate the 100th Birthday Celebration of TML

Pen pal exchanges

We have had numerous pen pal exchanges with numerous schools in Spain and Uruguay. Students send snail mail letters, virtual letters, video letters and collaborate on Flipgrid projects, Skype calls and more.

Outside speakers

When possible we bring in outside speakers to talk about their experiences using language for work, study or travel. Also, we invite native speakers to share their native countries and cultures. CEHS alumni are a great resource and they have an immediate connection to MS students because they're from Cape. Recent visitors have been a CE grad who studied in Spain, another grad who is studying bats in Panama through the Smithsonian and a grad pursuing a PhD in Spanish.

Valentine's project with Pond Cove, outreach and collaboration between schools

Every year the CEMS students make Spanish and French valentines to give to Pond Cove students, from a secret admirer. We collaborate with the Pond Cove world language teachers to be sure all students receive a card. This is a simple outreach project which the MS students enjoy because they remember having received a card when they were at PC.

Section 7: Cross-curricular Connections

In our classes we not only teach our language content, but we also teach students essay writing, public speaking, and reading comprehension as well as cross-disciplinary vocabulary in the areas of health, science, history, art, careers, current events, etc.

Section 8: Assessment Tools

8th Grade Placement Exam

The 8th Grade Placement Exam was developed about 30 years ago by the Modern Language staff in the High School and the Elementary/Middle School. It has been revised twice, most recently in the past year. Students are placed into a 9th grade course based on their results on this test of speaking, reading, and writing, and on basic knowledge of grammar. Although a student may appeal his/her placement, the score on the assessment has been a highly reliable predictor of student success in a four-year sequence of courses at the High School.

High School

The Modern Language Department at the High School has a variety of common assessments in both Spanish and French. These were originally developed in the course of our work with the Maine Learning Results. The different components assess a variety of skills, and grammar and vocabulary knowledge. We continuously refine the tests in light of the changing nature of the curriculum development process. Although teachers review the results informally to assess student achievement and the effectiveness of instruction, the process has yet to be formalized. With all common assessments, the department is using common speaking (conversation and presentation) and writing (email, essay and personal narrative) scoring rubrics. The American Council of Teachers of Foreign Languages (ACTFL) has established descriptors of student achievement. We have used these descriptors to establish benchmarks for our curriculum.

Since 2011 we have been administering the Oral Proficiency Interview (OPI) for all seniors levels 4-6. This year the Modern Language Department gave the ACTFL Assessment of Performance towards Proficiency in Language (AAPPL), a nationally administered exam, which assesses reading, listening, writing and speaking. Students that obtain a score that meets the state of Maine's standard, in all four skills, are eligible to apply for the Seal of Biliteracy. This seal will be affixed to their diploma and noted on their transcript. Maine is one of thirty six states that offers the seal which is recognized by academic institutions as well as the business community.

The AP French Language and Spanish Language exams are available for levels 5 (AP) & 6 (AP). Few students take the exam as they are taking so many other AP exams and often private colleges require a score of 5 to grant only 3 credits or to waive the language requirement but give no credit. Frequently, colleges and universities ask students to take their own placement exam and do not give any credit or language waiver.

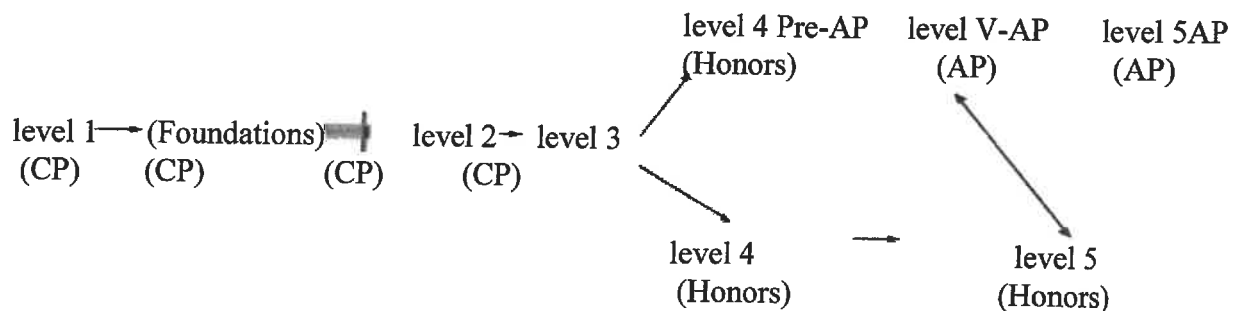
Section 9: Assessment Results

The ACTFL Assessment of Performance towards Proficiency in Language (AAPPL) was administered in December 2019 to 89 high school students in Spanish, French and Russian. We had 61 students qualify for the Seal of Biliteracy at this time with another 23 students who will retake one section in March to meet the State's standard and then qualify for the Seal.

Appendices

APPENDIX A

Flow chart of Spanish language offerings at the high school



An 89 or higher semester average is needed to move on to IV Pre AP, V AP and VI AP. Students with a semester average of 80-88 need to follow the appeals process which includes a proficiency test and teacher recommendation. Students with a semester average of 79 or below can not continue on to the AP level.

Flow chart of French language offerings

Level 2 to Level 3 to level 4 (Honors) to level 5 (Honors or AP) to Level 6 (Honors or AP)

An 89 or higher semester average is needed to move on to V AP and VI AP. Students with a semester average of 80-88 need to follow the appeals process which includes a proficiency test and teacher recommendation. Students with a semester average of 79 or below can not continue on to the AP level.

APPENDIX B

YEAR	% of Seniors taking a language
1994-1995 - The last year of graduating students who started Modern Language in Middle School (8th grade) ¹	20%
1995-1996 - First year graduating students who started Modern Language in the Elementary School	39%
2008-2009 - The last time the Modern Language teachers reported to the School Board (approximately 30 years since Modern Language had been introduced to the Elementary School)	67.7%
2019-2020 - Of these Seniors, 95% are in levels 4-6	70.5%

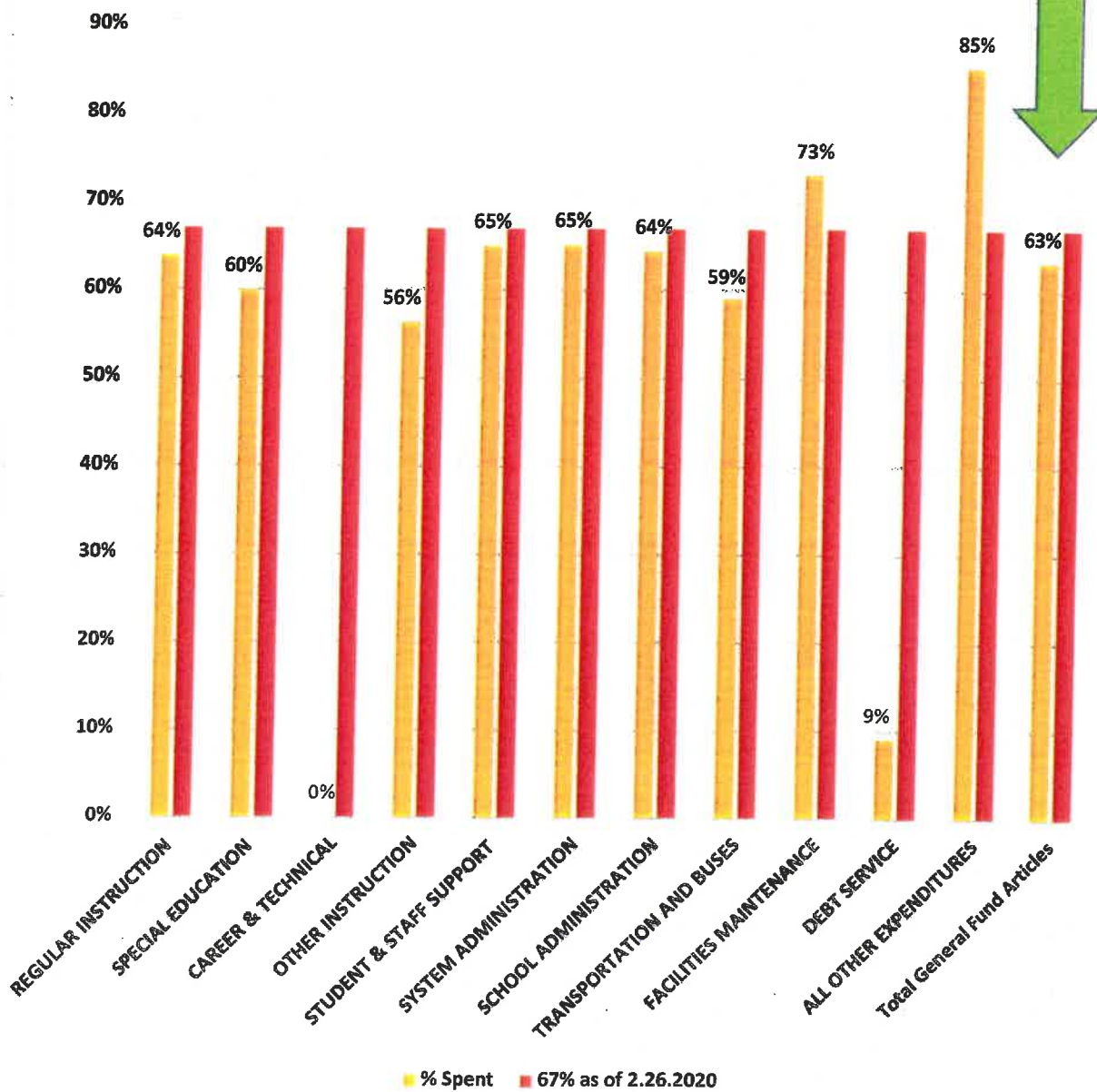
¹ From the late 70's until the inception of the Elementary School Program (1988), French and Spanish were offered as an elective beginning in 8th grade.

Cape Elizabeth Schools
General Fund Expenditures
Fiscal Year 2019-2020

As of February 26, 2020

February represents 67% of the year Spent

School Budget is at 63%



BUDGET BY CATEGORY		BUDGET FY 19-20		Actuals as of	% Spent
				2.26.2020	
1	REGULAR INSTRUCTION Includes: Elementary Instruction, Pond Cove, CEMS, Secondary Instruction, CEHS, English as a Second Language, and	\$	12,889,723	\$ 8,227,174.33	63.83%
2	SPECIAL EDUCATION Includes: SPED Classroom Teachers, Occupational Therapists, Physical Therapists, Social Workers, Speech &	\$	3,565,396	\$ 2,135,657.89	59.90%
3	CAREER & TECHNICAL	\$	-	\$ -	0.00%
4	OTHER INSTRUCTION Includes: Athletics, Co-Curricular, and Summer School	\$	936,401	\$ 527,485.58	56.33%
5	STUDENT & STAFF SUPPORT Includes: Guidance, Library & Media, Technology, Improvement of Instruction, Health, Professional Development,	\$	2,886,990	\$ 1,876,874.89	65.01%
6	SYSTEM ADMINISTRATION Includes: Superintendent, Business Office, and School Board	\$	766,349	\$ 499,195.66	65.14%
7	SCHOOL ADMINISTRATION Includes: All Principals	\$	1,221,925	\$ 787,458.31	64.44%
8	TRANSPORTATION AND BUSES	\$	862,730	\$ 509,757.79	59.09%
9	FACILITIES MAINTENANCE Includes: Custodial K-8, Custodial 9-12, and Facilities Management K-12	\$	3,220,325	\$ 2,355,528.37	73.15%
10	DEBT SERVICE	\$	470,200	\$ 42,600.00	9.06%
11	ALL OTHER EXPENDITURES Includes: School Nutrition	\$	70,381	\$ 60,089.63	85.38%
Total General Fund Articles		\$	26,890,420	\$ 17,021,822	63.30%

FY 18-19 as of 2.28.19 the General Fund Articles were 64% spent.

<u>Rev</u> Acct#	<u>Dept #</u>	<u>Description</u>	<u>7/1/2019</u>		<u>Carryover or</u> Federal Grants	<u>19/20</u> Revenue	<u>19/20 Exp +</u> Enc	<u>Projected</u> <u>6/30/2020</u>	
			<u>Beginning</u> Balance	<u>Balance</u>				<u>Balance</u>	<u>Balance</u>
R2050	9650	HS Greenhouse Fund	\$ 1,286.00			304.00	-	\$ 1,590.00	
R2050	9965	Easement Funds for the Greenhouse proi	\$ 2,274.00					\$ 2,274.00	
R2090	9840	Athletic Equip Replacement	\$ 22,000.00			-	12,200.00	\$ 9,800.00	
R0350	9850	Hannaford Field	\$ 1,351.00			52.50		\$ 1,403.50	
R2060	9871	Bus Purchase				96,442.00		\$ -	
R2009	9909	Title I A - FY 20 Award	\$ -		\$ 28,721.00	28,721.00	28,721.00	\$ -	
R2020	9918	Title II A - FY 19 Award	\$ -		\$ 16,879.56	16,879.56	16,879.56	\$ -	
R2020	9919	Title II A - FY 20 Award	\$ -		\$ 45,297.00	28,877.89	44,064.69	\$ -	
R2006	9946	Local Entitlement - FY 20 Award	\$ -		\$ 375,210.27	125,810.19	177,705.44	\$ -	
R2006	9950	Local Entitlement - FY 19 Award	\$ (290.00)		\$ 99,055.00	71,954.16	96,154.75	\$ -	
R3262	9954	MTI Grant	\$ 5,460.00			13,200.00	3,115.50	\$ 15,544.50	
R2023- R2026	9955	Computer Maintenance	\$ 11,348.00			10,362.56	7,648.13	\$ 14,062.43	
R2005	9956	Transition Grant	\$ 3,935.00				3,935.14	\$ (0.14)	
R2041	9963	H1N1 Grant	\$ 4,887.00					\$ 4,887.00	
R2047	9710	MSPA Maker Space (part of CEEF)	\$ 3,000.00				1,904.76	\$ 1,095.24	
R2061	9971	CEEF	\$ (3,868.00)			61,935.25	69,302.31	\$ (11,235.06)	
R2063	9972	TEdX Program	\$ -					\$ -	
R2066	9974	Spec Ed Workshop	\$ 3,704.00					\$ 3,704.00	
R2031	9976	Cape Olympians	\$ 895.00			747.00	175.00	\$ 1,467.00	
R2077- R2081	9980	School Gate Rec-Athletic / Footlighters-Drama-HS	\$ 36,083.00			20,153.05	8,811.87	\$ 47,424.18	
R2064	9986	Wellness Grant	\$ 778.00			500.00		\$ 1,278.00	
	9990	Flow Through Account	\$ -				7,076.65	\$ -	
R2084	9996	Kate Libby Fund	\$ 134.00				133.83	\$ 0.17	
Fund 80						\$ 475,939.16	\$ 574,270.63	\$ 93,294.82	
	9870	School Bond Issue for 2015 Roof	\$ 6,840.33				6,840.33	\$ -	
R2029	9961	PC Playground	\$ 69,799.32			41,977.02	111,739.83	\$ 36.51	

Dept #	Title	Description	Balance as of 2.26.2020
9650	HS Greenhouse Fund	Account setup FY 17-18 to collect money to build a greenhouse at the High School. Bill Brewington was the driving force behind this program. Bill said there still needs to be major fundraising that happens before they can move forward at this time. But they still intend to build a greenhouse.	\$ 1,590.29
9965	Easement Funds	Funds raised for the Greenhouse project	\$ 2,274.00
9840	Athletic Equipment Replacement	This account is to set money aside from year to year to purchase expensive athletic equipment.	\$ 9,800.00
9850	Hannaford Field Expenses	Money received from rental of the sports fields that is used to help cover maintenance for those fields.	\$ 1,403.62
9909	ESEA Title IA FY 19-20	Title IA - Improving Basic Programs Operated by Local Educational Agencies is a federal program that provides financial assistance to school districts and schools with high percentages of children from low-income families. The Every Student Succeeds Act of 2015 is the current iteration of the Elementary and Secondary Education Act (ESEA).	\$ -
9918	These are invoiced		
9919	ESEA Title IIA FY 19-20	Title IIA - Teacher Quality is a federal program that provides financial assistance to support professional learning that improves both the content knowledge of teachers in core academic areas, and the classroom practices of all teachers, as well as learning that supports principals in becoming outstanding educational leaders. The Every Student Succeeds Act of 2015 is the current iteration of the Elementary and Secondary Education Act (ESEA).	(15,186.80)
	These are invoiced		
9946	Local Entitlement FY 19-20	The Individuals with Disabilities Education Act (IDEA) Part B Local Entitlement (LE) is a federal grant program that provides funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. For record keeping purposes the grant is separate between three and four year olds (Preschool) and five to twenty year olds.	\$ (51,895.25)
9950	Local Entitlement FY 18-19		\$ (24,200.59)
9954	MITI Grant	Maine Learning Technology Initiative (MLTI) Grant is to purchase Apple computers and accessories for high school staff.	\$ 15,544.50
9955	Student Computer Repair	Annual Computer Fees collected from students to cover the cost of broken or lost devices	\$ 14,062.43

Dept #	Title	Description	Balance as of 2.26.2020
9961	PC Playground	Money town, school, and donations for the renovation of the Pond Cove Playground	\$ 36.51
9963	H1N1 Grant	Money was received from the federal government in Spring 2010 to help purchase flu vaccines for the anticipated H1N1 outbreak.	\$ 4,887.00
9710	MSPA Maker Space Grant	Part of CEEF	\$ 1,095.24
9971	CEEF	Cape Elizabeth Education Foundation (CEEF): these monies are invoiced	\$ (11,235.06)
9972	TEDx HS Program	This account is used to keep track of the funds outside of the General Budget that are raised and used for the TEDx Program that takes place at the high school every other year and is overseen by Betsey Nilsen	\$ -
9974	SPED Regional Workshop	This is money that was leftover from Special Education (SPED) Regional Workshops that were done in Cape Elizabeth during the 12-13, 13-14, and 14-15 School Years.	\$ 3,704.00
9976	Cape Olympians	Account used to cover some of the additional expenses for the Cape Olympians Special Olympics Team.	\$ 1,467.00
9980	Gate Receipts-Athletic / Footlighters-Drama HS	These accounts are used to keep track of all of the funds that are received at the gate for the sports listed and for Dama Events	\$ 47,424.18
9986	Wellness Grant	This is money donated every year by the Maine Education Association Benefits Trust (MEABT) to go towards wellness efforts in the school department. It was \$500 on 10.3.19	\$ 1,278.00
9990	Flow Through Account	Account setup to keep track of all of the items that are paid by the school department and then reimbursed by the schools from their student activity accounts.	\$ 7,076.65

CAPE ELIZABETH SCHOOL DEPT
 Appropriation Control Report
 Previous Years Expended Totals
 Revenues Added to Adjusted

b at Description	Appropriations-----				-----Expended-----		Unencumbered Balance	-----\$ Expended-----		% Enc
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid		Last Year	Yr Before	
partment 8700 REGULAR INSTRUCTION-PC										
10 SALARY-TEACHER	2825636.00	0.00	2825636.00	0.00	0.00	1787937.80	1037698.20	2697511.77	2659656.92	63
20 SALARY-ED TECH	197835.00	0.00	197835.00	0.00	0.00	87128.97	110706.03	136065.13	139435.69	44
10 SALARY-TUTORS	0.00	684.10	684.10	0.00	0.00	684.10	0.00	0.00	223.25	100
30 SALARY-SUBSTITUTES	90000.00	-684.10	89315.90	0.00	0.00	37504.68	51811.22	104553.21	108810.16	41
10 STIPEND-TEAM LEADERS	36612.00	0.00	36612.00	0.00	0.00	23382.73	13229.27	35402.05	33371.76	63
20 BENEFITS-STIPENDS	531.00	0.00	531.00	0.00	0.00	286.49	234.51	446.65	466.45	55
10 BENEFITS-TEACHERS	703911.00	0.00	703911.00	0.00	0.00	436218.95	267692.05	671946.00	617600.63	61
20 BENEFITS-ED TECHS	87561.00	0.00	87561.00	0.00	0.00	39627.92	47933.08	59718.14	74404.29	45
30 BENEFITS-SUBS	2201.00	100.00	2301.00	0.00	0.00	2207.19	93.81	4137.59	3882.73	95
20 RETIREMENT-STIPENDS	1523.00	0.00	1523.00	0.00	0.00	974.60	548.40	1405.71	1461.01	63
10 RETIREMENT-TEACHERS	117186.00	0.00	117186.00	0.00	0.00	74953.06	42232.94	106354.68	105284.47	63
20 RETIREMENT-ED TECHS	8675.00	0.00	8675.00	0.00	0.00	2819.99	5855.01	5392.41	4837.29	32
30 RETIREMENT-SUBS	1814.00	-100.00	1714.00	0.00	0.00	260.77	1453.23	2139.77	2616.54	15
20 PROFESSIONAL SERVICES	0.00	1050.00	1050.00	425.00	0.00	65.00	560.00	744.00	22838.78	46
20 REPAIRS & MAINTENANCE	300.00	0.00	300.00	0.00	0.00	0.00	300.00	116.00	0.00	0
50 ONLINE SUBSCRIPTIONS	3955.00	1720.70	5675.70	0.00	0.00	5675.70	0.00	4361.65	761.90	100
20 SUPPLIES	57685.00	-7635.70	50049.30	5506.56	2.22	42626.65	1913.87	49282.70	64487.90	96
20 BOOKS/PERIODICALS	34461.00	2500.00	36961.00	822.26	0.00	35589.60	549.14	32331.06	14541.81	98
20 TECH SUPPLIES & SOFTWARE	400.00	-270.00	130.00	0.00	0.00	0.00	130.00	458.98	0.00	0
20 AUDIOVISUAL SUPPLIES	0.00	3500.00	3500.00	0.00	0.00	3121.99	378.01	0.00	0.00	89
21 EQUIPMENT	10000.00	-1050.00	8950.00	0.00	0.00	6215.00	2735.00	4802.01	7196.08	69
20 DUES/FEES	0.00	185.00	185.00	0.00	0.00	133.00	52.00	30.00	131.00	71
partment 8700 Totals										
	4180286.00	0.00	4180286.00	6753.82	2.22	2587424.19	1586105.77	3917179.51	3861508.66	62
partment 8705 GUIDANCE-PC										
10 SALARY-TEACHER	76787.00	0.00	76787.00	0.00	0.00	48703.21	28083.79	68348.68	73620.04	63
10 BENEFITS-GUIDANCE	23088.00	0.00	23088.00	0.00	0.00	13919.65	9168.35	20815.49	19722.66	60
10 RETIREMENT-GUIDANCE	3194.00	0.00	3194.00	0.00	0.00	2025.96	1168.04	2713.55	2922.78	63
20 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	250.00	0.00	529.00	0.00	100
20 TRAVEL	100.00	0.00	100.00	0.00	0.00	0.00	100.00	957.85	0.00	0

CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report
Previous Years Expended Totals
Revenues Added to Adjusted

b ct Description	Appropriations			Expended			\$ Expended			%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Last Year	Yr Before	
30 SUPPLIES	200.00	0.00	200.00	0.00	0.00	194.79	5.21	24.96	90.33	97
30 BOOKS/PERIODICALS	200.00	0.00	200.00	0.00	0.00	0.00	200.00	30.78	241.02	0
30 DUES/FEEES	130.00	0.00	130.00	0.00	0.00	129.00	1.00	0.00	0.00	99
partment 8705 Totals	103949.00	0.00	103949.00	0.00	0.00	65222.61	38726.39	93420.31	96596.83	62
partment 8715 LIBRARY & MEDIA-PC										
10 SALARY-LIBRARIAN	87818.00	0.00	87818.00	0.00	0.00	57052.00	30766.00	85114.14	82794.30	64
20 SALARY-ED TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15753.57	0
10 BENEFITS-LIBRARIAN	9370.00	0.00	9370.00	0.00	0.00	5867.68	3502.32	8795.48	8181.24	62
20 BENEFITS-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5140.57	0
10 RETIREMENT-LIBRARIAN	3653.00	0.00	3653.00	0.00	0.00	2366.54	1286.46	3376.05	3286.83	64
20 RETIREMENT-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	376.36	0
30 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	0.00	250.00	300.00	0.00	0
30 EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
40 eBOOKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.96	0
50 ONLINE SUBSCRIPTIONS	1145.00	0.00	1145.00	0.00	0.00	0.00	1145.00	1299.00	0.00	0
30 TRAVEL	100.00	0.00	100.00	0.00	0.00	0.00	100.00	240.00	0.00	0
30 SUPPLIES	1500.00	-28.33	1471.67	0.00	0.00	1218.92	252.75	938.96	793.84	82
30 BOOKS/PERIODICALS	9400.00	28.33	9428.33	271.66	0.00	9156.67	0.00	9148.31	9477.23	100
30 TECH SUPPLIES & SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
30 AUDIO/VISUAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
31 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
30 DUES/FEEES	120.00	0.00	120.00	0.00	0.00	0.00	120.00	0.00	0.00	0
partment 8715 Totals	113356.00	0.00	113356.00	271.66	0.00	75661.81	37422.53	109211.94	125876.90	66
partment 8720 OFFICE OF THE PRINCIPAL-PC										
40 SALARIES-ADMIN	206390.00	0.00	206390.00	0.00	0.00	134947.19	71442.81	199844.06	327033.47	65
30 SALARIES-SECRETARIES	83335.00	0.00	83335.00	0.00	0.00	46674.61	36660.39	70252.42	69912.29	56
40 BENEFITS-ADMIN	44031.00	0.00	44031.00	0.00	0.00	27373.03	16657.97	40150.60	42735.86	62
30 BENEFITS-SECRETARY	30731.00	0.00	30731.00	0.00	0.00	19662.04	11068.96	23718.89	12802.91	63
40 RETIREMENT-ADMINISTR.	8586.00	0.00	8586.00	0.00	0.00	5613.83	2972.17	7933.78	8221.64	65
30 RETIREMENT-SECRETARY	11833.00	0.00	11833.00	0.00	0.00	9765.65	2067.35	13229.70	16693.27	82

CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report
Previous Years Expended Totals
Revenues Added to Adjusted

b ct Description	Appropriations			Expended			L nencumbered Balance	\$ Expended		Yr Before Enc	% Enc
	Initial	Adjusted	Corrected	A/P	Paid	Last Year		Yr Before			
10 SALARY-TEACHER	14429.00	0.00	14429.00	0.00	7214.35	7214.65	0.00	0.00	0.00	49	
10 BENEFITS-TEACHERS	1825.00	0.00	1825.00	0.00	102.83	1722.17	0.00	0.00	0.00	5	
10 RETIREMENT	600.00	0.00	600.00	0.00	300.11	299.89	0.00	0.00	0.00	50	
partment 8734 Totals	16854.00	0.00	16854.00	0.00	7617.29	9236.71	0.00	0.00	0.00	45	
partment 8735 SPEECH-REGULAR INSTRUCTION											
10 SALARY-TEACHER	3465.00	0.00	3465.00	0.00	1732.51	1732.49	0.00	0.00	0.00	50	
10 BENEFITS-TEACHERS	753.00	0.00	753.00	0.00	21.64	731.36	0.00	0.00	0.00	2	
10 RETIREMENT	144.00	0.00	144.00	0.00	72.08	71.92	0.00	0.00	0.00	50	
partment 8735 Totals	4362.00	0.00	4362.00	0.00	1826.23	2535.77	0.00	0.00	0.00	41	
partment 8740 CO-CURRICULAR PC											
00 STIPENDS-CO-CURRICULAR	999.00	0.00	999.00	0.00	649.27	349.73	868.48	391.54	64		
01 STIPENDS-CAPE OLYMPIANS	1280.00	0.00	1280.00	0.00	0.00	1280.00	509.69	1145.92	0		
00 BENEFITS-STIPENDS	33.00	0.00	33.00	0.00	8.94	24.06	11.90	14.99	27		
00 RETIREMENT-CO-CURR	95.00	0.00	95.00	0.00	29.39	65.61	37.65	85.49	30		
partment 8740 Totals	2407.00	0.00	2407.00	0.00	687.60	1719.40	1427.72	1637.94	28		
partment 8750 SPED K-4 RESOURCE ROOM											
10 SALARY-TEACHER	304191.00	0.00	304191.00	0.00	197441.36	106749.62	296365.78	272787.25	64		
20 SALARY-ED TECH	236011.00	0.00	236011.00	0.00	114628.74	121382.26	255268.97	275561.83	48		
10 SALARY-TUTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
30 SALARY-SUBSTITUTES	20000.00	0.00	20000.00	0.00	4005.00	15995.00	25227.40	14162.50	20		
10 BENEFITS-TEACHERS	55073.00	0.00	55073.00	0.00	34432.67	20640.33	58228.00	64886.80	62		
20 BENEFITS-ED TECHS	131057.00	0.00	131057.00	0.00	83088.83	47968.17	121191.57	11624.86	63		
30 BENEFITS-SUBS	1309.00	0.00	1309.00	0.00	209.11	1099.89	1559.35	568.04	15		
10 RETIREMENT-TEACHERS	12654.00	0.00	12654.00	0.00	8209.56	4444.44	11753.30	10804.78	64		
20 RETIREMENT-ED TECHS	9816.00	0.00	9816.00	0.00	4768.56	5047.44	9894.68	10862.81	48		
30 RETIREMENT-TUTOR/SUB	617.00	0.00	617.00	0.00	75.18	541.82	489.82	323.58	12		

CAPE ELIZABETH SCHOOL DEPT
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Description	Appropriations				Expended			\$ Expended		%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Last Year	Yr Before	
Department 8750 Totals										
0 SALARY-TEACHER	770728.00	0.00	770728.00	0.00	0.00	446859.03	323868.97	779974.87	761572.45	57
0 BENEFITS-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
0 RETIREMENT-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 8751 Totals										
0 SALARY-TEACHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
0 BENEFITS-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
0 RETIREMENT-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 8800 REGULAR INSTRUCTION-MS										
0 SALARY-TEACHER	3035641.00	0.00	3035641.00	0.00	0.00	1950235.01	1085405.99	2878174.85	2731508.26	64
0 SALARY-TUTORS	5235.00	2162.19	7447.19	0.00	0.00	7447.19	0.00	9132.50	14538.10	100
0 STIPEND-TEAMLEADERS	50000.00	10822.75	60822.75	0.00	0.00	59856.90	965.85	52481.75	41953.82	98
0 BENEFITS-STIPENDS	31954.00	-4500.00	27454.00	0.00	0.00	24201.22	3252.78	34700.46	33247.98	88
0 BENEFITS-TEACHERS	557.00	0.00	557.00	0.00	0.00	315.12	241.88	482.96	527.52	56
0 BENEFITS-SUBS	707053.00	0.00	707053.00	0.00	0.00	502264.68	204788.32	663819.20	608409.47	71
0 RETIREMENT-STIPENDS	2572.00	0.00	2572.00	0.00	0.00	1867.86	904.14	2265.33	2157.39	64
0 RETIREMENT-TEACHERS	1672.00	0.00	1672.00	0.00	0.00	1098.27	573.73	1376.02	1583.20	65
0 RETIREMENT-TUTOR/SUB	125995.00	0.00	125995.00	0.00	0.00	81145.77	44849.23	114187.57	110317.71	64
0 PROFESSIONAL SERVICES	1991.00	0.00	1991.00	0.00	0.00	1177.37	813.63	778.99	322.43	59
0 REPAIRS & MAINTENANCE	3200.00	3800.00	7000.00	1900.00	0.00	2070.36	3029.64	4929.76	2865.56	56
0 EBOOKS	5560.00	0.00	5560.00	995.14	0.00	3977.76	587.10	3715.75	3760.45	89
0 ONLINE SUBSCRIPTIONS	7109.00	-1007.00	6102.00	0.00	0.00	3520.80	2581.20	4856.64	1982.52	57
0 SUPPLIES	9536.00	7782.82	17378.82	203.94	0.00	17174.88	0.00	6520.33	435.00	100
0 BOOKS/PERIODICALS	58044.00	-2418.82	55625.18	2969.16	0.00	47717.55	4938.47	42777.32	54464.47	91
0 TECH SUPPLIES & SOFTWARE	27067.00	-4452.00	22615.00	241.50	0.00	15823.78	6549.72	30825.75	22503.42	71
1 EQUIPMENT	5000.00	-875.00	4125.00	0.00	0.00	540.00	3585.00	3109.50	0.00	13
0 DUES/FEES	14066.00	-2830.00	11236.00	0.00	0.00	7769.32	3466.68	4036.79	8063.39	69
0 FIELD TRIP TRANSP-CHEWONKI	2900.00	0.00	2900.00	0.00	0.00	1990.00	910.00	675.00	3459.95	68
0 FIELD TRIP TRANSP-CHEWONKI	2000.00	0.00	2000.00	0.00	0.00	117.99	1882.01	1529.50	1999.83	5
Department 8800 Totals										
	4097262.00	8484.94	4105746.94	6309.74	0.00	2730111.83	1369325.37	3860375.97	3644100.47	66

CAPE ELIZABETH SCHOOL DEPT

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Description	Appropriations			Expended			Unencumbered Balance	\$ Expended		%
	Initial	Adjusted	Corrected	A/P	Paid	Last Year		Yr Before	Enc	
Department 8805 GUIDANCE-MS										
0 SALARY-TEACHER	214703.00	0.00	214703.00	0.00	130305.31	84397.69	192667.98	140203.23	60	
10 SALARIES-SECRETARIES	43691.00	0.00	43691.00	0.00	25918.41	17772.59	43178.65	41194.02	59	
0 BENEFITS-TEACHERS	42301.00	0.00	42301.00	0.00	26204.77	16096.23	36228.85	27568.46	61	
0 BENEFITS-SECRETARY	11331.00	0.00	11331.00	0.00	6874.14	4456.86	9971.28	10044.83	60	
0 RETIREMENT-GUIDANCE	8931.00	0.00	8931.00	0.00	5428.05	3502.95	7641.22	5587.01	60	
10 RETIREMENT-SECRETARY	2185.00	0.00	2185.00	0.00	1390.00	795.00	2062.68	1877.91	63	
10 STAFF DEVELOPMENT	450.00	0.00	450.00	0.00	135.00	315.00	586.00	170.00	30	
10 TRAVEL	180.00	0.00	180.00	0.00	0.00	180.00	0.00	0.00	0	
10 SUPPLIES	880.00	0.00	880.00	0.00	0.00	880.00	146.61	286.14	0	
10 BOOKS/PERIODICALS	500.00	0.00	500.00	0.00	0.00	500.00	393.46	0.00	0	
10 TECH SUPPLIES & SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10 DUES/FEEES	538.00	0.00	538.00	0.00	169.00	369.00	129.00	129.00	31	
Department 8805 Totals										
	325690.00	0.00	325690.00	0.00	196424.68	129265.32	293005.73	227060.60	60	
Department 8815 LIBRARY & MEDIA-MS										
0 SALARY-LIBRARIAN	69887.00	0.00	69887.00	0.00	45087.54	24799.46	65355.00	61655.10	64	
10 SALARY-ED TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 BENEFITS-LIBRARIAN	22275.00	0.00	22275.00	0.00	13915.85	8359.15	20840.77	19543.84	62	
0 BENEFITS-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 RETIREMENT-LIBRARIAN	2907.00	0.00	2907.00	0.00	1875.65	1031.35	2594.57	2459.48	64	
10 RETIREMENT-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	250.00	0.00	299.00	0	
10 PROFESSIONAL SERVICES	2000.00	-270.00	1730.00	0.00	0.00	1730.00	0.00	0.00	0	
10 REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10 eBOOKS	1050.00	0.00	1050.00	0.00	0.00	1050.00	0.00	138.99	0	
10 ONLINE SUBSCRIPTIONS	4000.00	270.00	4270.00	0.00	4269.50	0.50	3468.56	0.00	99	
10 TRAVEL	100.00	0.00	100.00	0.00	0.00	100.00	0.00	114.45	0	
10 SUPPLIES	1565.00	0.00	1565.00	0.00	1565.68	9.32	481.00	4723.90	99	
10 BOOKS/PERIODICALS	14000.00	0.00	14000.00	0.00	6356.76	473.17	14896.64	13447.48	96	
10 AUDIO VISUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
1 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	477.95	1547.91	0	
10 DUES/FEEES	650.00	0.00	650.00	0.00	165.00	485.00	440.00	1681.75	25	

CAPE ELIZABETH SCHOOL DEPT

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 Previous Years Expended Totals
 Revenues Added to Adjusted

ct Description	Appropriations			Expended			\$ Expended			
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
partment 8815 Totals	118684.00	0.00	118684.00	7170.07	0.00	73225.98	38287.95	108554.49	105611.90	67
partment 8820 OFFICE OF THE PRINCIPAL-MS										
30 SALARIES-ADMIN	208104.00	0.00	208104.00	0.00	0.00	136068.00	72036.00	201469.06	340046.02	65
30 SALARIES-SECRETARIES	43691.00	0.00	43691.00	0.00	0.00	26359.97	17331.03	39485.07	39534.15	60
40 BENEFITS-ADMIN	47861.00	0.00	47861.00	0.00	0.00	29760.73	18100.27	42567.49	41300.64	62
30 BENEFITS-SECRETARY	24641.00	0.00	24641.00	0.00	0.00	15045.78	9595.22	22029.72	21274.90	61
40 RETIREMENT-ADMINISTR.	8657.00	0.00	8657.00	0.00	0.00	5660.41	2996.59	7998.38	8161.13	65
30 RETIREMENT-SECRETARY	2185.00	0.00	2185.00	0.00	0.00	1420.00	765.00	2112.32	2537.84	64
30 STAFF DEVELOPMENT	1400.00	0.00	1400.00	0.00	0.00	875.00	525.00	1102.25	0.00	62
30 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
30 COPIER/PRINTER MAINTENANCE	5378.00	0.00	5378.00	0.00	0.00	4018.69	1359.31	5489.34	1606.27	74
45 COPIER/PRINTER LEASE	8318.00	0.00	8318.00	0.00	0.00	8317.79	0.21	8317.79	9365.79	99
10 POSTAGE	2368.00	0.00	2368.00	0.00	0.00	1878.50	1489.87	857.16	887.32	37
30 PRINTING	2189.00	0.00	2189.00	0.00	0.00	878.13	310.50	2120.13	2123.00	85
30 TRAVEL	560.00	0.00	560.00	0.00	0.00	214.66	345.34	446.35	196.80	38
30 BOOKS/PERIODICALS	1054.00	0.00	1054.00	0.00	0.00	452.96	601.04	382.52	198.00	42
30 TECH SUPPLIES & SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-13.00	0.00	0
30 DUES/FEES	7532.00	0.00	7532.00	0.00	0.00	6547.90	984.10	4663.31	4064.94	86
30 DUES/FEES	1500.00	0.00	1500.00	0.00	0.00	908.00	592.00	821.12	1425.00	60
partment 8820 Totals	365438.00	0.00	365438.00	0.00	0.00	238406.52	127031.48	339849.01	472721.80	65
partment 8830 HEALTH SERVICES-MS										
10 SALARY-NURSE	70021.00	0.00	70021.00	0.00	0.00	45431.16	24589.84	67393.14	62641.64	64
30 SALARIES-SECRETARY	0.00	0.00	0.00	0.00	0.00	271.92	-271.92	5739.18	0.00	0
10 BENEFITS-NURSE	22270.00	0.00	22270.00	0.00	0.00	13906.42	8363.58	20837.82	19481.87	62
30 BENEFITS-SECRETARY	0.00	0.00	0.00	0.00	0.00	865.05	-865.05	1661.72	0.00	0
10 RETIREMENT-NURSE	2913.00	0.00	2913.00	0.00	0.00	1889.95	1023.05	2652.01	2470.84	64
30 RETIREMENT-SECRETARY	0.00	0.00	0.00	0.00	0.00	208.00	-208.00	308.68	0.00	0
30 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00	0.00	0
30 SCHOOL PHYSICIANS	333.00	0.33	333.33	333.33	0.00	0.00	0.00	0.00	166.67	100
30 REPAIRS & MAINTENANCE	150.00	-0.33	149.67	0.00	0.00	65.00	84.67	0.00	65.00	43

CAPE ELIZABETH SCHOOL DEPT

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Account Description	Appropriations			Expended		Unencumbered		\$ Expended		%
	Initial	Adjusted	Corrected	A/P	Paid	Balance	Last Year	Yr Before	Enc	
20 TRAVEL	100.00	0.00	100.00	0.00	0.00	100.00	0.00	0.00	0	
20 SUPPLIES	1650.00	0.00	1650.00	0.00	1120.83	529.17	1468.26	420.69	67	
21 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
20 DUES/FEES	200.00	0.00	200.00	0.00	0.00	200.00	0.00	0.00	0	
partment 8830 Totals	97887.00	0.00	97887.00	0.00	63758.33	33795.34	100060.81	85246.71	65	
partment 8834 PSYCH SERVICES-MS										
10 SALARY-TEACHER	14429.00	0.00	14429.00	0.00	7214.35	7214.65	0.00	0.00	49	
10 BENEFITS-TEACHERS	1825.00	0.00	1825.00	0.00	102.83	1722.17	0.00	0.00	5	
10 RETIREMENT	600.00	0.00	600.00	0.00	300.11	299.89	0.00	0.00	50	
partment 8834 Totals	16854.00	0.00	16854.00	0.00	7617.29	9236.71	0.00	0.00	45	
partment 8840 CO-CURRICULAR MS										
20 SALARIES-CO-CURR	25703.00	0.00	25703.00	0.00	14495.80	11207.20	23080.93	25676.97	56	
21 STIPENDS-CAPE OLYMPIANS	1280.00	0.00	1280.00	0.00	0.00	1280.00	509.69	1145.92	0	
20 BENEFITS	842.00	0.00	842.00	0.00	501.49	340.51	882.23	837.39	59	
20 RETIREMENT-STIPENDS	783.00	0.00	783.00	0.00	443.02	339.98	559.33	778.30	56	
40 CHARTER TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	475.00	575.00	0	
20 TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
20 SUPPLIES	800.00	0.00	800.00	0.00	0.00	800.00	0.00	601.73	0	
20 DUES/FEES	3200.00	0.00	3200.00	0.00	2220.50	829.50	1622.00	3163.50	74	
20 BUS TRANSPORTATION	2000.00	0.00	2000.00	0.00	256.36	1743.64	599.08	1244.24	12	
partment 8840 Totals	34608.00	0.00	34608.00	0.00	17917.17	16540.83	27728.26	34023.05	52	
partment 8850 SPED 5-8 RESOURCE ROOM										
10 SALARY-TEACHER	341573.00	0.00	341573.00	0.00	221802.37	119770.63	327463.48	359065.21	64	
20 SALARY-ED TECH	165827.00	0.00	165827.00	0.00	112061.84	53765.16	136848.33	250928.74	67	
10 SALARY-TUTORS	1050.00	0.00	1050.00	0.00	0.00	1050.00	0.00	0.00	0	
30 SALARY-SUBSTITUTES	18780.00	0.00	18780.00	0.00	3510.00	15270.00	22334.63	20788.52	18	
10 BENEFITS-TEACHERS	103299.00	0.00	103299.00	0.00	64341.45	38957.55	86970.65	74844.42	62	

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ct Description	Appropriations-----			Expended-----			\$ Expended-----			%
	Initial	Adjusted	Corrected	Encumbered	AP/	Paid	Unencumbered Balance	Last Year	Yr Before	
20 BENEFITS-ED TECHS	74264.00	0.00	74264.00	0.00	0.00	50091.77	24172.23	86267.55	85167.46	67
30 BENEFITS-SUBS/TUTORS	1089.00	0.00	1089.00	0.00	0.00	173.66	915.34	334.63	1088.71	15
10 RETIREMENT-TEACHERS	14209.00	0.00	14209.00	0.00	0.00	9131.52	5077.48	13106.47	14321.60	64
20 RETIREMENT-ED TECHS	6897.00	0.00	6897.00	0.00	0.00	4507.83	2389.17	5431.65	9672.72	65
30 RETIREMENT-TUTOR.SUB	628.00	0.00	628.00	0.00	0.00	42.43	585.57	105.13	259.15	6
partment 8850 Totals	727616.00	0.00	727616.00	0.00	0.00	465662.87	261953.13	678862.52	816136.53	63
partment 8900 REGULAR INSTRUCTION-HS										
10 SALARY-TEACHER	3085123.00	0.00	3085123.00	0.00	0.00	1985907.98	1099215.02	3125709.04	2976818.38	64
20 SALARY-ED TECH	52352.00	0.00	52352.00	0.00	0.00	32803.11	19548.89	53143.71	33269.98	62
10 SALARY-TUTORS	1500.00	-484.94	1015.06	0.00	0.00	419.34	343.30	782.04	1874.23	66
30 SALARY-SUBSTITUTES	70125.00	-10000.00	60125.00	0.00	0.00	22791.67	37333.33	59536.56	78174.99	37
10 STIPEND-DEPT CHAIRS	40336.00	0.00	40336.00	0.00	0.00	25163.18	15172.82	38528.26	37328.14	62
00 BENEFITS-STIPENDS	586.00	0.00	586.00	0.00	0.00	352.66	233.34	538.22	538.34	60
10 BENEFITS-TEACHERS	684761.00	0.00	684761.00	0.00	0.00	475492.29	209268.71	635540.55	557462.95	69
20 BENEFITS-ED TECHS	924.00	2047.67	2971.67	0.00	0.00	1388.06	1583.61	2611.16	10737.60	46
30 BENEFITS-SUBS/TUTORS	2500.00	-47.67	2452.33	0.00	0.00	1130.63	1321.70	2553.41	2286.93	46
00 RETIREMENT-STIPENDS	1678.00	0.00	1678.00	0.00	0.00	1120.03	557.97	1425.02	1534.91	66
10 RETIREMENT-TEACHERS	129421.00	0.00	129421.00	0.00	0.00	82452.58	46968.42	119877.36	114230.58	63
20 RETIREMENT-ED TECHS	2178.00	0.00	2178.00	0.00	0.00	1354.14	823.86	2127.75	1270.96	62
30 RETIREMENT-TUTORS/SUB	1368.00	0.00	1368.00	0.00	0.00	56.31	1311.69	1045.81	2042.75	4
00 PROFESSIONAL SERVICES	5950.00	1500.00	7450.00	0.00	0.00	1245.00	1781.25	18755.72	18811.68	76
00 REPAIRS & MAINTENANCE	14390.00	2500.00	16890.00	0.00	0.00	3383.96	6929.72	8887.11	2245.90	58
40 eBOOKS	2188.00	0.00	2188.00	0.00	0.00	869.42	1318.58	60.00	0.00	39
50 ONLINE SUBSCRIPTIONS	7642.00	0.00	7642.00	0.00	0.00	4780.59	2673.18	1488.74	0.00	65
10 PATHS-ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00 TRAVEL	150.00	5576.10	5726.10	0.00	0.00	374.10	2776.00	828.01	72656.33	0
00 SUPPLIES	86787.00	-4926.10	81860.90	0.00	0.00	56267.84	6053.78	87520.19	82883.63	92
00 BOOKS/PERIODICALS	24791.00	2750.00	27541.00	0.00	0.00	6955.48	10645.30	28809.36	39605.22	61
00 TECH SUPPLIES & SOFTWARE	6424.00	0.00	6424.00	0.00	0.00	3800.49	1347.54	1418.44	0.00	79
01 EQUIPMENT	24626.00	-7400.00	17226.00	0.00	0.00	9425.64	4145.36	16198.13	19859.54	75
00 DUES/FEES	13646.00	0.00	13646.00	0.00	0.00	12882.88	227.34	14174.30	18324.12	98
00 FIELD TRIPS	5930.00	0.00	5930.00	0.00	0.00	1523.00	4407.00	2334.64	3425.36	25

CAPE ELIZABETH SCHOOL DEPT

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b ct Description	Appropriations-----			Expended-----			\$ Expended-----			%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Last Year	Yr Before	
partment 8900 Totals	4265376.00	-8484.94	4256891.06	48962.97	0.00	2731940.38	1475987.71	4223893.53	4077072.61	65
partment 8901 ACHIEVEMENT CENTER-HS										
10 SALARY-TEACHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64465.90	0
20 SALARY-ED TECH	29788.00	0.00	29788.00	0.00	0.00	16019.25	13768.75	28250.53	24998.40	53
30 SALARY-COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12503.28	0
10 BENEFITS-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11682.28	0
20 BENEFITS-ED TECHS	8521.00	-236.31	8284.69	0.00	0.00	5276.34	3008.35	9592.91	3132.85	63
30 BENEFITS-COORDINATOR	0.00	236.31	236.31	0.00	0.00	0.65	235.66	0.00	1539.01	0
10 RETIREMENT-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2431.55	0
20 RETIREMENT-ED TECHS	1239.00	0.00	1239.00	0.00	0.00	682.30	556.70	1051.36	992.46	55
30 RETIREMENT-COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	875.24	0
00 SUPPLIES	200.00	0.00	200.00	0.00	0.00	57.23	142.77	116.43	82.00	28
41 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
partment 8901 Totals	39748.00	0.00	39748.00	0.00	0.00	22035.77	17712.23	39011.23	122702.97	55
partment 8905 GUIDANCE-HS										
10 SALARY-TEACHER	294050.00	0.00	294050.00	0.00	0.00	190262.23	103787.77	279116.58	266687.80	64
80 SALARIES-SECRETARIES	61929.00	0.00	61929.00	0.00	0.00	32020.04	29908.96	48645.93	64679.88	51
10 BENEFITS-GUIDANCE	78498.00	0.00	78498.00	0.00	0.00	48974.59	29523.41	73396.99	65916.97	62
80 BENEFITS-SECRETARY	25534.00	0.00	25534.00	0.00	0.00	15164.12	10369.88	22460.73	20233.13	59
10 RETIREMENT-GUIDANCE	12233.00	0.00	12233.00	0.00	0.00	7903.94	4329.06	11116.51	10648.94	64
80 RETIREMENT-SECRETARY	3096.00	0.00	3096.00	0.00	0.00	1944.00	1152.00	2870.32	2581.62	62
00 STAFF DEVELOPMENT	1500.00	0.00	1500.00	0.00	0.00	280.00	1220.00	80.00	0.00	18
30 PROFESSIONAL SERVICES	250.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00	0.00	0
50 ONLINE SUBSCRIPTIONS	2000.00	-318.75	1681.25	0.00	0.00	0.00	1681.25	0.00	0.00	0
30 TRAVEL	250.00	350.00	600.00	0.00	0.00	591.49	8.51	0.00	0.00	98
00 SUPPLIES	2500.00	-1740.00	760.00	0.00	0.00	407.73	352.27	649.57	2215.11	53
30 BOOKS/PERIODICALS	250.00	0.00	250.00	0.00	0.00	-8.98	258.98	65.24	390.47	-4
30 TECH SUPPLIES & SOFTWARE	0.00	1754.75	1754.75	0.00	0.00	1754.75	0.00	1692.09	1692.11	100
30 DUES/FEES	1000.00	-46.00	954.00	0.00	0.00	544.00	410.00	544.00	544.00	57

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Description	Appropriations			Expended			\$ Expended			
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
20 COPIER/PRINTER MAINTENANCE	13500.00	0.00	13500.00	0.00	0.00	7367.82	6132.18	11276.04	13175.48	54
15 COPIER/PRINTER LEASE	8318.00	0.00	8318.00	0.00	0.00	8317.79	0.21	8317.79	10413.79	99
10 POSTAGE	4100.00	-915.01	3184.99	0.00	0.00	1818.80	1366.19	676.38	3068.70	57
20 PRINTING	1750.00	-1750.00	0.00	0.00	0.00	0.00	0.00	678.24	1423.73	0
20 TRAVEL	600.00	268.48	868.48	0.00	0.00	868.48	0.00	488.72	1270.15	100
20 OFFICE SUPPLIES	8000.00	1750.00	9750.00	63.06	0.00	9685.51	1.43	5253.73	3017.30	99
20 BOOKS/PERIODICALS	325.00	0.00	325.00	0.00	0.00	67.43	257.57	122.20	0.00	20
20 TECH SUPPLIES & SOFTWARE	8000.00	-268.48	7731.52	0.00	0.00	7587.90	143.62	5163.31	4564.95	98
21 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4500.00	0
20 DUES/FEES	2280.00	0.00	2280.00	0.00	0.00	830.00	1450.00	1521.12	1080.00	36
partment 8920 Totals	438087.00	0.00	438087.00	5478.07	0.00	273938.07	158670.86	409800.57	398639.54	63
partment 8930 HEALTH SERVICES-HS										
10 SALARY-NURSE	83279.00	0.00	83279.00	0.00	0.00	45349.06	37929.94	73456.89	65866.64	54
30 SALARIES-SECRETARY	0.00	0.00	0.00	0.00	0.00	271.92	-271.92	5739.40	0.00	0
10 BENEFITS-NURSE	15039.00	0.00	15039.00	0.00	0.00	9267.14	5771.86	13959.97	13047.83	61
30 BENEFITS-SECRETARY	0.00	0.00	0.00	0.00	0.00	865.77	-865.77	1662.43	0.00	0
10 RETIREMENT-NURSE	3464.00	0.00	3464.00	0.00	0.00	1886.50	1577.50	2916.22	2622.17	54
30 RETIREMENT-SECRETARY	0.00	0.00	0.00	0.00	0.00	208.64	-208.64	309.32	0.00	0
10 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	0.00	250.00	0.00	50.00	0
20 SCHOOL PHYSICIANS	334.00	0.00	334.00	333.34	0.00	0.00	0.66	0.00	166.66	99
20 REPAIRS & MAINTENANCE	150.00	0.00	150.00	150.00	0.00	0.00	0.00	50.00	65.00	100
20 TRAVEL	100.00	-6.00	94.00	0.00	0.00	0.00	94.00	0.00	176.76	0
20 SUPPLIES	1500.00	0.00	1500.00	1500.00	0.00	0.00	0.00	1349.73	495.67	100
21 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20 DUES/FEES	200.00	6.00	206.00	75.00	0.00	131.00	0.00	131.00	0.00	100
partment 8930 Totals	104316.00	0.00	104316.00	2058.34	0.00	57980.03	44277.63	99574.96	82490.73	57
partment 8934 PSYCH SERVICES-HS										
10 SALARY-TEACHER	14429.00	0.00	14429.00	0.00	0.00	7214.35	7214.65	0.00	0.00	49
10 BENEFITS-TEACHERS	1825.00	0.00	1825.00	0.00	0.00	102.83	1722.17	0.00	0.00	5
10 RETIREMENT	600.00	0.00	600.00	0.00	0.00	300.11	299.89	0.00	0.00	50

CAPE ELIZABETH SCHOOL DEPT
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Description	Appropriations			Expended			\$ Expended			%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Ur encumbered Balance	Last Year	Yr Before	
Department 8934 Totals	16854.00	0.00	16854.00	0.00	0.00	7617.29	9236.71	0.00	0.00	45
Department 8940 CO-CURRICULAR-HS										
0 STIPENDS-CO-CURR	90062.00	-185.30	89876.70	0.00	0.00	51257.18	38619.52	82325.72	89341.03	57
1 STIPENDS-SPEC OLYMPICS	1290.00	185.30	1465.30	0.00	0.00	1465.30	0.00	2151.39	2704.23	100
0 BENEFITS-STIPENDS	2977.00	0.00	2977.00	0.00	0.00	1004.19	1972.81	2270.98	2999.95	33
0 RETIREMENT-STIPENDS	2195.00	0.00	2195.00	0.00	0.00	2179.72	15.28	2512.22	2211.34	99
0 CONTRACTED SERVICES	15500.00	0.00	15500.00	1765.00	0.00	4638.60	9096.40	7462.62	668.20	41
0 REPAIRS & MAINTENANCE	350.00	0.00	350.00	0.00	0.00	0.00	350.00	0.00	489.00	0
0 CHARTER TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2019.60	0.00	0
0 TRAVEL	4000.00	0.00	4000.00	526.00	0.00	2934.72	539.28	2942.29	5619.99	86
0 SUPPLIES	18120.00	0.00	18120.00	3189.50	0.00	11902.83	3027.67	7048.81	9528.20	83
1 EQUIPMENT	3542.00	0.00	3542.00	1000.00	0.00	0.00	2542.00	0.00	0.00	28
0 DUES/FEES	14575.00	0.00	14575.00	1280.00	0.00	5883.40	7411.60	10386.88	9697.71	49
0 BUS TRANSPORTATION	13720.00	0.00	13720.00	0.00	0.00	2260.07	11459.93	5626.22	14026.89	16
Department 8940 Totals	166321.00	0.00	166321.00	7760.50	0.00	83526.01	75034.49	124746.73	137286.54	54
Department 8950 SPED 9-12 RESOURCE ROOM										
0 SALARY-TEACHER	315563.00	0.00	315563.00	0.00	0.00	207576.33	107986.67	305830.18	295881.73	65
0 SALARY-ED TECH	210892.00	0.00	210892.00	0.00	0.00	123435.84	87456.16	193989.54	164730.26	58
0 SALARY-TUTORS	800.00	0.00	800.00	0.00	0.00	0.00	800.00	0.00	0.00	0
0 SALARY-SUBSTITUTES	10493.00	0.00	10493.00	0.00	0.00	4794.54	5698.46	5805.00	8780.04	45
0 BENEFITS-TEACHERS	72642.00	0.00	72642.00	0.00	0.00	45581.11	27060.89	70969.14	65390.30	62
0 BENEFITS-ED TECHS	73661.00	0.00	73661.00	0.00	0.00	47382.20	26278.80	73952.74	67975.72	64
0 BENEFITS-SUBS/TUTORS	512.00	0.00	512.00	0.00	0.00	80.71	431.29	209.76	333.87	15
0 RETIREMENT-TEACHERS	13127.00	0.00	13127.00	0.00	0.00	8637.05	4489.95	12063.93	11537.96	65
0 RETIREMENT-ED TECHS	8773.00	0.00	8773.00	0.00	0.00	5119.28	3653.72	7697.68	6559.81	58
0 RETIREMENT-TUTOR/SUB	371.00	0.00	371.00	0.00	0.00	149.67	221.33	92.36	132.10	40
Department 8950 Totals	706834.00	0.00	706834.00	0.00	0.00	442756.73	264077.27	670610.33	621321.79	62

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Description	Appropriations			Expended			Unencumbered Balance	\$ Expended		%
	Initial	Adjusted	Corrected	A/P	Paid	Last Year		Yr Before	Enc	
partment 8951 SPEED 9-12 SELF CONTAINED										
10 SALARY-TEACHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20 SALARY-EDTECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
10 SALARY-TUTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20 SALARY-SUBSTITUTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
10 BENEFITS-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20 BENEFITS-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
10 BENEFITS-SUBS/TUTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20 RETIREMENT-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
10 RETIREMENT-ED TECHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20 RETIREMENT-TUTORS/SUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
partment 8951 Totals										
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
partment 9000 OFFICE OF THE SUPERINTENDENT										
10 SALARIES-ADMIN	151913.00	0.00	151913.00	0.00	99327.77	52585.23	148200.00	157069.60	65	
30 SALARIES-CLERICAL	57616.00	0.00	57616.00	0.00	35972.01	21643.99	50997.78	60850.04	62	
31 SAL-BUSINESS OFFICE	270522.00	1000.00	271522.00	0.00	188800.12	82721.88	262719.00	275244.07	69	
10 BENEFITS-ADMIN	11328.00	1000.00	12328.00	0.00	11636.42	691.58	17545.54	2378.43	94	
30 BENEFITS-CLERICAL	13549.00	0.00	13549.00	0.00	7972.48	5576.52	12060.12	24119.00	58	
31 BEN-BUSINESS OFFICE	84940.00	0.00	84940.00	0.00	58379.87	26560.13	81071.80	90252.89	68	
10 RETIREMENT-ADMIN	13320.00	0.00	13320.00	0.00	3772.98	9547.02	5359.50	0.00	28	
30 RETIREMENT-CLERICAL	4033.00	0.00	4033.00	0.00	2073.68	1959.32	3421.71	4249.36	51	
31 RET-BUSINESS OFFICE	18911.00	-2000.00	16911.00	0.00	8078.13	8832.87	19629.27	19267.18	47	
10 COURSE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
30 PROFESSIONAL SERVICES	5500.00	0.00	5500.00	0.00	2495.22	2735.78	10895.81	1545.17	50	
30 STAFF DEVELOPMENT	6443.00	0.00	6443.00	493.26	2107.76	3841.98	4661.32	5457.60	40	
10 LEGAL	35710.00	0.00	35710.00	0.00	20210.58	15499.42	18047.91	61261.37	56	
30 PHOTOCOPIER MAINTENANCE	4500.00	0.00	4500.00	0.00	6.95	4493.05	3673.16	4454.44	0	
15 PHOTOCOPIER LEASE	2255.00	0.00	2255.00	0.00	2254.27	0.73	2254.27	2254.27	99	
10 INSURANCE-PROF. LIABILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10 POSTAGE	6635.00	0.00	6635.00	0.00	2055.42	4779.58	6075.22	5766.18	30	
30 TELEPHONE	6737.00	0.00	6737.00	0.00	3580.32	3156.68	6253.55	5100.76	53	
30 CLASSIFIED ADVERTISING	4670.00	0.00	4670.00	535.36	254.00	3880.64	1555.86	8167.90	16	

CAPE ELIZABETH SCHOOL DEPT

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ct	Description	Appropriations-----				Expended-----		U encumbered		-----\$ Expended-----		%
		Initial	Adjusted	Corrected	Encumbered	AP	Paid	Balance	Last Year	Yr Before	Enc	
00	PRINTING	2000.00	0.00	2000.00	0.00	0.00	2000.00	1333.35	0.00	0		
00	TRAVEL	2300.00	0.00	2300.00	0.00	20.60	2279.40	673.36	1804.93	0		
00	SUPPLIES	9609.00	0.00	9609.00	1156.48	5590.30	2862.22	8027.26	9747.19	70		
00	BOOKS/PERIODICALS	787.00	0.00	787.00	0.00	171.00	616.00	739.40	731.00	21		
00	TECH SUPPLIES & SOFTWARE	10235.00	0.00	10235.00	0.00	6131.76	4103.24	13540.20	14569.85	59		
01	EQUIPMENT	4500.00	0.00	4500.00	0.00	4500.00	0.00	2068.99	2389.00	100		
00	DUES/FEES	5310.00	0.00	5310.00	0.00	3039.00	2271.00	3421.12	5724.00	57		
	partment 9000 Totals	733523.00	0.00	733523.00	2454.10	468430.64	262638.26	684025.50	762404.23	64		
	partment 9001 SCHOOL BOARD											
00	PROFESSIONAL SERVICES	3000.00	0.00	3000.00	829.23	1574.69	596.08	2574.14	840.50	80		
10	INSURANCE-SB LIABILITY	23214.00	0.00	23214.00	0.00	21484.00	1730.00	20727.00	14170.00	92		
00	TRAVEL	750.00	0.00	750.00	0.00	0.00	750.00	0.00	438.03	0		
00	SUPPLIES	1576.00	0.00	1576.00	0.00	275.00	1301.00	899.00	1283.84	17		
00	DUES/FEES	4286.00	0.00	4286.00	0.00	4148.00	138.00	80.00	3971.00	96		
	partment 9001 Totals	32826.00	0.00	32826.00	829.23	27481.69	4515.08	24280.14	20703.37	86		
	partment 9002 CUSTODIAL & BLDG OPERATION K-8											
00	SALARIES-CUSTODIANS	405390.00	0.00	405390.00	0.00	231402.95	173987.05	374304.73	460674.58	57		
00	BENEFITS-CUSTODIANS	135544.00	0.00	135544.00	0.00	84996.34	50547.66	124530.94	111270.27	62		
00	RETIREMENT-CUSTODIANS	18451.00	0.00	18451.00	0.00	9886.64	8564.36	14943.64	15154.09	53		
00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4594.75	0		
00	WATER	10400.00	0.00	10400.00	0.00	6684.81	3715.19	9405.06	8766.27	64		
01	SEWER	30000.00	0.00	30000.00	0.00	19902.74	10097.26	27496.92	26778.80	66		
00	REPAIRS & MAINTENANCE	55000.00	0.00	55000.00	0.00	80401.44	3760.56	85325.13	52294.03	95		
00	INSURANCE	29354.00	0.00	29354.00	838.00	28595.92	758.08	27955.88	27070.93	97		
00	TELEPHONE	11000.00	0.00	11000.00	0.00	6592.61	4407.39	11121.70	10339.52	59		
00	CUSTODIAL SUPPLIES	55500.00	-15000.00	40500.00	0.00	28982.56	11517.44	37158.37	50857.97	71		
00	ELECTRICITY	110000.00	-10000.00	100000.00	0.00	55705.19	44294.81	105206.66	107368.92	55		
00	PROPANE GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
10	HEATING FUEL	120000.00	0.00	120000.00	0.00	71898.32	48101.68	162385.52	115424.35	59		
00	EQUIPMENT	14000.00	-5000.00	9000.00	0.00	5074.85	3925.15	5049.93	12699.84	56		

CAPE ELIZABETH SCHOOL DEPT

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b ct Description	Appropriations-----			Expended-----			Unencumbered			-----\$ Expended-----		Yr Before	Enc	%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Balance	Last Year	Yr Before					
00 DUES/FEES	200.00	0.00	200.00	0.00	0.00	0.00	200.00	70.00	70.00	0	0			
10 BOND-PRINCIPAL	99719.00	0.00	99719.00	0.00	0.00	0.00	99719.00	109437.32	108348.50	0	0			
20 BOND-INTEREST	30195.00	0.00	30195.00	0.00	0.00	10781.78	19413.22	37574.00	40819.55	35	35			
partment 9002 Totals	1124753.00	0.00	1124753.00	838.00	0.00	640906.15	483008.85	1131965.80	1152532.37	57	57			
partment 9003 CUSTODIAL & BLDG OPERATION 9-1														
80 SALARIES	341898.00	0.00	341898.00	0.00	0.00	285544.79	56353.21	253240.95	270127.87	83	83			
80 BENEFITS-CUSTODIANS	94300.00	0.00	94300.00	0.00	0.00	67647.69	26652.31	69319.19	93561.88	71	71			
80 RETIREMENT-CUSTODIANS	9325.00	0.00	9325.00	0.00	0.00	7593.36	1731.64	6990.68	4872.16	81	81			
00 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	432.29	0	0			
00 WATER	11088.00	0.00	11088.00	0.00	0.00	5336.61	5751.39	6889.77	5953.22	48	48			
01 SEWER	14082.00	0.00	14082.00	0.00	0.00	8258.74	5823.26	14253.50	13412.86	58	58			
00 REPAIRS & MAINTENANCE	55000.00	0.00	55000.00	449.00	0.00	43555.73	10995.27	75771.93	49492.34	80	80			
00 INSURANCE	19573.00	0.00	19573.00	0.00	0.00	19069.76	503.24	18640.12	18050.08	97	97			
20 TELEPHONE	13000.00	0.00	13000.00	0.00	0.00	7033.41	5966.59	11504.43	11815.34	54	54			
00 CUSTODIAL SUPPLIES	41960.00	0.00	41960.00	72.30	0.00	20470.68	21417.02	33478.23	35239.53	48	48			
20 ELECTRICITY	80000.00	0.00	80000.00	0.00	0.00	72412.95	7587.05	72536.05	70677.08	90	90			
30 PROPANE GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0			
40 HEATING FUEL	106330.00	0.00	106330.00	0.00	0.00	78688.77	27641.23	136385.95	102593.23	74	74			
01 EQUIPMENT	14000.00	0.00	14000.00	0.00	0.00	6140.55	7859.45	8647.92	14199.34	43	43			
00 DUES&FEES	320.00	0.00	320.00	0.00	0.00	0.00	320.00	70.00	170.00	0	0			
10 BOND-PRINCIPAL	65326.00	0.00	65326.00	0.00	0.00	57001.00	8325.00	54021.39	54473.39	87	87			
20 BOND-INTEREST	29742.00	0.00	29742.00	0.00	0.00	23501.72	6240.28	27358.21	29062.94	79	79			
partment 9003 Totals	895944.00	0.00	895944.00	521.30	0.00	702255.76	193166.94	789108.32	774133.55	78	78			
partment 9005 FACILITIES MANAGEMENT K-12														
80 SALARIES-MAINTENANCE	249089.00	0.00	249089.00	0.00	0.00	216599.02	32489.98	248993.59	305473.78	86	86			
80 BENEFITS-MAINTENANCE	139384.00	0.00	139384.00	0.00	0.00	101108.13	38275.87	122972.15	146458.15	72	72			
80 RETIREMENT-MAINTENANCE	11431.00	0.00	11431.00	0.00	0.00	6965.35	4465.65	10372.26	14208.33	60	60			
100 PROFESSIONAL SERVICES	20000.00	0.00	20000.00	0.00	0.00	668.74	19331.26	3219.50	6308.50	3	3			
100 STAFF DEVELOPMENT	1200.00	0.00	1200.00	0.00	0.00	437.02	762.98	38.22	700.00	36	36			
100 PROFESSIONAL SERVICES	189060.00	0.00	189060.00	0.00	0.00	189060.00	0.00	0.00	0.00	100	100			

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	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Balance	Last Year	Yr Before	
00 REPAIRS & MAINTENANCE	103197.00	0.00	103197.00	0.00	0.00	91751.59	11445.41	102903.76	198630.82	88
01 CAPITAL IMPROVEMENTS	390000.00	0.00	390000.00	0.00	0.00	345370.46	44629.54	249034.50	474665.95	88
02 TURF FIELD REPLACEMENT	10000.00	0.00	10000.00	0.00	0.00	10000.00	0.00	10000.00	10000.00	100
20 CELL PHONES	2537.00	0.00	2537.00	0.00	0.00	0.00	2537.00	0.00	0.00	0
30 TRAVEL	500.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00	-19.30	0
30 MAINTENANCE SUPPLIES	47250.00	0.00	47250.00	4396.03	0.00	24928.23	17925.74	34757.39	45338.82	62
30 GASOLINE	1700.00	0.00	1700.00	0.00	0.00	880.49	819.51	1307.96	1061.57	51
30 TECH SUPPLIES & SOFTWARE	5000.00	0.00	5000.00	1812.34	0.00	3187.66	0.00	4623.39	3435.01	100
31 EQUIPMENT	21000.00	0.00	21000.00	0.00	0.00	12510.69	8489.31	1112.50	26924.77	59
41 K-12 TECHNOLOGY	2780.00	0.00	2780.00	0.00	0.00	0.00	2780.00	2100.00	0.00	0
30 FIELD BLDG. MAINT.	2500.00	0.00	2500.00	0.00	0.00	1106.41	1393.59	2648.17	2223.54	44
31 FUEL ISLAND MAINT.	2500.00	0.00	2500.00	0.00	0.00	225.00	2275.00	0.00	0.00	9
30 DUES/FEES	500.00	0.00	500.00	0.00	0.00	0.00	500.00	374.00	200.00	0
partment 9005 Totals	1199628.00	0.00	1199628.00	6208.37	0.00	1004798.79	188620.84	794457.39	1235509.94	84
partment 9008 IMPROVEMENT OF INST K-4										
30 STIPENDS	27570.00	0.00	27570.00	0.00	0.00	12486.64	15083.36	8805.42	5290.00	45
30 BENEFITS-STIPENDS	400.00	0.00	400.00	0.00	0.00	159.72	240.28	121.16	179.12	39
30 RETIREMENT-STIPENDS	1147.00	0.00	1147.00	0.00	0.00	420.84	726.16	358.33	530.58	36
10 COURSE REIMB.	33858.00	0.00	33858.00	0.00	0.00	16501.94	17356.06	14749.10	12414.47	48
30 STAFF DEVELOPMENT	13100.00	0.00	13100.00	1818.00	0.00	10707.61	574.39	5903.00	2799.90	95
30 TRAVEL	4000.00	0.00	4000.00	0.00	0.00	954.75	3045.25	2814.13	1702.48	23
partment 9008 Totals	80075.00	0.00	80075.00	1818.00	0.00	41231.50	37025.50	32751.14	22916.55	53
partment 9009 IMPROVEMENT OF INST 5-8										
30 STIPENDS	26564.00	0.00	26564.00	0.00	0.00	22082.78	4481.22	26004.62	36457.16	83
30 BENEFITS-STIPENDS	385.00	0.00	385.00	0.00	0.00	305.17	79.83	340.83	437.75	79
30 RETIREMENT-STIPENDS	1105.00	0.00	1105.00	0.00	0.00	885.29	219.71	1042.53	1075.66	80
10 COURSE REIMBURSEMENT	33858.00	0.00	33858.00	0.00	0.00	12805.25	21052.75	16980.75	37241.26	37
30 STAFF DEVELOPMENT	10750.00	0.00	10750.00	115.00	0.00	10238.17	396.83	7888.20	19635.00	96
30 PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
30 TRAVEL	4300.00	-525.00	3775.00	0.00	0.00	1002.84	2772.16	1114.37	2061.40	26

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Description	Appropriations			Expended			\$ Expended			
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
partment 9009 Totals										
00 SUPPLIES	0.00	525.00	525.00	0.00	0.00	0.00	525.00	0.00	0.00	0
00 TECH SUPPLIES & SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00 DUES/FEEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
partment 9010 IMPROVEMENT OF INST 9-12										
00 STIPENDS	25986.00	0.00	25986.00	0.00	0.00	20153.60	5832.40	17490.44	25149.72	77
00 BENEFITS-STIPENDS	377.00	0.00	377.00	0.00	0.00	321.19	55.81	228.84	332.74	85
00 RETIREMENT-STIPEND	1081.00	0.00	1081.00	0.00	0.00	815.70	265.30	648.84	890.81	75
10 COURSE REIMBURSEMENT	33858.00	0.00	33858.00	0.00	0.00	4452.21	29405.79	33051.78	21426.17	13
00 STAFF DEVELOPMENT	11250.00	0.00	11250.00	60.00	0.00	8540.92	2649.08	7016.50	13012.17	76
00 TRAVEL	4500.00	0.00	4500.00	240.00	0.00	1685.25	2574.75	1621.34	3299.93	42
00 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00 DUES/FEEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
partment 9010 Totals										
	77052.00	0.00	77052.00	300.00	0.00	35968.87	40783.13	60057.74	64111.54	47
partment 9011 IMPROVEMENT OF INST-DW										
10 SALARY-DIR OF INSTRUCTION	112075.00	0.00	112075.00	0.00	0.00	73279.86	38795.14	106745.08	103236.02	65
10 BENEFITS-DIR OF INSTRUCTION	10487.00	0.00	10487.00	0.00	0.00	6513.41	3973.59	9602.44	18085.32	62
10 RETIREMENT-DIR OF INSTR	4662.00	0.00	4662.00	0.00	0.00	3048.44	1613.56	4237.74	4094.48	65
10 COURSE REIMBURSEMENT	20000.00	0.00	20000.00	0.00	0.00	12659.00	7341.00	0.00	1264.00	63
00 EXTERNAL ASSESSMENT-NWEA	25000.00	0.00	25000.00	6430.00	75.00	14770.00	3725.00	20375.00	24417.75	85
00 STAFF DEVELOPMENT	500.00	0.00	500.00	0.00	0.00	199.00	301.00	830.80	816.90	39
00 TRAVEL	200.00	0.00	200.00	0.00	0.00	171.15	28.85	645.11	1140.79	85
00 SUPPLIES	500.00	0.00	500.00	0.00	0.00	59.07	440.93	484.95	10298.82	11
00 TECH SUPPLIES & SOFTWARE	16000.00	0.00	16000.00	0.00	0.00	15397.86	602.14	15187.00	6575.05	96
00 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	529.99	0.00	0
00 DUES/FEEES	400.00	0.00	400.00	0.00	0.00	368.00	32.00	320.56	150.00	92
partment 9011 Totals										
	189824.00	0.00	189824.00	6430.00	75.00	126465.79	56853.21	158958.67	170079.13	70

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Department 9012 VOLUNTEER SERVICES										
30 SALARY-VOLUNTEER COORDINATOR	52567.00	0.00	52567.00	0.00	0.00	34154.29	18412.71	50949.34	49640.80	64
30 BENEFITS-COORDINATOR	26677.00	0.00	26677.00	0.00	0.00	16583.97	10093.03	24358.67	23329.18	62
30 RETIREMENT-COORDINATOR	3630.00	0.00	3680.00	0.00	0.00	2390.85	1289.15	3566.48	3474.78	64
30 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	65.00	185.00	0.00	0.00	26
30 TRAVEL	100.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00	2.50	0
30 SUPPLIES	500.00	0.00	500.00	0.00	0.00	224.87	275.13	435.93	311.01	44
30 DUES/FEES	150.00	0.00	150.00	0.00	0.00	0.00	150.00	140.00	109.00	0
Department 9012 Totals	83924.00	0.00	83924.00	0.00	0.00	53418.98	30505.02	79450.42	76867.27	63
Department 9020 STUDENT TRANSPORTATION										
15 FIELD TRIPS/CO-CURR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-5589.47	0
16 ATHLETIC REIMB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-17209.65	0
30 SALARIES-REGULAR	349070.00	0.00	349070.00	0.00	0.00	241772.02	107297.98	340906.71	292193.43	69
31 SALARIES-ADM/SCHEDULER	85049.00	0.00	85049.00	0.00	0.00	34608.08	50440.92	81687.26	81304.16	40
32 SALARIES-VAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-353.10	0.00	0
30 BENEFITS-REGULAR	165246.00	0.00	165246.00	0.00	0.00	84982.55	80263.45	152144.40	135946.66	51
31 BENEFITS-VAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
30 RETIREMENT-TRANSPORTATION	20116.00	0.00	20116.00	0.00	0.00	9882.56	10233.44	14303.25	14135.26	49
30 EYE EXAMS/DRUG TESTING	3200.00	0.00	3200.00	0.00	0.00	691.00	2509.00	2533.50	2569.00	21
30 STAFF DEVELOPMENT	1000.00	0.00	1000.00	0.00	0.00	0.00	1000.00	200.00	346.08	0
30 EYE GLASSES (CBA)	1000.00	0.00	1000.00	0.00	0.00	319.00	681.00	474.75	200.00	31
30 CONTRACT REPAIR/TOWN	28000.00	0.00	34000.00	0.00	0.00	33400.14	599.86	34146.11	23827.57	98
31 CONTRACT REPAIR/OTHER	5200.00	-1000.00	4200.00	0.00	0.00	1063.13	3136.87	3460.17	1323.24	25
30 INSURANCE	12708.00	0.00	12708.00	0.00	0.00	12382.28	325.72	12102.70	11719.59	97
30 PURCHASED TRANSPORTATION	820.00	0.00	820.00	0.00	0.00	50.07	769.93	196.91	471.91	6
30 TRAVEL	500.00	0.00	500.00	0.00	0.00	45.54	454.46	369.67	-286.85	9
30 SUPPLIES-GENERAL	10000.00	0.00	10000.00	0.00	0.00	770.50	9229.50	1160.50	2811.74	7
30 GASOLINE	50815.00	-5000.00	45815.00	0.00	0.00	9239.55	36575.45	6647.14	31360.48	20
30 SUPPLIES-TIRES	5000.00	0.00	5000.00	0.00	0.00	3557.79	1442.21	5977.81	5818.65	71
31 SUPPLIES	1600.00	0.00	1600.00	0.00	0.00	0.00	1600.00	134.47	1150.60	0
31 EQUIPMENT	18867.00	0.00	18867.00	0.00	0.00	11836.25	7030.75	4602.75	2600.00	62
30 DUES/FEES	1200.00	0.00	1200.00	0.00	0.00	997.02	202.98	1039.91	1151.59	83

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b ct Description	Appropriations-----			Expended-----			\$ Expended-----			% Enc
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10 BUS LEASE-PRINCIPAL	97040.00	0.00	97040.00	0.00	0.00	63097.52	33942.48	93970.07	91408.23	65
20 BUS LEASE-INTEREST	4299.00	0.00	4299.00	0.00	0.00	836.29	3462.71	2279.40	1986.79	19
30 CONTINGENCY	2000.00	0.00	2000.00	0.00	0.00	226.50	1773.50	0.00	0.00	11
partment 9020 Totals	862730.00	0.00	862730.00	0.00	0.00	509757.79	352972.21	757984.38	679239.01	59
partment 9022 GIFTED & TALENTED										
10 SALARY-TEACHER	62297.00	0.00	62297.00	0.00	0.00	34449.68	27847.32	58062.96	46597.76	55
10 BENEFITS-TEACHERS	14727.00	0.00	14727.00	0.00	0.00	9109.13	5617.87	13743.32	11772.72	61
10 RETIREMENT-TEACHERS	2592.00	0.00	2592.00	0.00	0.00	1386.45	1205.55	2050.88	1421.70	53
30 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1675.00	0
30 STAFF DEVELOPMENT	250.00	0.00	250.00	0.00	0.00	100.00	150.00	75.00	625.00	40
50 ONLINE SUBSCRIPTIONS	2500.00	0.00	2500.00	119.00	0.00	1083.60	1297.40	0.00	0.00	48
10 TRAVEL FOR PD	100.00	0.00	100.00	0.00	0.00	0.00	100.00	89.00	0.00	0
30 SUPPLIES	2500.00	0.00	2500.00	0.00	0.00	191.29	2308.71	5990.12	3939.09	7
30 BOOKS/PERIODICALS	2500.00	0.00	2500.00	13.46	0.00	842.88	1643.66	1194.20	831.00	34
30 DUES/FEEES	200.00	0.00	200.00	0.00	0.00	0.00	200.00	119.00	596.37	0
partment 9022 Totals	87666.00	0.00	87666.00	132.46	0.00	47163.03	40370.51	81324.48	67458.64	53
partment 9024 SOCIAL WORKER 9-12										
10 SALARY-TEACHER	65905.00	0.00	65905.00	0.00	0.00	42509.13	23395.87	54319.69	21402.82	64
10 BENEFITS-TEACHERS	21961.00	0.00	21961.00	0.00	0.00	13492.08	8468.92	20102.77	5520.37	61
10 RETIREMENT-TEACHER	2742.00	0.00	2742.00	0.00	0.00	1777.06	964.94	2156.51	849.69	64
40 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
30 DUES/FEEES	350.00	0.00	350.00	0.00	0.00	0.00	350.00	0.00	0.00	0
partment 9024 Totals	90958.00	0.00	90958.00	0.00	0.00	57778.27	33179.73	76578.97	27772.88	63
partment 9025 SPED DISTRICT WIDE										
40 SALARY-DIRECTOR	105469.00	0.00	105469.00	0.00	0.00	68960.50	36508.50	86678.82	103136.02	65
30 SALARY-SUPPORT STAFF	47002.00	0.00	47002.00	0.00	0.00	30966.96	16035.04	64753.80	19883.88	65
40 BENEFITS-DIRECTOR	3813.00	0.00	3813.00	0.00	0.00	2469.05	1343.95	2956.34	21713.41	64

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Description	Appropriations			Expended		Unencumbered Balance	\$ Expended		% Enc
	Initial	Adjusted	Corrected	A/P	Paid		Last Year	Yr Before	
30 BENEFITS-SUPPORT STAFF	21372.00	0.00	21372.00	0.00	16109.48	5262.52	21833.92	4985.13	75
10 RETIREMENT-DIRECTOR	4388.00	0.00	4388.00	0.00	2836.82	1551.18	3425.31	4094.48	64
30 RETIREMENT-SUPPORT STAFF	1092.00	0.00	1092.00	0.00	0.00	1092.00	229.00	823.06	0
10 TUITION REIMB-DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
30 TUITION REIMBE-SUPPORT STAFF	5800.00	0.00	5800.00	0.00	0.00	5800.00	850.00	1762.38	0
10 STAFF DEVELOPMENT	4500.00	0.00	4500.00	0.00	0.00	4500.00	1224.00	1360.28	0
10 PROFESSIONAL SERVICES	0.00	157.50	157.50	0.00	157.50	0.00	0.00	0.00	100
30 LEGAL-SPECIAL ED	20000.00	0.00	20000.00	0.00	4835.90	15015.10	882.00	18212.65	24
30 OUT-OF-DISTRICT TUITION	64000.00	-32000.00	32000.00	0.00	0.00	32000.00	93817.02	0.00	0
30 TRAVEL	4000.00	-157.50	3842.50	0.00	543.27	3299.23	3570.92	3717.34	14
10 OUT OF DISTRICT SERVICES	0.00	32000.00	32000.00	0.00	0.00	32000.00	0.00	0.00	0
30 SUPPLIES	1200.00	25000.00	26200.00	333.62	384.63	25481.75	1544.76	18338.14	2
30 DUES/FEES	8500.00	0.00	8500.00	200.00	0.00	8300.00	1884.56	6410.24	2
partment 9025 Totals	291136.00	25000.00	316136.00	682.62	127264.11	188189.27	283650.45	204437.01	40
partment 9026 SOCIAL WORKER K-8									
10 SALARY-SOCIAL WORKER	118262.00	0.00	118262.00	0.00	77646.97	40615.03	129552.06	163873.65	65
10 BENEFITS-SOCIAL WORKER	24870.00	0.00	24870.00	0.00	15967.12	8902.88	24145.44	23112.87	64
10 RETIREMENT-SOCIAL WORKER	4919.00	0.00	4919.00	0.00	3230.05	1688.95	5151.83	6536.68	65
30 DUES/FEES	546.00	0.00	546.00	0.00	0.00	546.00	0.00	0.00	0
partment 9026 Totals	148597.00	0.00	148597.00	0.00	96844.14	51752.86	158849.33	193523.20	65
partment 9027 PSYCHOLOGICAL K-8									
10 SALARY-PSYCHOLOGIST	132125.00	0.00	132125.00	0.00	72204.62	59920.38	85663.41	79652.52	54
10 BENEFITS-PSYCHOLOGIST	18709.00	0.00	18709.00	0.00	9492.00	9217.00	13243.51	14048.67	50
10 RETIREMENT-PSYCHOLOGIST	4564.00	0.00	4564.00	0.00	3005.51	1558.49	3401.66	3174.14	65
40 SPED CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	43710.00	0.00	0
30 DUES/FEES	35.00	0.00	35.00	0.00	0.00	35.00	0.00	0.00	0
partment 9027 Totals	155433.00	0.00	155433.00	0.00	84702.13	70730.87	146038.58	97175.33	54

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	Initial	Adjusted	Corrected	A/P	Paid					
Department 9028 SPEECH & LANGUAGE K-8										
0 SALARY-SPEECH	173009.00	0.00	173009.00	0.00	110478.76	62530.24	154792.16	100714.22	63	
0 BENEFITS-SPEECH	40962.00	0.00	40962.00	0.00	25902.90	15059.10	33347.49	22492.38	63	
0 RETIREMENT-SPEECH	7198.00	0.00	7198.00	0.00	4595.94	2602.06	6187.39	4006.07	63	
0 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	3001.42	2490.00	0	
0 DUES/FEES	1125.00	0.00	1125.00	0.00	675.00	0.00	675.00	0.00	100	
Department 9028 Totals										
	222294.00	0.00	222294.00	0.00	141652.60	80191.40	198003.46	129702.67	63	
Department 9029 OCCUPATIONAL THERAPY K-8										
0 SALARY-OT	99702.00	0.00	99702.00	0.00	64539.68	35162.32	88767.86	69469.02	64	
0 BENEFITS-OT	6385.00	0.00	6385.00	0.00	3497.69	2887.31	5050.45	7987.96	54	
0 RETIREMENT-OT	4147.00	0.00	4147.00	0.00	2649.78	1497.22	3252.81	2763.96	63	
0 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 DUES/FEES	450.00	0.00	450.00	0.00	0.00	450.00	59.94	0.00	0	
Department 9029 Totals										
	110634.00	0.00	110684.00	0.00	70687.15	39996.85	97131.06	80220.94	63	
Department 9030 ENGLISH LANGUAGE LEARNERS K-8										
0 SALARY-TEACHER	40489.00	-1000.00	39489.00	0.00	29350.36	10138.64	31079.87	33584.45	74	
0 BENEFITS-TEACHERS	782.00	1400.00	2182.00	0.00	2144.47	37.53	4453.92	540.34	98	
0 RETIREMENT-TEACHER	1684.00	-200.00	1484.00	0.00	1220.97	263.03	1233.88	1368.94	82	
0 STAFF DEVELOPMENT	150.00	-24.15	125.85	0.00	105.00	20.85	0.00	0.00	83	
0 PROFESSIONAL SERVICES	200.00	-200.00	0.00	0.00	0.00	0.00	0.00	125.00	0	
0 TRAVEL	60.00	0.00	60.00	0.00	45.24	14.76	0.00	0.00	75	
0 SUPPLIES	600.00	124.15	724.15	0.00	154.72	0.00	0.00	0.00	100	
1 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	605.00	0.00	0	
0 DUES/FEES	100.00	-100.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
Department 9030 Totals										
	44065.00	0.00	44065.00	0.00	33020.76	10474.81	37372.67	35618.73	76	
Department 9031 SPEED EXT SCHOOL YEAR K-8										

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0 SALARY-TEACHER	38233.00	-23868.39	14394.61	0.00	14394.61	0.00	36145.17	37293.97	100	
0 SALARY-ED TECH	6500.00	1262.16	7762.16	0.00	7762.16	0.00	6179.64	4320.11	100	
0 SALARY-TUTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 BENEFITS-TEACHERS	555.00	0.00	555.00	0.00	202.25	352.75	511.12	485.29	36	
0 BENEFITS-ED TECHS	218.00	0.00	218.00	0.00	111.10	106.90	201.90	61.73	50	
0 BENEFITS-TUTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 RETIREMENT-TEACHERS	1592.00	-846.69	745.31	0.00	598.80	146.51	1434.96	1354.19	80	
0 RETIREMENT-ED TECHS	270.00	52.92	322.92	0.00	322.92	0.00	173.41	172.20	100	
0 RETIREMENT-TUTORS/SUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 CONTRACTED SERVICES	1200.00	-1200.00	0.00	0.00	0.00	0.00	452.92	0.00	0	
0 SUPPLIES	200.00	-200.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 FIELD TRIPS	200.00	-200.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
Department 9031 Totals	48998.00	-25000.00	23998.00	0.00	23391.84	606.16	45099.12	43687.49	97	
Department 9032 PHYS THERAPY K-8										
0 SALARY-PT	31387.00	0.00	31387.00	0.00	15211.97	16175.03	29575.20	23847.20	48	
0 BENEFITS-PT	516.00	0.00	516.00	0.00	262.64	253.36	490.70	414.41	50	
0 RETIREMENT-PT	1306.00	0.00	1306.00	0.00	632.81	673.19	1174.08	947.26	48	
0 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 DUES & FEES	80.00	0.00	80.00	0.00	0.00	80.00	0.00	0.00	0	
Department 9032 Totals	33289.00	0.00	33289.00	0.00	16107.42	17181.58	31239.98	25208.87	48	
Department 9033 PHYS THERAPY 9-12										
0 SALARY-PT	15693.00	0.00	15693.00	0.00	7492.45	8200.55	14594.66	12470.46	47	
0 BENEFITS-PT	289.00	0.00	289.00	0.00	149.83	139.17	272.77	248.97	51	
0 RETIREMENT-PT	653.00	0.00	653.00	0.00	311.71	341.29	579.42	497.41	47	
0 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 DUES/FEES	120.00	0.00	120.00	0.00	0.00	120.00	0.00	0.00	0	
Department 9033 Totals	16755.00	0.00	16755.00	0.00	7953.99	8801.01	15446.85	13216.84	47	

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	Initial	Adjusted	Corrected	A/P	Paid	Last Year		Yr Before	Enc	
Department 9034 PSYCHOLOGICAL 9-12										
0 SALARY-PSYCHOLOGIST	66313.00	0.00	66313.00	0.00	37554.78	28758.22	65704.55	74503.78	56	
0 BENEFITS-PSYCHOLOGIST	12392.00	0.00	12392.00	0.00	7127.71	5264.29	10788.28	12267.22	57	
0 RETIREMENT-PSYCHOLOGIST	2929.00	0.00	2929.00	0.00	1560.48	1368.52	2608.48	2957.78	53	
10 SPED CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10 DUES/FEEES	35.00	0.00	35.00	0.00	0.00	35.00	0.00	0.00	0	
Department 9034 Totals										
	81669.00	0.00	81669.00	0.00	46242.97	35426.03	79101.31	89728.78	56	
Department 9035 SPEECH & LANGUAGE 9-12										
0 SALARY-SPEECH	82880.00	0.00	82880.00	0.00	53698.26	29181.74	76559.07	65999.16	64	
0 BENEFITS-SPEECH	22457.00	0.00	22457.00	0.00	13979.82	8477.18	20929.65	7943.03	62	
0 RETIREMENT-SPEECH	3448.00	0.00	3448.00	0.00	2236.94	1211.06	3039.36	2623.28	64	
10 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10 DUES/FEEES	335.00	0.00	335.00	0.00	325.00	10.00	560.00	0.00	97	
Department 9035 Totals										
	109120.00	0.00	109120.00	0.00	70240.02	38879.98	101088.08	76565.47	64	
Department 9036 OCCUPATIONAL THERAPY 9-12										
0 SALARY-OT	32236.00	0.00	32236.00	0.00	20578.22	11657.78	29347.70	27089.30	63	
0 BENEFITS-OT	3740.00	0.00	3740.00	0.00	2839.19	900.81	4340.84	458.21	75	
0 RETIREMENT-OT	1341.00	0.00	1341.00	0.00	866.05	484.95	1436.41	1075.43	63	
10 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10 DUES/FEEES	225.00	0.00	225.00	0.00	225.00	0.00	0.00	0.00	100	
Department 9036 Totals										
	37542.00	0.00	37542.00	0.00	24498.46	13043.54	35124.95	28622.94	65	
Department 9037 ENGLISH LANGUAGE LEARNERS 9-12										
0 SALARY-TEACHER	19942.00	-1000.00	18942.00	0.00	11064.70	7877.30	15104.14	16794.10	58	
0 BENEFITS-TEACHERS	416.00	1000.00	1416.00	0.00	1027.10	388.90	2237.61	302.55	72	
0 RETIREMENT-TEACHER	830.00	0.00	830.00	0.00	460.30	369.70	599.63	682.08	55	
10 STAFF DEVELOPMENT	50.00	0.00	50.00	0.00	0.00	50.00	0.00	0.00	0	

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10 TRAVEL	20.00	0.00	20.00	0.00	0.00	0.00	20.00	0.00	0.00	0	
10 SUPPLIES	200.00	0.00	200.00	149.67	0.00	48.18	2.15	218.04	0.00	98	
10 DUES/FEEES	50.00	0.00	50.00	0.00	0.00	0.00	50.00	0.00	-8.50	0	
Department 9037 Totals	21508.00	0.00	21508.00	149.67	0.00	12600.28	8758.05	18159.42	17770.23	59	
Department 9038 SPED EXT SCHOOL YEAR 9-12											
0 SALARY-TEACHER	5251.00	578.82	5829.82	0.00	0.00	5829.82	0.00	3816.89	5754.44	100	
10 SALARY-ED TECH	5054.00	-578.82	4475.18	0.00	0.00	4085.14	390.04	4526.91	4918.29	91	
0 BENEFITS-TEACHERS	76.00	6.20	82.20	0.00	0.00	82.20	0.00	54.93	77.68	100	
10 BENEFITS-ED TECHS	102.00	-8.67	93.33	0.00	0.00	59.23	34.10	99.44	71.33	63	
0 RETIREMENT-TEACHER	209.00	33.53	242.53	0.00	0.00	242.53	0.00	151.54	239.89	100	
10 RETIREMENT-ED TECHS	201.00	-31.06	169.94	0.00	0.00	169.94	0.00	158.08	195.25	100	
0 CONTRACTED SERVICES	2000.00	0.00	2000.00	0.00	0.00	840.00	1160.00	223.08	0.00	42	
10 SUPPLIES	600.00	0.00	600.00	0.00	0.00	335.00	265.00	47.59	0.00	55	
10 FIELD TRIPS	250.00	0.00	250.00	0.00	0.00	239.68	10.32	447.35	235.14	95	
Department 9038 Totals	13743.00	0.00	13743.00	0.00	0.00	11883.54	1859.46	9525.81	11492.02	86	
Department 9040 ATHLETIC-MIDDLE SCHOOL											
10 SALARIES-MS COACHES	64366.00	0.00	64366.00	0.00	0.00	32724.39	31641.61	63452.86	61884.95	50	
11 SALARIES-ATHLETIC LIAISON-MS	8000.00	0.00	8000.00	0.00	0.00	4000.00	4000.00	8000.00	8000.00	50	
12 COACHES-BOOSTERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10 BENEFITS-STIPENDS	2271.00	0.00	2271.00	0.00	0.00	731.03	1539.97	1489.95	2193.28	32	
10 RETIREMENT-STIPEND	2606.00	0.00	2606.00	0.00	0.00	1620.25	985.75	2379.89	1755.50	62	
10 OFFICIALS & OTHER PROF SVCS	12125.00	0.00	12125.00	0.00	0.00	6433.18	5691.82	10042.74	8415.96	53	
10 RENTALS	1000.00	0.00	1000.00	0.00	0.00	416.58	583.42	668.58	0.00	41	
10 CHARTER TRANSPORTATION	2000.00	0.00	2000.00	0.00	0.00	0.00	2000.00	225.00	0.00	0	
10 ATHLETIC SUPPLIES	12430.00	0.00	12430.00	0.00	0.00	4040.63	8389.37	2197.55	9197.67	32	
10 DUES/FEEES	3650.00	0.00	3650.00	0.00	0.00	2514.00	1136.00	2684.00	2708.99	68	
10 TEAM TRAVEL	12675.00	0.00	12675.00	0.00	0.00	5287.06	7387.94	10135.04	10218.29	41	
Department 9040 Totals	121123.00	0.00	121123.00	0.00	0.00	57767.12	63355.88	101275.61	104374.64	47	

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	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Balance	Last Year	Yr Before	Enc	
0 RETIREMENT-TEACHERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
Department 9050 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
Department 9060 DEBT SERVICE											
0 SCHOOL BOND-PRINCIPAL	385000.00	0.00	385000.00	0.00	0.00	0.00	385000.00	395000.00	395000.00	0	
0 SCHOOL BOND-INTEREST	85200.00	0.00	85200.00	0.00	0.00	0.00	42600.00	97050.00	108900.00	50	
Department 9060 Totals	470200.00	0.00	470200.00	0.00	0.00	42600.00	427600.00	492050.00	503900.00	9	
Department 9070 TECHNOLOGY-DW											
0 SALARIES-COORDINATOR	88920.00	0.00	88920.00	0.00	0.00	64651.00	24269.00	68359.98	94793.92	72	
1 SALARIES-SYSTEM INTEGRATOR	70020.00	0.00	70020.00	0.00	0.00	44582.10	25437.90	71176.85	31149.08	63	
0 SALARIES-TECHNICIAN	153389.00	0.00	153389.00	0.00	0.00	111392.34	41796.66	132330.83	163517.87	72	
0 STIPEND-WEBMASTER	2138.00	0.00	2138.00	0.00	0.00	1333.41	804.59	2096.01	2039.94	62	
0 BENEFITS-STIPEND	163.00	0.00	163.00	0.00	0.00	102.00	61.00	160.36	156.04	62	
0 BENEFITS-COORDINATOR/INTEGR	23710.00	0.00	23710.00	0.00	0.00	13158.61	10551.39	16908.06	22674.00	55	
0 BENEFITS-SYSTEM INTEGRATOR	28195.00	0.00	28195.00	0.00	0.00	17344.79	10850.21	25842.17	10129.55	61	
0 BENEFITS-TECHNICIAN	65840.00	0.00	65840.00	0.00	0.00	45804.67	20035.33	55929.37	64747.12	69	
0 RETIREMENT-STIPEND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
0 RETIREMENT-COORD	3703.00	0.00	3703.00	0.00	0.00	1809.36	1893.64	3063.68	3690.86	48	
0 RETIREMENT-SYSTEM INTEGRATOR	4902.00	0.00	4902.00	0.00	0.00	3120.74	1781.26	4982.40	2209.49	63	
0 RETIREMENT-TECHNICIANS	10741.00	0.00	10741.00	0.00	0.00	7811.57	2929.43	12162.23	11567.64	72	
0 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	209.97	0	
0 STAFF DEVELOPMENT	3400.00	0.00	3400.00	0.00	0.00	1665.00	1735.00	4703.00	0.00	48	
0 REPAIRS & MAINTENANCE	7000.00	0.00	7000.00	188.00	0.00	30.63	6771.37	8552.74	6718.94	3	
0 INTERNET CONNECTION	5000.00	0.00	5000.00	0.00	0.00	573.20	4426.80	3545.28	8636.28	11	
0 CELL PHONES	3144.00	0.00	3144.00	0.00	0.00	1850.30	1293.70	0.00	0.00	58	
0 TRAVEL	1300.00	0.00	1300.00	0.00	0.00	151.32	1148.68	2182.31	979.53	11	
0 TECH SUPPLIES & SOFTWARE	49800.00	0.00	49800.00	1329.53	0.00	26931.92	21538.55	32653.94	47466.01	56	
1 EQUIPMENT	15000.00	0.00	15000.00	0.00	0.00	6759.25	8240.75	5000.00	2809.00	45	
19 COPIER LEASH-TECH	2437.00	0.00	2437.00	0.00	0.00	2436.76	0.24	2436.76	2436.76	99	

CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report
 Previous Years Expended Totals
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b ct Description	Appropriations-----			Expended-----			Unencumbered Balance	\$ Expended-----		%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid		Last Year	Yr Before	
51 SOFTWARE	15000.00	0.00	15000.00	0.00	0.00	15000.00	0.00	0.00	0.00	100
00 DUES/FEES	300.00	0.00	300.00	0.00	0.00	250.00	50.00	270.00	4438.00	83
10 PRINCIPAL-LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20 INTEREST-LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
ipartment 9070 Totals	554102.00	0.00	554102.00	1527.53	0.00	366958.97	185615.50	452355.97	480369.00	66
ipartment 9071 TECHNOLOGY-PC										
30 COMPUTER LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28212.00	68402.00	0
00 TECH SUPPLIES & SOFTWARE	13000.00	0.00	13000.00	0.00	0.00	4136.14	8863.86	4796.17	5560.09	31
01 EQUIPMENT	13000.00	0.00	13000.00	0.00	0.00	0.00	13000.00	16574.97	4970.04	0
51 SOFTWARE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
ipartment 9071 Totals	26000.00	0.00	26000.00	0.00	0.00	4136.14	21863.86	49583.14	78932.13	15
ipartment 9072 TECHNOLOGY-MS										
30 COMPUTER LEASES	3500.00	0.00	3500.00	0.00	0.00	2118.87	1381.13	47993.87	61319.31	60
50 ONLINE SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00 TECH SUPPLIES & SOFTWARE	11000.00	-119.77	10880.23	135.73	0.00	6930.24	3814.26	1148.17	10966.94	64
01 EQUIPMENT	10000.00	119.77	10119.77	135.72	0.00	9474.05	510.00	0.00	0.00	94
ipartment 9072 Totals	24500.00	0.00	24500.00	271.45	0.00	18523.16	5705.39	49142.04	72286.25	76
ipartment 9073 TECHNOLOGY-HS										
30 COMPUTER LEASES	170713.00	0.00	170713.00	0.00	0.00	166842.09	3870.91	122302.29	99820.00	97
00 TECH SUPPLIES & SOFTWARE	6000.00	0.00	6000.00	0.00	0.00	-2429.00	8429.00	3470.97	6308.86	-41
01 EQUIPMENT	1000.00	0.00	1000.00	0.00	0.00	0.00	1000.00	13119.00	2909.00	0
ipartment 9073 Totals	177713.00	0.00	177713.00	0.00	0.00	164413.09	13299.91	138892.26	109037.86	92
ipartment 9074 FOOD SERVICE										
00 STAFF DEVELOPMENT	1200.00	0.00	1200.00	0.00	0.00	615.00	585.00	523.78	161.00	51

CAPE ELIZABETH SCHOOL DEPT
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 Revenues Added to Adjusted

ct Description	Appropriations					Expended		Unencumbered		\$ Expended		%
	Initial	Adjusted	Corrected	Encumbered	AP	Paid	Balance	Last Year	Yr Before	Enc		
30 REPAIR & MAINTENACE	2000.00	0.00	2000.00	0.00	0.00	0.00	2000.00	0.00	0.00	0		
30 COMMUNICATIONS	1272.00	0.00	1272.00	0.00	0.00	318.00	954.00	636.00	636.00	25		
30 TRAVEL	2670.00	0.00	2670.00	0.00	0.00	917.63	1752.37	1313.08	1891.73	34		
30 BACKPACK PROG SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
31 EQUIPMENT	5000.00	0.00	5000.00	0.00	0.00	0.00	5000.00	0.00	0.00	0		
30 FUND TRANSFER	58239.00	0.00	58239.00	0.00	0.00	58239.00	0.00	58479.07	0.00	100		
partment 9074 Totals	70331.00	0.00	70381.00	0.00	0.00	60089.63	10291.37	60951.93	2688.73	85		
partment 9075 CONTINGENCY ACCOUNT												
30 MISCELLANEOUS	153812.00	0.00	153812.00	0.00	0.00	0.00	153812.00	0.00	0.00	0		
partment 9075 Totals	153812.00	0.00	153812.00	0.00	0.00	0.00	153812.00	0.00	0.00	0		
sfund 04 Totals	26890420.00	0.00	26890420.00	121479.15	77.22	16900343.30	9868520.33	24770628.36	24932707.35	63		

CAPE ELIZABETH SCHOOL DEPT

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Revenues Added to Adjusted

ct	Description	Appropriations			Expended			Unencumbered			\$ Expended		%
		Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Balance	Last Year	Yr Before	Enc		
b													
10	SALARY-TEACHER	28569.55	-6603.40	21966.15	0.00	0.00	21966.15	0.00	0.00	0.00	0.00	100	
10	BENEFITS-TEACHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
10	RETIREMENT-TEACHER	0.00	6603.40	6603.40	0.00	0.00	6603.40	0.00	0.00	0.00	0.00	100	
00	SUPPLIES	151.45	0.00	151.45	0.00	0.00	151.45	0.00	0.00	0.00	0.00	100	
partment 9909 Totals		28721.00	0.00	28721.00	0.00	0.00	28721.00	0.00	0.00	0.00	0.00	100	
partment 9918 ESEA TITLE IIA FY 18-19													
10	SAL-MENTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3161.24	0.00	0.00	0	
20	BEN-MENTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
30	RET-MENTORS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
00	PS-STAFF DEVELOPMENT	16879.56	0.00	16879.56	0.00	0.00	16879.56	0.00	22915.40	0.00	0.00	100	
50	PS-PROF BASED ED	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	
00	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	241.80	0.00	0.00	0	
partment 9918 Totals		16879.56	0.00	16879.56	0.00	0.00	16879.56	0.00	26318.44	0.00	0.00	100	
partment 9919 ESEA TITLE IIA FY 19-20													
00	PS-STAFF DEVELOPMENT	45072.45	0.00	45072.45	11989.20	0.00	31850.94	1232.31	0.00	0.00	0.00	97	
00	SUPPLIES	224.55	0.00	224.55	0.00	0.00	224.55	0.00	0.00	0.00	0.00	100	
partment 9919 Totals		45297.00	0.00	45297.00	11989.20	0.00	32075.49	1232.31	0.00	0.00	0.00	97	
partment 9946 LOCAL ENTITLEMENT FY 19-20													
10	595 SAL-STAFF DEVELOPMENT	3500.00	0.00	3500.00	0.00	0.00	0.00	3500.00	0.00	0.00	0.00	0	
13	595 PS-STAFF DEVELOPMENT	13500.00	0.00	13500.00	1155.00	0.00	4824.11	7520.89	0.00	0.00	0.00	44	
16	588 SUPPLIES-INSTRUCTION	11204.27	3.74	11208.01	0.00	0.00	11208.01	0.00	0.00	0.00	0.00	100	
17	588 EQUIP-INSTRUCTION	600.00	-3.74	596.26	0.00	0.00	0.00	596.26	0.00	0.00	0.00	0	
20	604 SAL-ED TECH	96000.00	0.00	96000.00	0.00	0.00	49157.86	46842.14	0.00	0.00	0.00	51	
21	604 BEN-ED TECH	22094.50	0.00	22094.50	0.00	0.00	16744.98	5349.52	0.00	0.00	0.00	75	
22	604 RET-ED TECH	18594.50	0.00	18594.50	0.00	0.00	9479.63	9114.87	0.00	0.00	0.00	50	
30	594 SAL-SOC WORK	78202.00	-2000.00	76202.00	0.00	0.00	32952.53	43249.47	0.00	0.00	0.00	43	
31	594 BEN-SOCI WORK	835.00	4000.00	4885.00	0.00	0.00	4773.60	111.40	0.00	0.00	0.00	97	

CAPE ELIZABETH SCHOOL DEPT

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b ct Description	Appropriations			Expended			Unencumbered			\$ Expended	
	Initial	Adjusted	Corrected	A/P	Paid	Balance	Last Year	Yr Before	Enc	%	
32 594 RET-SOC WORK	11830.00	-2000.00	9830.00	0.00	6601.38	3228.62	0.00	0.00	67		
40 BCBA-PS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
50 PSYCH-SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
51 PSYCH-BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
52 PSYCH-RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
53 602-PS-PSYCH	3500.00	0.00	3500.00	0.00	0.00	3500.00	0.00	0.00	0		
90 601 PS-STRIVE TOPS	16000.00	0.00	16000.00	0.00	8929.69	7070.31	0.00	0.00	55		
20 600 PS-GEM SOFTWARE	2300.00	0.00	2300.00	0.00	0.00	2300.00	0.00	0.00	0		
50 598 PS-JOB COACH	2000.00	0.00	2000.00	0.00	0.00	2000.00	0.00	0.00	0		
70 599 PS-AUDIOLOGY	2000.00	0.00	2000.00	0.00	818.00	1182.00	0.00	0.00	40		
72 599 EQUIP-AUDIOLOGY	3000.00	0.00	3000.00	0.00	0.00	3000.00	0.00	0.00	0		
40 SPEECH-LANGUAGE CONTRACTED SVC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
30 OUT OF DISTRICT TUITION	75000.00	0.00	75000.00	0.00	17070.75	57929.25	0.00	0.00	22		
10 OUT OF DISTRICT SERVICES	15000.00	0.00	15000.00	0.00	13989.90	1010.10	0.00	0.00	93		
01 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
partment 9946 Totals	375210.27	0.00	375210.27	0.00	176550.44	197504.83	0.00	0.00	47		
partment 9947 PRE-SCHOOL LE FY 18-19											
50 SPEECH SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
partment 9947 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
partment 9950 LOCAL ENTITLEMENT FY 18-19											
10 595 SAL-STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
11 595 BEN-STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
12 595 RET-STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
13 595 PS-STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	7471.68	0.00	0		
16 588 SUPPLIES-INSTRUCTION	4000.00	0.00	4000.00	0.00	2686.16	0.00	11195.62	0.00	100		
17 588 EQUIP-INSTRUCTION	3000.00	-122.58	2877.42	0.00	0.00	2877.42	0.00	0.00	0		
20 604 SAL-ED TECH	4640.00	-4524.50	115.50	0.00	98.08	17.42	61934.80	10015.64	84		
21 604 BEN-ED TECH	0.00	5661.58	5661.58	0.00	5659.97	1.61	19868.34	546.75	99		
22 604 RET-ED TECH	0.00	3.80	3.80	0.00	0.00	3.80	12818.98	1567.45	0		
30 594 SAL-SOC WORK	10000.00	-3710.38	6289.62	0.00	6289.62	0.00	46067.14	6453.16	100		

CAPE ELIZABETH SCHOOL DEPT

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ct	Description	Appropriations-----					Expended-----		-----\$ Expended-----		
		Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Last Year	Yr Before	% Enc
31	594 BEN-SOC WORK	2561.00	790.93	3351.93	0.00	0.00	3351.93	0.00	10541.92	2441.75	100
32	594 RET-SOC WORK	0.00	1901.15	1901.15	0.00	0.00	1901.15	0.00	7065.09	1179.96	100
40	BCBA-PS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
50	PSYCH-SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4790.56	0
51	PSYCH-BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1999.83	0
52	PSYCH-RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	876.00	0
53	602 PS-PSYCH	0.00	1758.75	1758.75	0.00	0.00	1758.75	0.00	2884.24	15178.38	100
80	601 PS-STRIVE TOPS	0.00	1275.67	1275.67	0.00	0.00	1275.67	0.00	0.00	3554.52	100
10	ADMIN ASST-SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
11	ADMIN ASST-BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
20	600 PS-GEM SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
30	603 OUT OF DISTRICT PLACEMENT	53854.00	-14758.75	39095.25	0.00	0.00	39095.25	0.00	2200.50	1886.00	0
50	598 PS-JOB COACH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80000.00	0.00	100
70	599 PS-AUDIOLOGY	2000.00	-2000.00	0.00	0.00	0.00	0.00	0.00	0.00	58.00	0
72	599 EQUIP-AUDIOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
40	Speech Contracted Services	19000.00	3204.00	22204.00	0.00	0.00	22204.00	0.00	0.00	0.00	100
10	OUT OF DISTRICT SERVICES	0.00	10520.33	10520.33	0.00	0.00	10520.33	0.00	0.00	0.00	100
01	590 EQUIP-TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8398.24	0.00	0
ipartment 9950 Totals		99055.00	0.00	99055.00	1313.84	0.00	94840.91	2900.25	270957.55	50548.00	97
ipartment 9954 MLTI GRANT											
00	TECH SUPPLIES & SOFTWARE	8700.00	0.00	8700.00	3.75	0.00	2062.75	6633.50	10642.04	0.00	23
01	EQUIPMENT	4500.00	0.00	4500.00	0.00	0.00	1049.00	3451.00	10298.31	0.00	23
ipartment 9954 Totals		13200.00	0.00	13200.00	3.75	0.00	3111.75	10084.50	20940.35	0.00	23
ipartment 9955 STUDENT COMPUTER REPAIR											
31	HS STUDENT COMP REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	380.55	3486.00	0
32	MS STUDENT COMP REPAIR	0.00	13203.87	13203.87	2184.73	0.00	5463.40	5555.74	13373.90	3420.32	57
33	HS STUDENT COMP INS COST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
34	MS STUDENT COMP INS COST	0.00	8348.49	8348.49	0.00	0.00	0.00	8348.49	3608.00	16156.00	0

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Obj	Description	Appropriations			Expended			Unencumbered Balance	\$ Expended Last Year	Yr Before	% Enc
		Initial	Adjusted	Corrected	A/P	Paid					
Department 9955 Totals											
		0.00	21552.36	21552.36	2184.73	0.00	5453.40	13904.23	17362.45	23062.32	35
Department 9956 TRANSITION GRANT HS PROFIC											
00	STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00	BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00	STAFF DEVELOPMENT	427.14	0.00	427.14	0.00	0.00	427.14	0.00	20673.96	600.00	100
00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16027.00	476.84	0
00	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
00	SUPPLIES	759.00	0.00	759.00	0.00	0.00	759.00	0.00	1424.90	1900.00	100
00	TECH SUPPLIES & SOFTWARE	2749.00	0.00	2749.00	0.00	0.00	2749.00	0.00	0.00	0.00	100
00	DUES/FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Department 9956 Totals											
		3935.14	0.00	3935.14	0.00	0.00	3935.14	0.00	38125.86	2976.84	100
Department 9963 H1N1 GRANT											
00	MISCELLANEOUS	0.00	4887.00	4887.00	0.00	0.00	0.00	4887.00	0.00	0.00	0
Department 9963 Totals											
		0.00	4887.00	4887.00	0.00	0.00	0.00	4887.00	0.00	0.00	0
Department 9965 EASEMENT FUNDS											
00	MISCELLANEOUS	0.00	2274.00	2274.00	0.00	0.00	0.00	2274.00	0.00	0.00	0
Department 9965 Totals											
		0.00	2274.00	2274.00	0.00	0.00	0.00	2274.00	0.00	0.00	0
Department 9971 CEEF GRANTS											
50	BALANCE FORWARD	2387.14	-78.30	2308.84	0.00	0.00	0.00	2308.84	0.00	0.00	0
52	FALL 17 PC ARTIST RES-\$4838.45	235.35	0.00	235.35	0.00	0.00	0.00	235.35	0.00	4603.10	0
53	FALL 17 CEHS SUM CULT-\$4000	118.24	0.00	118.24	0.00	0.00	0.00	118.24	1993.46	1888.30	0
55	FALL 17 PC KINDERCONZERT-\$1555	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1555.00	0
64	FALL 17 CEMS UKULELES-\$3346.98	159.38	0.00	159.38	0.00	0.00	0.00	159.38	0.00	3187.60	0

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	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Unencumbered Balance	Last Year	Yr Before	%
66 FALL 17 CHEWONKI-\$1800	327.00	0.00	327.00	0.00	0.00	0.00	327.00	0.00	1473.00	0
70 FALL 17 CEHS FACULTY-\$5000	5000.00	0.00	5000.00	0.00	0.00	0.00	5000.00	0.00	0.00	0
72 FALL 18 BEEKEEPING CLUB \$2000	71.26	0.00	71.26	0.00	0.00	0.00	71.26	1928.74	0.00	0
73 FALL 18 CEHS STAFF ROOM \$10820	10406.00	0.00	10406.00	0.00	0.00	0.00	8334.61	414.00	0.00	0
74 FALL 18 FINDING PERFECT \$5892	2.42	0.00	2.42	0.00	0.00	0.00	2.42	5889.58	0.00	19
79 FALL 18 CEHS BAND \$2500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	0.00	0
80 Spring 18 ME INSIDE OUT \$4500	1.00	0.00	1.00	0.00	0.00	0.00	1.00	4500.00	0.00	0
81 Spring 18 LARGERLIFE \$2400	36.24	0.00	36.24	0.00	0.00	0.00	36.24	2363.76	0.00	0
82 Spring 18 SAAFE EVENT \$1000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1000.00	0
83 Spring 18 VEX ROBOTICS \$2500	140.67	0.00	140.67	0.00	0.00	0.00	140.67	2359.33	0.00	0
84 Spring 18 GRAINS \$1162	117.21	0.00	117.21	0.00	0.00	0.00	117.21	1044.79	0.00	0
85 Spring 18 MULTIMODAL \$15468.76	2629.75	0.00	2629.75	0.00	0.00	0.00	2629.75	12819.01	0.00	0
86 Spring 18 GLOBAL COLLAB \$800	283.20	0.00	283.20	0.00	0.00	0.00	283.20	516.80	0.00	0
87 Spring 18 CELL PHONES & \$3500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4500.00	0.00	0
88 Spring 18 MS No Stigmas \$3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3001.98	0.00	0
89 Spring 19 AQUACULTURE \$2030	1680.00	0.00	1680.00	0.00	0.00	0.00	605.00	0.00	1310.00	0
90 FALL 17 FEST CURIOSITY-\$1000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	4346.79	0
91 Spring 19 ANGST \$650	650.00	0.00	650.00	0.00	0.00	0.00	650.00	1133.00	0.00	99
92 Spring 19 MAKER-ED \$3700	3700.00	0.00	3700.00	0.00	0.00	0.00	17.04	0.00	0.00	0
93 Spring 19 BOYS/GIRLS \$6000	6000.00	0.00	6000.00	0.00	0.00	0.00	0.00	0.00	0.00	100
94 Spring 17 HS CETV Station	12155.06	0.00	12155.06	0.00	0.00	0.00	12155.06	0.00	2681.94	0
95 Spring 19 SPIRIT SERIES \$6000	6000.00	0.00	6000.00	0.00	0.00	0.00	0.00	0.00	0.00	100
96 Spring 19 HUB \$5000	1944.00	78.30	2022.30	0.00	0.00	0.00	1748.48	3056.00	0.00	86
97 Spring 19 BATHROOM \$400	400.00	0.00	400.00	388.65	0.00	0.00	11.35	0.00	0.00	97
98 Spring 19 AUDITORIUM \$2500	2500.00	0.00	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	100
99 Spring 19 PC PLAYGROUND \$50000	50000.00	0.00	50000.00	0.00	0.00	0.00	0.00	0.00	0.00	73
00 Fall 19 Raising Trout 6th Grad	4342.00	0.00	4342.00	0.00	0.00	0.00	13369.05	0.00	0.00	69
01 Fall 19 PC ME Childr Books	3200.00	0.00	3200.00	0.00	0.00	0.00	1315.46	0.00	0.00	33
02 Fall 19 World Map for PC \$433	433.00	0.00	433.00	152.60	0.00	0.00	2121.66	0.00	0.00	0
03 Fall 19 Black Kid Joy Performa	2500.00	0.00	2500.00	0.00	0.00	0.00	433.00	0.00	0.00	100
04 Fall 19 Sexual Assault Awarene	2500.00	0.00	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	100
05 Fall 19 Artist In Residence	3000.00	0.00	3000.00	0.00	0.00	0.00	0.00	0.00	0.00	100
06 Fall 19 Mindfulness Practice	12570.00	0.00	12570.00	0.00	0.00	0.00	3000.00	0.00	0.00	0
07 Fall 19 Naturalization Ceremon	400.00	0.00	400.00	0.00	0.00	0.00	12570.00	0.00	0.00	0
08 Fall 19 Peaceful Pond Cove 4th	1250.00	0.00	1250.00	0.00	0.00	0.00	300.00	0.00	0.00	25

CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report
Previous Years Expended Totals
Revenues Added to Adjusted

ct Description	Appropriations				Expended			\$ Expended		% Enc
	Initial	Adjusted	Corrected	Encumbered	APV	Paid	Unencumbered Balance	Last Year	Yr Before	
partment 9982 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
partment 9986 WELLNESS GRANT										
00 WELLNESS GRANT	0.00	1279.76	1279.76	0.00	0.00	0.00	1279.76	578.64	0.00	0
partment 9986 Totals	0.00	1279.76	1279.76	0.00	0.00	0.00	1279.76	578.64	0.00	0
partment 9988 ESCAPADE PROGRAM										
10 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
partment 9988 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
partment 9990 FLOW THROUGH ACCOUNT										
00 MISCELLANEOUS	0.00	7216.65	7216.65	2846.20	0.00	4230.45	140.00	0.00	0.00	419.62
partment 9990 Totals	0.00	7216.65	7216.65	2846.20	0.00	4230.45	140.00	0.00	0.00	419.62
partment 9994 AUTHOREST										
00 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.70	0.00	0
partment 9994 Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.70	0.00	0
partment 9996 KATE LIBBY FUND										
00 MISCELLANEOUS	0.00	133.83	133.83	57.61	0.00	76.22	0.00	76.17	0.00	100
partment 9996 Totals	0.00	133.83	133.83	57.61	0.00	76.22	0.00	76.17	0.00	100
erfund 20 Totals	720565.89	209727.60	930293.49	26091.58	0.00	548179.05	356022.86	437750.04	119760.02	61

CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report
Previous Years Expended Totals
Revenues Added to Adjusted

b ct Description	Appropriations			Expended			Unencumbered Balance	Last Year Expended	Yr Before Enc	%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid				
Department 9100 FOOD SERVICE										
15 DIRECTOR - SALARY	93603.00	0.00	93603.00	0.00	0.00	3168.18	90434.82	34617.26	88898.70	3
16 DIRECTOR - BENEFITS	19016.00	0.00	19016.00	0.00	0.00	-2183.98	21199.98	4234.64	37772.69	-12
20 PC/MS SALARIES	266698.00	0.00	266698.00	0.00	0.00	108612.31	158075.69	182823.63	185832.88	40
30 HS SALARIES	110179.00	0.00	110179.00	0.00	0.00	71096.47	39082.53	107978.53	78494.38	64
31 PC/MS FOOD PURCHASES	136000.00	-11000.00	125000.00	0.00	0.00	81875.65	43124.35	162517.07	142872.33	65
33 PC/MS OTHER PURCHASES	15000.00	12000.00	27000.00	0.00	0.00	26373.57	626.43	21601.43	16245.16	97
40 PC/MS FRINGE BENEFITS	83231.00	0.00	83231.00	0.00	0.00	43452.51	39778.49	61697.51	72186.82	52
41 HS FRINGE BENEFITS	34626.00	0.00	34626.00	0.00	0.00	19676.50	14949.50	28968.77	39356.65	56
31 HS FOOD PURCHASES	107000.00	0.00	107000.00	0.00	0.00	76480.53	30519.47	110542.81	108792.58	71
33 HS OTHER PURCHASES	16000.00	-1000.00	15000.00	0.00	0.00	5757.66	9242.34	15225.50	12580.18	38
Department 9100 Totals	881343.00	0.00	881343.00	0.00	0.00	434309.40	447033.60	730207.15	783032.37	49
erfund 30 Totals	881343.00	0.00	881343.00	0.00	0.00	434309.40	447033.60	730207.15	783032.37	49

CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report
Previous Years Expended Totals
Revenues Added to Adjusted

j/b xct Description	Appropriations-----					Expended-----		Unencumbered		\$ Expended-----		%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid	Balance	Last Year	Yr Before	Enc		
apartment 9870 2015 SCHOOL BOND OPERATIONS &												
110 MISCELLANEOUS	0.00	6840.33	6840.33	0.00	0.00	6840.33	0.00	0.00	0.00	0.00	0.00	100
100 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4468.55	0
107 MS ROOF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81780.75	0
149 TXFR TO GENL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
apartment 9870 Totals	0.00	6840.33	6840.33	0.00	0.00	6840.33	0.00	0.00	0.00	0.00	86249.30	100
apartment 9961 POND COVE PLAYGROUND												
100 CAPITAL EQUIPMENT	0.00	106000.00	106000.00	-6.99	0.00	105963.44	43.55	49596.00	0.00	0.00	0.00	99
100 EXPENDITURES	0.00	5776.39	5776.39	0.00	0.00	5776.39	0.00	2604.68	0.00	0.00	0.00	100
apartment 9961 Totals	0.00	111776.39	111776.39	-6.99	0.00	111739.83	43.55	52200.68	0.00	0.00	0.00	99
terfund 80 Totals	0.00	118616.72	118616.72	-6.99	0.00	118580.16	43.55	52200.68	86249.30	99		

CAPE ELIZABETH SCHOOL DEPT

Appropriation Control Report
Previous Years Expended Totals
Revenues Added to Adjusted

Account Description	Appropriations				Expended		Unencumbered Balance	Last Year	Yr Before	%
	Initial	Adjusted	Corrected	Encumbered	A/P	Paid				
TOTALS	28492328.89	328344.32	28820673.21	147563.74	77.22	18001411.91	10671620.34	25990786.23	25921749.04	62

REPORT COMPLETE

ENROLLMENT NUMBERS MARCH 2020

PCES	K	1	2	3	4	TOTAL
MAR, 2020	98	112	94	111	105	520
Last month	96	112	94	112	105	519
MAR, 2019	111	86	108	100	125	530
CEMS	5	6	7	8		TOTAL
MAR, 2020	127	124	121	150		522
Last month	127	124	120	152		523
MAR, 2019	126	117	148	122		513
CEHS	9	10	11	12		TOTAL
MAR, 2020	122	152	132	121		527
Last month	122	152	132	122		528
MAR, 2019	140	136	117	145		538
MAR, 2020						1569
Last month						1570
MAR, 2019						1581

ENROLLMENT NUMBERS MARCH 2020

PCES	K	1	2	3	4	TOTAL
MAR, 2020	98	112	94	111	105	520
Last month	96	112	94	112	105	519
MAR, 2019	111	86	108	100	125	530
CEMS						
	5	6	7	8		TOTAL
MAR, 2020	127	124	121	150		522
Last month	127	124	120	152		523
MAR, 2019	126	117	148	122		513
CEHS						
	9	10	11	12		TOTAL
MAR, 2020	122	152	132	121		527
Last month	122	152	132	122		528
MAR, 2019	140	136	117	145		538
MAR, 2020						1569
Last month						1570
MAR, 2019						1581

STUDENT TRAVEL/ FIELD TRIP AUTHORIZATION FORM

Group/Team Name: CEHS Mock Trial Team

Name of Faculty/Trip Leader Making Request: M. Page

Date(s) of Proposed Trip: May 5 - May 10 # of School Days: 3 # Nights Away: 6

Trip Destination: Evansville Indiana Distance (one-way): 1,207 miles

Purpose/Benefit of Trip: Natl. High School Mock Trial Competition

Transportation Arrangements: parents transport to PWM - United Airlines & hotel shuttle

Students: 12 # Chaperones (including Ldr): 3 School Staff: 1 Parents/Other:

Arrangements for Mixed Gender Supervision: separate hotel rooms

Cost Per Student: approx. \$350 - \$400 + food expenses

Description of any Fundraising: Clyk, raffle, solicitation letters, go-fund-me + much more

Do all members of the group/team have an opportunity to participate?

If not, describe circumstances: yes


FOR OVERNIGHT TRIPS:

All parent/other chaperones have attended volunteer training: yes

Date/time of pre-trip chaperone meeting: Thur. April 30th - 6pm - Room 310

FOR OUT-OF-COUNTRY TRIPS: Travel and cancellation insurance arrangements (attach copy of contract with insurance and cancellation provisions highlighted).

APPROVAL OF TRAVEL:

Principal or AD:		Date	<u>2/6/2020</u>
Superintendent:	_____	Date	_____
School Board:	_____	Date	_____

- All travel must first be approved and recommended by the principal or, in the case of athletic trips, the athletic administrator. The principal and athletic administrator are permitted to approve in-state day trips (no overnight stays) without the endorsement of the Superintendent or School Board.
- Out-of-state trips within New England and in-state trips requiring no more than one night's stay must be approved by the Superintendent.
- Board approval is required for trips outside of New England; for all trips requiring two or more overnight stays; and for all trips requiring a per-student cost or fund-raising of \$500 or more.
- Travel requests needing approval from the Superintendent or Board should be submitted at least two months in advance of the trip.

**CAPE ELIZABETH
HIGH SCHOOL**

2020-2021

**PROGRAM
OF STUDIES**

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INTRODUCTION

Dear CEHS Students and Parents:

A student's high school experience goes by quickly! The beginning of the course selection process each year is an annual reminder of that fact.

Yet, it's exciting, too, to have the opportunity to plan for the future. Each of our students is different, and their course selections reflect those differences. Many of our students' entire high school careers are spent within the walls of CEHS. Here, our rigorous courses and caring teachers prepare students for success beyond high school. CEHS teachers challenge students to think, write, research, present, problem solve, and grow.

Other students venture out, taking a semester or year abroad or at another school, earning credits through online or college classes, serving as Peer Tutors, or attending the Portland Arts & Technology High School for half their days during their junior and senior years..

And then there is a part of our CEHS program that isn't encompassed in classes: our entire athletic and extracurricular program. Over 80 percent of our students participate on at least one athletic team each year. Approximately 90 percent participate in at least one of our extracurricular offerings, from an athletic team to Jazz Band to the Math Team, from Robotics to our Knitting Club, from Mock Trial to the state's only known Barbecue Team!

I am proud to be principal of one of Maine's (indeed, one of New England's) highest performing school districts. Each year, our graduation rate is at or near 100 percent. Each year, our students' record of achievements earns CEHS a place on Best High Schools lists. In 2019, our school was recognized as a Blue Ribbon School of Excellence by the United States Department of Education.

But beyond the numbers, it's the daily signs of our respectful school culture that I believe makes us special—the number of students who say “thank you” to teachers as they leave class, the lockers without locks, the moving of students from class to class without annoying bells, the support we provide to students to meet their academic and emotional needs.

So, welcome to another year of course selection. Take a hard look at this program, and don't hesitate to share with your school counselor your questions, dreams, or passions that can guide your years at CEHS.

Sincerely,

Jeffrey Shedd
Principal

Our Vision

Open Minds and Open Doors

Our Mission

We empower students with the academic, personal, and social knowledge and skills needed to build fulfilling and engaged lives.

Our Values

- **Community.** We value the connections among our school, local, and global communities that foster meaningful participation in a dynamic and diverse world.
- **Academics.** We value rich and varied learning experiences that support critical thinking, perseverance, effective communication, and independent and collaborative work inside and outside of the classroom.
- **Passion.** We value personal investment in learning in an environment that nourishes joy and creativity, protects risk-taking, and cultivates individual expression.
- **Ethics.** We value decision-making and actions guided by the principles of personal integrity, empathy, responsibility, and respect for self and others.

Our Beliefs

We believe that all students can learn at high levels, but different students learn in different ways and at different speeds. We believe that it is the fundamental job of educators to ensure student learning by working continuously together to answer the following three questions:

- What do we want students to learn?
- How will we know when each student has learned?
- How will we respond when a student experiences difficulty in learning?

We believe that students will most readily learn in an environment that is safe; where they feel known and cared about; where the expectations are clear and the instruction is skillful; where educators collectively share responsibility for student learning; and where students are challenged to see real-life applications of their learning.

GRADUATION REQUIREMENTS

Under School Board Policy IKF, students are required to demonstrate proficiency in the content areas and Guiding Principles of the Maine Learning Results. This is most effectively accomplished by taking and passing courses as follows:

- 4 years (40 credits) of English;
- 4 years (40 credits) of Math;
- 4 years (35 or 40 credits) of Science;
- 3 years (30 credits) of Social Studies;
- 2 years (20 credits) of World Language;
- 1 year (10 credits) of Fine Arts;
- 1 year (10 credits) of Technology;
- 1 year (10 credits) of Physical Education; and
- ½ year (5 credits) of Health.

ACADEMIC INFORMATION

Course Selection Process

The course registration period begins with a review of the Program of Studies. Students, in collaboration with parents, teachers, and school counselors, select courses for the following year based on graduation requirements, career goals, interests, and skills. They are required to carry a minimum of six courses. A Master Schedule is then built based on student requests. Seniors are scheduled first, followed by Juniors, Sophomores, and Freshmen.

In selecting courses, students will need to consider the appropriate level of rigor to pursue. Teachers assist in this process by making recommendations that are informed by a student's grades in previous courses and standardized test scores. The intent of these recommendations is to ensure that students are able to be both challenged and successful in the courses that they choose.

Students who disagree with a teacher's recommendation may appeal to the principal or the principal's designee, who, in addition to reviewing the student's file, may require work samples in support of the appeal and/or an in-person meeting with the student and parents to discuss student readiness for the demands of the course. A common outcome of an appeal is that conditions are set allowing the student to take the favored class level for the following year based on academic and work performance for the remainder of the current school year.

Grading

Students receive a numerical course grade that equates to a letter grade as follows:

99-100	A+
95-98	A
93-94	A-
91-92	B+
87-90	B
85-86	B-
83-84	C+
79-82	C
77-78	C-
75-76	D+
72-74	D
70-71	D-
Below 70	No Credit

A student's course grade reflects progress toward learning targets that are aligned to the Cape Elizabeth Graduation Standards. These Graduation Standards comprise both the content-area standards and Guiding Principles of the Maine Learning Results, and are as follows:

1. Knowledgeable Person;
2. Clear and Effective Communicator;
3. Creative and Practical Problem-Solver;
4. Responsible and Informed Citizen;
5. Integrative and Informed Thinker; and,
6. Self-Directed and Reflective Learner.

The first of these Graduation Standards, Knowledgeable Person, is a category found in every teacher's gradebook. It encompasses all of the course and discipline-specific knowledge and skills that students learn along the way as they take and pass courses at CEHS. The remaining five Graduation Standards emphasize student skill in cross-disciplinary areas such as reading, writing, speaking, listening, research, and problem-solving, among others. These standards are reflected in gradebook categories across multiple disciplines.

CEHS reports both unweighted and weighted grade point averages (GPAs) on transcripts. Unweighted GPAs are calculated by averaging all course grades, while weighted GPAs are calculated based on grades received in particular courses (those courses that can be taken at more than one level, including all courses in English, Math, Science, and Social Studies, and World Language classes at levels 4 and higher) and include a multiplier of 1.30 and 1.35 to grades received in Honors and AP courses, respectively. Beginning with the class of 2023, those grade weights will be adjusted to 1.05 and 1.10, respectively.

Grades and Eligibility

While participation in extracurricular activities is an integral part of student life at CEHS and is highly encouraged, students who represent CEHS in certain activities (leadership, competitive, and performance activities) are held to an academic eligibility standard. Covered activities are:

- All school athletic teams;
- Mock Trial;
- Theatre;
- World Affairs Council/Model UN;
- Math Team;
- Science Team;
- Jazz Band;
- Natural Helpers;
- Student and Class Government;
- National Honor Society;
- Speech and Debate; and,
- Robotics.

Under current School Board policy, in order for students to remain eligible for these activities on an uninterrupted basis, they must be passing a minimum of five classes at each of four grade checkpoint dates reflected in CEHS's school calendar: two end-of-semester checkpoints and two mid-semester checkpoints.

Academic Recognition

- **College Book Awards:** These awards are given in the name of contributing colleges. Juniors whose grade point average places them in the top of the class are considered for these awards. Book awards are selected by a faculty committee that is chaired by the principal.
- **Maroon Medal Society:** Juniors and seniors may apply to this honorary club in the spring by completing an application of their activities and achievements. Points are awarded for each activity and achievement. A total of 180 points are needed to qualify for this society.
- **National Honor Society:** The National Honor Society recognizes juniors and seniors who have demonstrated excellence in each of the following areas: scholarship, leadership, service, and character. The scholarship criterion is based on a student's cumulative GPA at the end of the first semester of their qualifying year.
- **Top Ten Percent:** This group comprises the top ten percent of seniors on the weighted class ranking, which is compiled at the end of seven semesters of high school. The senior with the highest weighted grade point average at that point in the year is named valedictorian of the class.

Standardized Testing

Standardized tests are given to assess student progress toward college and career readiness benchmarks and to diagnose skill gaps. In the fall, 9th, 10th, and 11th graders take the PSAT. In the spring, 11th graders take the SAT. In addition, all students take ACCUPLACER math tests at least once a year in their math courses, and 11th and 12th graders take the ACCUPLACER reading and writing tests in their English courses.

Student Supports

- **Achievement Center:** individualized tutoring provided by faculty before, during, and after school.
- **Achievement Period:** a time, occurring four days a week, when all teachers are available to work with students.
- **Advisory Groups:** meet once a week for a check-in and discussion, connecting every student to one adult for four years.
- **Academic Skills:** a smaller, more directed study hall. The structure provided helps students with work completion, organization, and executive functioning skills.

COURSE DESCRIPTIONS

Alternative Pathways

While courses offered by Cape Elizabeth faculty are the most typical way for students to earn credit, they are not the only way. Students are encouraged to consider the following alternative pathways or others that would further their academic learning and growth.

College Study Program

Grades 9-12

Honors

Credit Varies

CEHS students may take college classes for credit with permission of the college and as space permits. Generally, college classes are intended for classes not offered at CEHS. There are, however, situations where students may need to take a college class to earn additional credits or, for older students, to get introduced to life at college even while attending CEHS. Some of the colleges where our students have in the past earned credit are Southern Maine Community College, the University of Southern Maine, and the Maine College of Art. Please note that the cost of college attendance is the responsibility of a student's family. Semester college classes count for five CEHS credits. Full year college classes count for ten.

Foreign Exchange Program

Grades 11-12

Unleveled

Credit Varies

Study abroad can be a wonderfully enriching experience. CEHS both encourages foreign exchange students to come to CEHS and works closely with families to support our students who are interested in attending school in another country. Students interested in this option should meet with their school counselor by March of the previous academic year to ensure the selection of appropriate courses and smooth transition of credits.

Freshman Academy

Grade 9

Unleveled

10 Credits (full year)

Freshman Academy is a course designed to assist the transition from middle school to high school. There are three specific areas of focus. Students cultivate and practice the executive functioning skills that will enable them to find future academic success. Students also continuously examine the essential question "Who Am I?" to help them determine what they stand for, what their strengths and weaknesses might be, where their passions lie, and, ultimately, who they want to become as a person and life-long learner. Finally, students are expected to find their personal voice and grow as a public speaker both formally and informally.

Independent Study**Grades 10-12****Unleveled****Credit Varies**

Independent Study involves a student learning about a topic of individual interest under the close supervision of a CEHS teacher. Independent Study allows a student to go beyond courses that CEHS offers. Independent Study may not be used to replace a course required for graduation and is graded on a pass-fail basis. Students who wish to pursue an Independent Study must get permission from the supervising teacher and meet with the school counselor prior to the first week of the relevant semester. Students interested in Independent Study can get more information from their school counselor.

Online or Distance Learning Education**Grades 9-12****Level Varies****Credit Varies**

Online or distance learning courses are increasingly available to students. Such courses can be a way to supplement what CEHS has to offer, allow students to catch up or accelerate their learning on their own time, or provide an alternative instructional method. Generally, the courses must not be offered at CEHS and students have to maintain at least a "C" average to continue. Students interested in online or distance learning should discuss program options with their school counselor. Please note that the cost of online or distance learning is the responsibility of a student's family. Semester college classes count for five CEHS credits. Full year college classes count for ten.

Other Credit-Awarding Institutions/Programs**Grades 11-12****Level Varies****Credit Varies**

There are many credit-awarding institutions and programs available to students. CEHS students have earned credits while sailing on a schooner run by an educational organization, participating in the Maine Coast Semester at Chewonki, and attending a ski academy during the winter. As with foreign exchange programs, students interested in these alternatives should meet with their school counselor by March of the previous academic year to plan.

Peer Tutoring**Grades 11-12****Unleveled**

Students work as peer tutors in the Achievement Center for this regularly scheduled semester-long commitment. Peer Tutoring is a volunteer opportunity. It may not count as a sixth course nor replace the National Honor Society requirement. Students interested in Peer Tutoring should speak to their school counselor and the Achievement Center coordinator.

Portland Arts & Technology High School**Grades 10-12****Unleveled****Credit Varies**

The Portland Arts & Technology High School (PATHS), located at 196 Allen Avenue in Portland, offers a rich array of hands-on classes in traditional trades, culinary arts, visual, digital, and performance arts, and cutting-edge technologies (e.g., 3-D printing). Most programs at PATHS are designed for two years (60 credits) and students typically start in the 11th grade. Students split their day between CEHS and PATHS and are provided transportation. Brief program descriptions can be found at the end of this Program of Studies. Students who would like to consider PATHS should contact their school counselor to arrange a visit.

Student Driven Learning (SDL)**Grades 11-12****Unleveled****10 Credits (full year)**

SDL is a program that allows juniors and seniors to earn credit while pursuing their passions and exploring their interests through individual or small group (maximum two) projects or problem-based learning. Projects fall into a variety of categories, including service, production, entrepreneurial, apprentice, and investigative. SDL is graded on a pass-fail basis. *Prerequisite: Consultation with Program Coordinator, completion of application, and acceptance into the program based on strength of the application/proposal, potential to succeed, and allowable class numbers.*

Work Study**Grades 10-12****Unleveled****Credit Varies**

Work Study allows CEHS students to receive school credit for part-time work experience of a minimum of ten hours per week. Students must have a job before applying for Work Study credit and receive approval from their employer, school counselor, and principal. Application guidelines and program requirements can be found in the School Counseling Office.

Westbrook Regional Vocational Center**Grades 10-12****Unleveled****Credit Varies**

The Westbrook Regional Vocational Center (WRVC), located at 125 Stroudwater Street in Westbrook, offers a variety of programs that are available to Cape Elizabeth students when a comparable program is not available at PATHS. Included programs are listed and described at the end of this Program of Studies. Students who would like to consider WRVC should contact their school counselor to arrange a visit.

Arts and Technology

A graduate will be able to:

1. **Disciplinary Literacy:** Show literacy in the visual, performing, and industrial/technology arts by explaining or demonstrating concepts, skills, terminology, and processes.
2. **Creative Process/Problem Solving:** Engage in the creative process/problem solving through the visual, performing, and industrial/computer technology arts.
3. **Creation, Performance, and Expression:** Generate creations, performances, and expressions in the visual, performing, and industrial/technology arts.
4. **Critique and Connections:** Make meaning through reflection and analysis of creations and performances in the visual, performing, and industrial/technology arts.

Visual Art

Art Fundamentals

Grades 9-12

Unleveled

5 Credits (one semester)

Art Fundamentals is an introductory course to the visual arts, as well as a prerequisite to several of our studio electives. This course offers students hands-on experience with making art, familiarity with art vocabulary and concepts, and a fuller understanding of the visual arts' role in contemporary society. Studio projects explore two and three dimensional design, color theory, painting, and observational drawing using a variety of media. Historically significant techniques and influences are presented and discussed with each project. Class expectations include project-related homework assignments and participation in group critiques of student work.

Ceramics I

Grades 9-12

Unleveled

5 Credits (one semester)

This is an introductory course in the methods and processes of forming clay. Students learn to use handbuilding techniques such as pinch, coil, and slab construction and become proficient on the potter's wheel. There is extensive study of different methods of surface decoration and glazing. Students explore both functional and sculptural approaches to clay. Field trips to observe potters' studios and participate in raku firings may be part of the class.

Photography I

Grades 9-12

Unleveled

5 Credits (one semester)

Photography I serves as an introduction to the practice and appreciation of photography as an artist's tool in communicating ideas and exploring personal visions. It is a hands-on, lab-oriented course which introduces students to the dual discipline of camera use and black and white darkroom procedure. Mastering basic techniques through concept-based shooting assignments is the primary focus, with an increasing emphasis on individual direction as the semester proceeds. Class time consists of film processing, darkroom work, and class discussion and critique. Shooting takes the place of formal homework and approaches various subjects from landscape to the human figure. *Prerequisite: 35 mm SLR film camera. Lab fee: \$40.*

Sculpture

Grades 10-12

Unleveled

5 Credits (one semester)

This course provides a 3-dimensional approach to problem solving through a variety of media and materials such as paper, cardboard, clay, plaster, wood, wire, metal, and stone. Techniques include modeling, carving, assemblage, casting, and paper folding. The scale of problems presented ranges from small pieces to larger freestanding forms. *Prerequisite: Art Fundamentals or Ceramics I.*

Painting and Drawing

Grades 10-12

Unleveled

5 Credits (one semester)

Painting and Drawing is a course designed for students who want to develop their skill and personal style using 2-D media. Drawing work in the class strengthens understanding of composition, value, perspective, gesture, and texture. Painting projects deepens students' understanding of color theory and paint handling, using watercolor and acrylic. The class explores both traditional subjects, such as still life, landscape, and figure, and more contemporary painting ideas. With each project the class studies relevant work by historical and contemporary artists. Active participation in class critiques, studio work, and project related homework is expected. *Prerequisite: Art Fundamentals and teacher approval.*

Ceramics II

Grades 10-12

Honors

5 Credits (one semester)

Advanced Ceramics is designed for students who want to continue developing skills learned in Ceramics I. Students learn advanced wheel techniques, including thrown table settings, and complex forms such as teapots. They work with a variety of decoration methods from painted majolica to sgraffito. Handbuilding techniques are used to create large sculptural forms such as lamps. Students study the work of other ceramic traditions and contemporary artists. Work outside of class is expected. *Prerequisite: Ceramics I and teacher approval.*

Advanced Photography

Grades 10-12

Honors

5 Credits (one semester)

Advanced Photography is designed for students who have demonstrated proficiency in the use of the 35mm camera and the traditional darkroom. A grade average of 92 or better in Photography I is the established benchmark for admission. The focus of the course is on developing personal "voice" and content in one's work, often working with more conceptually based subject matter. Students begin the semester by developing a personal portfolio of work shot from the previous summer, then proceed to investigate several theme-based assignments. Students work primarily with digitally produced work. As with Photography I, shooting takes place outside of scheduled class time. The course incorporates critical analysis of photographic imagery, historical influences on contemporary work, and culminates in the presentation of individual final portfolios. *Prerequisite: Successful completion of Photography I, 35 mm DSLR camera, and teacher approval. Lab fee: \$40.00.*

Advanced Art Studio

Grades 10-12

Honors

5 or 10 Credits (semester or full year)

Advanced Art Studio is a class offered to those with a continuing interest in visual art and who anticipate further study at the college level. Students work primarily in drawing and painting media, with topics to include the human figure, the urban landscape, conceptual abstraction, and the development of a personal style. Students are challenged to become more sophisticated in their thinking and develop mature technical skills while developing portfolio-quality work. Weekly sketchbook assignments are an integral part of the class, as are group discussion and critique. Please note that this elective course can be taken for one semester for 5 credits or for the full year for 10 credits. *Prerequisite: Art Fundamentals, Painting and Drawing, and teacher approval.*

Music

Concert Choir

Grades 9-12

Unleveled

10 Credits (full year)

CEHS's largest vocal group, the Concert Choir studies performance and singing in a comfortable learning environment. Students enjoy singing in two- to four-part harmony. Music of many styles is performed, such as Broadway, classical, folk, jazz, gospel, and much more. Students also study beginning-level music theory and the history of music. The Choir performs concerts in the community and participates in choral festivals and events throughout Maine.

Guitar

Grades 9-12

Unleveled

5 Credits (one semester)

Guitar class provides an introduction to playing chords and reading music on guitar with an emphasis on practice and rehearsal skills through which students can eventually learn to play on their own. Please note that this class is for beginners only, with no previous music or guitar experience necessary.

Symphonic Band

Grades 9-12

Unleveled

10 Credits (full year)

Symphonic Band is a large instrumental performing group. Students study instrumental performance techniques. Symphonic Band members are required to perform three public concerts per year. We anticipate scheduling two separate but equal symphonic bands. Assignment will depend on instrumentation needs and schedule availability. Please note that enrollment in either Symphonic Band or Wind Symphony is a prerequisite for participation in after-school jazz activities. *Prerequisite: Previous band experience or teacher approval.*

Wind Ensemble

Grades 9-12

Unleveled

10 Credits (full year)

A medium-sized instrumental performing group for upperclassmen and advanced underclassmen. Students participate in three public concerts and at graduation. Please note that enrollment in either Symphonic Band or Wind Symphony is a prerequisite for participation in after-school jazz activities. *Prerequisite: Audition and/or teacher approval.*

Jazz Improvisation

Grades 9-12

Unleveled

5 or 10 Credits (semester or full year)

This is a course for students interested in learning jazz improvisation skills or improving the range of skills they already possess. Previous experience is not necessary. Students learn to solo over standard tunes and about chords, chord scales, and jazz harmony. Band-In-A-Box, a computer-assisted improvisation tool, is also taught and utilized. Please note that this elective course can be taken for one semester for 5 credits or for the full year for 10 credits. *Prerequisite: Concurrent enrollment in band.*

Music Theory I

Grades 9-12

Unleveled

5 Credits (one semester)

Students considering any music courses in college should include music theory and ear training in order to be prepared for auditions and entry-level placement exams. Students study basic harmony, learn to write four-part harmony, compose melodies, and recognize normal and altered intervals, chords, modes, and scales. *Prerequisite: A music ensemble for one semester or teacher approval.*

Music Theory II

Grades 9-12

Unleveled

5 Credits (one semester)

A continuation of Music Theory I with an in-depth focus on tonal harmony and 4-part harmonization. Students compose melodies and accompaniments as well as expanded use of seventh chords, borrowed chords, non-chord tones, altered chords, and musical form. *Prerequisite: Successful completion of Music Theory I or teacher approval.*

Music Theory

Grades 9-12

Advanced Placement

10 Credits (full year)

Students enrolled in Advanced Placement (AP) Music Theory participate in advanced study of the elements of music theory and composition. The course focuses on the rules of theory and composition, ear training, sight singing, analysis, and keyboard skills. Composition and tonal harmony from the Common Practice Period (1600-1750) is the main focus; however, other musical time periods will be covered as time allows. The course is designed both for students who desire to prepare for music as a career as well as those who desire it for personal enrichment. Students are required to take the AP Music Theory Exam in May. *Prerequisite: A music ensemble for one semester or teacher approval.*

Percussion Studies**Grades 9-12****Unleveled****10 Credits (full year)**

Percussion Ensemble is a course designed for percussionists who have had previous band experience and are interested in further developing their ability in the percussive arts. Students perform a wide range of musical works written especially for percussion ensemble. Emphasis is placed on the fundamentals of comprehensive percussion performance (snare drum, timpani, keyboards, marching percussion, and drum set), including tonal concepts, technical skills, rehearsal skills, and aural skills. In addition to formal concerts, members are required to perform at various school/community events and sectional rehearsals. *Prerequisite: Concurrent enrollment in Wind Ensemble or Symphonic Band.*

Auditions Prep**Grades 9-12****Unleveled****10 Credits (full year)**

Auditions Prep is designed to help students develop individual skill on their instrument through the study of individual repertoire for their selected instrument. Students receive instruction on current audition materials for various honors festivals in addition to guided study on literature of their choosing. *Prerequisite: Concurrent enrollment in Wind Ensemble or Symphonic Band and prior knowledge of a musical instrument.*

Theatre**Theatre Basics****Grades 9-12****Unleveled****5 Credits (one semester)**

Theatre Basics is an introductory course for students who have had little or no experience in theatre. These students want to give theatre a try and to take from it life skills that go beyond the stage. Production is not emphasized. Through classroom exercises and examination of texts, we look at theatre in life itself and learn better how to use our own unique inner resources to engage life with understanding and confidence.

Technical Theatre I & II

Grades 9-12

Unleveled

5 or 10 Credits (semester or full year)

What goes into making theatre? Lighting, sound, set design—these elements let us examine theoretical principles. The theatre itself gives us an environment for practical application of knowledge and skills. It becomes a place of low-tech tools—hammer, saw, screwdriver, plywood, and paint—as well as advanced technical equipment in sound and lights. Some homework will be required when we meet as a group for intensive work, but most of the learning is best described as hands-on and completed within the class time. We design and run shows that are produced in the auditorium, including concerts, visiting artists, one acts, musicals, and original shows. If you join us, be ready to use technology to think inventively. *Please note that this course can be taken for one semester for 5 credits or for the full year for 10 credits.*

Theatre Workshop

Grades 10-12

Honors

5 Credits (one semester)

This Advanced Theatre course is an association of artists, mostly in performing arts, but with designers and advanced technicians working collaboratively. A production course, the stage will shine with our mutual work. Typical work includes a one-act play, children's theatre, and original works. We also work with a large group of co-curricular students who bring their efforts to bear in our highly praised shows. The demands are rigorous and time consuming. *Prerequisite: Audition and/or teacher approval.*

Introduction To Dance

Grades 9-12

Unleveled

5 Credits (one semester)

For students who plan to pursue a career in theatre, a working knowledge of dance is essential, and for any students who enjoy movement and want to learn more, or who are convinced they are incapable of learning to dance, this course provides, in a supportive, energetic environment, the basic skills needed to feel more confident on any dance floor, anywhere. Students do not need prior dance training. Each will work at a pace that is both comfortable and challenging for them, whatever their skill level. The history of dance will also be explored, as students learn a variety of styles and techniques, including jazz, tap, ballet and modern. Experienced or not, this class gets students on their feet and moving.

Advanced Dance Workshop

Grades 9 - 12

Unleveled

5 Credits (one semester)

This course is for students who want to expand their knowledge of dance and its historical, cultural, and social importance. Students regularly learn new choreography with an eye toward performance. Guest artists share their knowledge. Dance styles, including jazz, tap, ballet and modern, are explored, and students are encouraged to create new work of their own.

Prerequisite: Audition and/or teacher approval.

Public Speaking/Public Performance

Grades 10-12

Unleveled

5 Credits (one semester)

Want to develop your public speaking skills? Whether for class discussion, formal speech making, or theatre pieces, this course will fit the bill. We talk a lot, are on our feet, and value the spoken word. Students find voice in the sense of being resourceful as well as in learning skills that help them move easily in public.

Industrial Technology

Technology I

Grades 9-12

Unleveled

5 Credits (one semester)

Technology I is a broad-based course in technology. Students have the opportunity to explore a wide range of areas including residential electricity, basic home maintenance, electronics, welding, machine tools and bench work, basic automotive maintenance, small engine maintenance, and more. All units are hands-on projects done in the Technology lab.

Technology II & III

Grades 10-12

Unleveled

5 or 10 Credits (semester or full year)

Students in Technology II or Technology III undertake an advanced project that encompasses one or more of the areas studied in Technology I. Students should meet with the instructor for prior approval of their desired project or to outline other possibilities. Examples of past projects are boat trailer, utility trailer, log splitter, go-kart, and fly tying vise. Please note that this course can be taken for one semester for 5 credits or for the full year for 10 credits. *Prerequisite:*

Technology I.

Woodworking I**Grades 9-12****Unleveled****5 Credits (one semester)**

Woodworking I is a project-based course in which students develop skills and knowledge in the use of tools, equipment, and materials typically used in the field of woodworking. Skills and knowledge are achieved through the pursuit of assigned and student-selected projects.

Woodworking II**Grades 10-12****Unleveled****5 Credits (one semester)**

Woodworking II is a continuation of Woodworking I. It is also a project-based course in which students develop advanced skills and knowledge in the use of tools, equipment, and materials typically used in the field of woodworking. *Prerequisite: Woodworking I.*

Architectural Drafting**Grades 9-12****Unleveled****5 Credits (one semester)**

Students develop assigned residential architectural working drawings. Emphasis is placed on how to draw a set of plans using standards and techniques that are common to the industry. Attention to standard design, methods, materials, and building codes is also emphasized.

Architectural Design**Grades 10-12****Unleveled****5 Credits (one semester)**

Students may opt to continue their Architectural Drafting experience by taking Architectural Design. Emphasis is placed on solutions to assigned design problems while the expectations of quality plans still have significant priority. Students need to draw on their experience in Architectural Drafting to expect reasonable success in Architectural Design. Use of CAD software may be employed. *Prerequisite: Architectural Drafting.*

Boatbuilding**Grades 10-12****Unleveled****10 Credits (full year)**

Boatbuilding can be taken as an Independent Study. The student builds a boat of his or her choice taking into consideration limitations of space and time. Examples of boats done in the past are sea kayak, canoe, small skiff, and small power boats. *Prerequisite: Woodworking I and teacher approval.*

Computer Technology

Keyboarding and Word Processing

Grades 9-12

Unleveled

5 Credits (one semester)

This course enables students to develop touch typing skills and then improve those skills as they learn basic word processing tasks, including creating and formatting standard business documents.

Video Production

Grades 9-12

Unleveled

5 Credits (one semester)

This course introduces students to the fundamentals of video production from pre-production (planning, storyboarding) to production (shooting, lighting, sound, green screen) to post production (editing, compositing, titles, audio). Students produce short videos using video and sound editing software. Projects also introduce students to working in teams, production deadlines, equipment care, and filming techniques. Basic understanding of computer use and software operation is preferred.

Advanced Video Production

Grades 10-12

Unleveled

5 Credits (one semester)

This course gives students the chance to develop more sophisticated and complex projects and expand their basic production and editing skills using leading industry editing software. Students are required to work in various production roles both in front of and behind the camera. This course includes covering/taping events in and out of school. Students with advanced skills and experience can have the prerequisite waived at the instructor's discretion. *Prerequisite: Video Production*

Digital Design**Grades 9-12****Unleveled****5 Credits (one semester)**

The goal of this course is to offer students a broad overview of computer design techniques. The focus is on print publications such as advertisements, posters, and logo design. Students learn about typography, color theory, layout techniques, terminology, and related technology using Adobe InDesign. They develop their skills by completing a variety of projects using effective design elements and principles. The focus is on finding creative visual solutions to communication problems. The final assignment is development of a corporate identity for a fictitious company (logo, business card, stationery, and promotional material).

Advanced Digital Design**Grades 9-12****Unleveled****5 Credits (one semester)**

Students continue the study of digital design and expand their understanding of digital images, manipulation, layout, and communication. Students work with several Adobe Creative Cloud products, including Photoshop and Illustrator, creating composites, collages, movie posters, and more. This course provides opportunities to collaborate and share projects and the process with the class. *Prerequisite: Digital Design.*

Yearbook**Grades 9-12****Unleveled****5 or 10 Credits**

In this course, students gain skills in page design, advanced publishing techniques, copywriting, editing, and photography while producing a creative, innovative yearbook that records school memories and events. Journalism skills are emphasized. Participants gain useful, real world skills in time management, marketing, teamwork, and design principles. This course can be taken for an Art or Technology credit.

Personal Finance**Grades 10-12****Unleveled****5 Credits (one semester)**

This course covers the basics of personal finance, such as earning, spending, saving, borrowing, investing, and protecting risk. Students learn that "cash flow" is an important personal and business concept. They pay bills, reconcile bank statements, understand credit card benefits and risks, and learn about insurance and taxes. They also compete in the Budget Challenge (a national simulation) as recent college graduates in order to learn firsthand about personal property, loans, renting an apartment, and money management.

Introduction to Computer Programming

Grades 9-12

Unleveled

5 Credits (one semester)

Are you curious about computer programming? Interested in coding as a career? Introduction to Computer Programming is a single-semester course that introduces students to computer programming through the Python programming language. The course utilizes the web-based CodeHS platform. It is appropriate for beginner to intermediate programmers. The course provides students a thorough grounding in programming concepts and culminates with at least one substantial project. Students complete many smaller coding projects along the way, individually and in small groups, in order to motivate and reinforce concepts learned in class. Students also engage in related hands-on activities, group discussions, and listening and writing exercises. The majority of the work is completed and submitted each class period. This course requires students to use basic English as well as Algebra and Geometry skills to solve problems.

Computer Science A

Grades 11-12 (Grade 10, with instructor permission only)

Advanced Placement

10 Credits (full year)

AP Computer Science A is a rigorous, year-long course that introduces students to computer science through the Java programming language. The course utilizes the web-based CodeHS platform. It is equivalent to a first-semester, college-level course in computer science. Topics covered in this course include analysis, comparison, design and implementation of solutions to problems; use of data structures to organize and manipulate large data sets; development and implementation of algorithms to process data and discover new information; the principles of object-oriented programming and other modern programming methodologies; and, the ethical and social implications of computing systems. The course implements the curriculum described in the College Board AP CS A Course and Exam Description (CED), and is designed to prepare students for the AP exam in the Spring. It includes substantial project work, which students complete individually and in small groups. It is designed to help students develop analytical thinking and problem solving skills necessary to tackle problems addressed by modern computer science. The assumed prerequisites include knowledge of basic English, Algebra, and Geometry. Students should also be comfortable with functions and concepts associated with functions. It's important that students understand that any computer science course builds on a foundation of mathematical reasoning and logic that should be acquired prior to taking this course. Students must have taken at least one semester of computer programming and complete a unit of programming prior to leaving for summer break in order to take the course. Students are required to take the AP Computer Science A Exam in May

Prerequisite:
Introduction to Computer Programming and teacher approval.

English Language Arts

A graduate will be able to:

1. **Reading:** Read, interpret, analyze, and evaluate appropriately complex literary and informational texts independently and proficiently.
2. **Writing:** Produce clear and coherent argumentative, informative, and narrative writing for a range of tasks, purposes, and audiences.
3. **Speaking and Listening:** Participate effectively in a range of collaborative discussions and convey information with a clear and distinctive perspective.
4. **Language:** Demonstrate command and knowledge of language, including the conventions of standard English grammar, the meaning of unknown words in context, and the usage of figurative language.

Honors and AP Placement

All Honors and AP placements require department approval.

- **Honors Freshman English**
Placement will be based on January NWEA scores, reading level, and teacher recommendation that will take into account critical thinking skills, ability to work independently, work completion, and work ethic.
- **Honors Sophomore, Junior, and Senior English**
 - **Students who wish to take Honors English:** Students who have a 93 or better in CP English may be recommended to move to Honors English. They should also possess higher level thinking skills, the ability to move quickly through new material, and a history of work completion.
 - **Students who wish to maintain current placement in Honors English:** Students with an 85 or better in Honors English may maintain this placement.
 - **Students who may be recommended to take CP English:** Students with an 84 or below in Honors English may be recommended to take CP English.
- **AP Junior and Senior English**
 - **Students who wish to enroll in AP English:** Students wishing to move to AP English must have a 93 average or better in their current English class. Students are required to sit for a practice AP exam in the early spring. The score from this assessment is used to help determine the most appropriate placement. Students who enroll in AP English are expected to demonstrate command of the assigned summer work; failure to do so results in revocation of the placement.
 - **Students who wish to maintain current placement in AP English:** Students who have earned at least an 85 in AP Junior English may enroll in AP Literature and Composition.

CP Freshman English**Grade 9****College Preparatory****10 Credits (full year)**

CP Freshman English builds on the skills acquired in the study of language arts at the middle school level. It focuses on developing student mastery of narrative and academic writing, critical reading skills, fundamental grammar, and an expanding vocabulary. Texts may include Glencoe's *Vocabulary Builder Course Four*, and such representative works of literature as Steinbeck's *Of Mice and Men* and Shakespeare's *Romeo and Juliet*.

Honors Freshman English**Grade 9****Honors****10 Credits (full year)**

Honors Freshman English covers the same core curriculum as the CP level, while adding a level of complexity to instruction and assessments. Writing assignments are more frequent and often lengthier. More challenging reading in greater quantity and at a faster pace is also part of the course. Further readings may include long novels from Dickens or units of poetry. While time and attention are devoted to the development of core skills, at the honors level students should be more readily prepared to demonstrate competence in writing, reading, grammar, and vocabulary. *Prerequisite: Department approval based on January NWEA scores, reading level, and current teacher recommendation.*

CP Sophomore English**Grade 10****College Preparatory****10 Credits (full year)**

As the second part of a two-year sequence that begins with CP Freshman English, CP Sophomore English continues the focus on writing in a variety of genres including narrative and analytic writing with an increased emphasis on critical reading skills, fundamental grammar, and an expanding vocabulary. Texts may include such representative works of literature as Shakespeare's *Othello*, Homer's *The Odyssey*, and Salinger's *The Catcher in the Rye*.

Honors Sophomore English

Grade 10

Honors

10 Credits (full year)

Honors Sophomore English covers the same core curriculum as the CP level, while adding a level of complexity to instruction and assessments. Writing assignments are more frequent and often lengthier. More challenging reading in greater quantity and at a faster pace is also part of the course. Further readings may include Atwood's *The Handmaid's Tale* and Morrison's *Sula*. While time and attention are devoted to the development of core skills, at the honors level students should be more readily prepared to demonstrate competence in writing, reading, grammar, and vocabulary. *Prerequisite: Department approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

CP Junior English

Grade 11

College Preparatory

10 Credits (full year)

In addition to a continued focus on the development of writing, reading, grammar, and vocabulary skills introduced in the freshman and sophomore years, CP Junior English focuses heavily on the study of non-fiction while examining how the author's choice of language impacts meaning. The course also emphasizes, in the words of the College Board, "The expository, analytical and argumentative writing that forms the basis of academic and professional communication, as well as the personal and reflective writing that fosters the development of writing facility in any context." Students also demonstrate competence in speeches and debates. Texts may include Glencoe's *Vocabulary Builder Course Six*, and such representative works of literature and literary nonfiction as O'Brien's *The Things They Carried* and Walls' *The Glass Castle*.

Honors Junior English

Grade 11

Honors

10 Credits (full year)

Honors Junior English covers the same core curriculum as the CP level, while adding a level of complexity to instruction and assessments. Writing assignments are more frequent and often lengthier. More challenging reading in greater quantity and at a faster pace is also part of the course. Further readings may include Capote's *In Cold Blood* and Fitzgerald's *The Great Gatsby*. While time and attention are devoted to the development of core skills, at the honors level students should be more readily prepared to demonstrate competence in writing, reading, grammar, and vocabulary. *Prerequisite: Department approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

English Language and Composition

Grade 11

Advanced Placement

10 Credits (full year)

AP English Language and Composition engages students in extensive reading and writing assignments based primarily on non-fiction texts. The expectations for AP level courses are especially high, and are designed for students who have the skills, interest, and motivation to be successful in a course that is designed to mimic college-level work. All students enrolled in this course are required to take the AP English Language and Composition exam in May. Students should also anticipate a challenging summer assignment. *Prerequisite: Department approval along with at least a 93 average in Sophomore English, a practice AP exam, and command of the summer reading material.*

Film and Media Studies

Grade 12

College Preparatory or Honors

10 Credits (full year)

Film and Media studies is the study of the production, aesthetics, and history of the 20th century's most important visual medium, the cinema, as well as an examination into the way we engage and interact with the electronic media we are surrounded by yet all too often take for granted. Our primary interests in this course are in examining the development of cinema by exploring some of the most important films in the history of cinema, in reading the language of film in order to improve our critical understanding of the way texts create meaning, in writing for analytical, argumentative, personal, and creative purposes, and in developing vocabulary and language facility. *Prerequisite for Honors: Department approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

English Composition

Grade 12

College Preparatory or Dual Enrollment

10 Credits (full year)

English Composition is the introduction to college writing across the curriculum. It introduces students to standard rhetorical modes. Emphasis is placed on writing as a process of creating first drafts then revising, rewriting, and proofreading them for accuracy, clarity, and succinctness of written expression. The course explores the distinctions between spoken and written, formal and informal uses of language. The course also provides an introduction to research and the task of producing a formal research paper that follows MLA style and documentation practices. *Prerequisite: SAT or ACCUPLACER test scores required for qualification to take the class as a concurrent class at SMCC. If taken as a concurrent class, possible college credit available.*

Literature: Monsters and Madness**Grade 12****College Preparatory or Honors****10 Credits (full year)**

What or whom do we label as a “monster” or “mad” and why? What monstrosities and madness have been unleashed through storytelling? In *Monsters and Madness*, we study the ways in which diverse authors explore these questions as well as examine some examples of monsters and madness in our own culture, both fictional and real. Works include mythological and modern texts such as *Circe*, *Macbeth*, *The Road*, *Frankenstein in Baghdad*, and *Hillbilly Elegy*. Our focus is on reading the language of literature in order to improve our critical understanding of the way texts create meaning, on writing for analytical, argumentative, personal, and creative purposes, and on developing vocabulary and language facility. *Prerequisite for Honors: Department approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

English Literature and Composition**Grade 12****Advanced Placement****10 Credits (full year)**

AP English Literature and Composition is designed for students who have the skills, interest, and motivation to be successful in a college-level class. As such, the expectations for the course are especially high. The course engages students in the careful reading and critical analysis of imaginative literature. As a result, students deepen their understanding of the ways writers use language to provide both meaning and pleasure for their readers. All students enrolled in this course are required to take the AP English Literature and Composition exam in May. Students should also anticipate a challenging summer assignment. *Prerequisite for students currently enrolled in AP Language and Composition: Department approval, at least an 85 average in AP Language, and command of summer reading material. Prerequisite for students currently enrolled in Honors Junior English: Department approval, at least a 93 average in Honors Junior English, practice AP exam, command of summer reading material.*

Health and Physical Education

A graduate will be able to:

1. **Health Concepts and Risk Reduction:** Demonstrate an understanding of health concepts and behaviors in order to prevent disease and reduce risk.
2. **Health Information, Services, and Products:** Acquire valid information about health issues, services, and products.
3. **Influences on Health:** Demonstrate an understanding of how media techniques, technology, peers, and family influence behaviors that affect health.
4. **Communication and Advocacy:** Use skillful communication to enhance personal and family health.
5. **Decision-Making and Goal-Setting:** Set personal goals and make decisions that lead to better health.
6. **Movement/Motor Skills and Knowledge:** Apply principles of movement for improved performance.
7. **Physical Fitness Activities and Knowledge:** Apply fitness concepts.
8. **Personal and Social Skills and Knowledge:** Demonstrate responsible personal and social behavior in physical activity settings.

Health I

Grade 9

Unleveled

5 Credits (one semester)

Health I is a required course that focuses on healthy decision making and self awareness. Topics of discussion include nutrition, personal health, mental health and suicide prevention, drug and alcohol use, first aid, relationships, sexuality, and stress management. Evaluation is based on a combination of knowledge testing, projects, presentations, and participation in class discussions.

Health Forum

Grades 11-12

Unleveled

5 Credits (one semester)

Want to learn to manage stress? Sleep better? Explore social issues like dating violence? AIDS? Addictive behaviors? Then, this is the course for you! Health Forum is an issues-oriented, discussion-based course for juniors and seniors. Additional areas of discussion include mental health, body image, eating disorders, suicide prevention, nutrition/cooking, relationships, and sexuality.

Psychology of Growth and Development

Grades 11-12

Unleveled

5 Credits (one semester)

Psychology of Growth and Development is an elective course for students who are interested in learning more about human behavior. Key concepts include why people behave as they do and what effects their behaviors have on themselves and others. Both psychology and abnormal psychology are explored.

Physical Education I

Grades 9-12

Unleveled

5 Credits (one semester)

Physical Education I is a required course that focuses on lifetime sports, cooperation, and safety. Activities include cooperative games, racquet sports, golf, soccer, field hockey, water safety, and CPR certification. Students are evaluated on knowledge, active participation, skill tests, and presentations.

Physical Education II

Grades 10-12

Unleveled

5 Credits (one semester)

Physical Education II is a required course offered to students who have successfully completed Physical Education I. Cooperation, communication, and leadership skills are all developed during a mixture of adventure, fitness, recreation, and sports. Students have the opportunity to explore their fears and apply their strengths as well as receive CPR recertification in this class. Evaluation includes knowledge testing, projects, presentations, and active participation.

Prerequisite: Physical Education.

Physical Education Adventure

Grade 12

Unleveled

5 Credits (one semester)

This elective course is offered to all seniors who have completed Physical Education I and Physical Education II. Students learn sea kayaking, mountain biking, hiking, fly fishing, orienteering, horseback riding, paddleboarding, and climbing techniques, as well as first aid and CPR. Physical Education Adventure classes take place at local ponds, rivers, trails, and climbing facilities with at least one overnight camping trip. *Prerequisite: Physical Education I, Physical Education II, and teacher approval.*

Mathematics

A graduate will be able to:

1. **Number and Quantity:** Reason and model quantitatively to solve problems.
2. **Algebra:** Create, simplify, solve, and model algebraic expressions.
3. **Geometry:** Model and apply geometric concepts.
4. **Functions:** Analyze, graph, and model functions.
5. **Statistics and Probability:** Describe, analyze, and make predictions about real-world data.

Requirements: Calculators (preferably TI-84 Plus) required for all math courses.

A Note on Computer Programming: Although math credit is not currently awarded for Computer Programming, students interested in careers or majors in math, science, or engineering are strongly encouraged to take Introduction to Computer Programming during their years at CEHS. Students who have strong interest in those areas should also take AP Computer Programming as their schedule permits.

Pre-Algebra

Grade 9

College Preparatory

10 Credits (full year)

This course reviews the foundational skills needed for success in Algebra I, such as operations with integers and fractions, and introduces many beginning Algebra I skills, including using and manipulating variables in expressions and equations. *Prerequisite: Teacher recommendation.*

Algebra I

Grades 9-12

College Preparatory

10 Credits (full year)

This course is an introduction to the "language of mathematics". Topics covered include basic concepts and operations in algebra, linear equations and inequalities, word problems, graphing, exponential functions, polynomials, quadratic equations, and systems of equations. Students learn to analyze graphs through the use of technology. *Prerequisite: Teacher recommendation.*

Geometry**Grades 9-12****Honors****10 Credits (full year)**

The main goal of this course is to provide students with a clear understanding of two-dimensional and three-dimensional figures and the relationships among them. The course starts with points, lines, planes and space then builds to perimeter and area in polygons and surface area and volume in solid figures. Transformations are studied from congruence to similarity and symmetry. Logic, formal proofs, and constructions are features of this course.

Prerequisite: Teacher recommendation or department approval.

Honors Algebra II**Grades 9-12****Honors****10 Credits (full year)**

This course might best be described as "what every high school graduate should know about mathematics." Topics to be covered include a review of linear equations, systems of equations, quadratics, powers and roots, exponents and logarithms, trigonometry, and polynomials.

Students learn to analyze functions through the use of technology. *Prerequisite: Teacher recommendation or department approval.*

CP Algebra II**Grades 9-12****College Preparatory****10 Credits (full year)**

This course uses the same curriculum as Honors Algebra II, but takes a longer look at fewer topics to give the student a solid base in the more important topics of the course. Students are instructed in the use of technology to understand and analyze functions. *Prerequisite: CP Algebra I.*

Geometry, Statistics, and Trigonometry**Grades 10-12****College Preparatory****10 Credits (full year)**

This course introduces many of the most important "non-algebra" topics in a high school mathematics curriculum. These topics include probability and statistics, the tools of geometry, area and volume, and triangle and circle trigonometry. This course includes preparation for the SAT exam. *Prerequisite: CP Algebra II.*

Functions, Statistics, and Trigonometry

Grades 10-12

Honors

10 Credits (full year)

Functions, statistics, and trigonometry are areas of mathematics which come from real-world situations. Each type of function is studied for its application to real-world problems. Function topics include linear, quadratic, exponential, logarithmic, trigonometric, polynomial, and circular models. Trigonometry and statistics are reviewed and extended through practical applications.

Prerequisite: Honors Algebra II.

AP Statistics

Grades 10-12

Advanced Placement

10 Credits (full year)

The purpose of this course is to introduce students to the major concepts and tools for collecting, analyzing, and drawing conclusions from data. Students are exposed to four broad conceptual themes: 1) exploring data: observing patterns and departures from patterns; 2) planning a study: describing what and how to measure; 3) anticipating patterns: producing models using probability theory and simulation; and 4) statistical inference: confirming models. Students are required to take the AP Statistics exam in May. *Prerequisite: Honors Algebra II and department approval.*

Quantitative Reasoning

Grade 12

College Preparatory or Dual Enrollment

10 Credits (full year)

This course explores the connections between mathematics and various facets of modern life. Quantitative reasoning enables both understanding and decision-making about aspects of work, money management, civic participation, and recreation. Topics in this course include unit analysis, percentages, personal finance, statistics, probability, linear and exponential growth, mathematical modeling, and geometry. *Prerequisite: SAT or ACCUPLACER test scores required for qualification to take the class as a concurrent class at SMCC. If taken as a concurrent class, possible college credit available.*

CP Precalculus

Grades 10-12

College Preparatory

10 Credits (full year)

This course offers a review and extension of the functions taught in Algebra II (linear, polynomial, rational, exponential, logarithmic) and a more advanced study of triangle and circular trigonometry. Some discrete mathematics topics may be introduced, if time allows. *Prerequisite: CP Geometry, Statistics, and Trigonometry, or Honors Functions, Statistics, and Trigonometry, or AP Statistics and department approval.*

Honors Precalculus**Grades 10-12****Honors****10 Credits (full year)**

This course offers a deeper and more advanced investigation of the functions taught in Algebra II (linear, polynomial, rational, exponential, logarithmic), a much more comprehensive study of trigonometry, and an introduction to discrete math and calculus topics. *Prerequisite: Honors Functions, Statistics, and Trigonometry or AP Statistics and department approval.*

AP Calculus AB**Grades 11-12****Advanced Placement****10 Credits (full year)**

In this course students study the cornerstones of calculus—the derivative and the integral. Students approach ideas through the concept of functions and learn applications of these concepts. This course is very demanding and requires a lot of work outside of class. Students should come to this class with a strong understanding of functions, trigonometry, logarithms, and exponents. Students are required to take the AP Calculus AB exam in May. *Prerequisite: Honors Precalculus and department approval.*

AP Calculus BC**Grades 11-12****Advanced Placement****10 Credits (full year)**

In this course students study the cornerstones of calculus—the derivative and the integral. The topic outline for Calculus BC includes all Calculus AB topics. Additional topics include parametric, polar and vector functions, Euler's Method, length of a curve, antiderivatives by parts and partial fractions, and improper integrals and series. Students are required to take the AP Calculus BC exam in May. *Prerequisite: Honors Precalculus and department approval.*

Science and Engineering

A graduate will be able to:

1. **Patterns:** Determine patterns of forms and events and how they guide organization and classification, and reflect on relationships and the factors that influence them.
2. **Cause and Effect:** Investigate, test, and explain (sometimes simple and sometimes multifaceted) causal relationships and their mechanisms and use these mechanisms to predict and explain events in new contexts.
3. **Scale, Proportion, and Quantity:** Determine relevance relating to size, time, and energy, and explain how changes in scale, proportion, or quantity affect a system's structure or performance.
4. **Systems and System Models:** Define systems by specifying boundaries and making models in order to provide tools for understanding and testing applicable ideas.
5. **Energy and Matter:** Explain the possibilities and limitations of systems by tracking fluxes of energy and matter into, out of, and within those systems.
6. **Structure and Function:** Analyze the shape of a structure and its substructure and determine its properties and functions.
7. **Stability and Change:** Explain, for both natural and built systems, conditions of stability and determinants of rates of change or evolution of a system.
8. **Scientific Communication:** Obtain, evaluate, and communicate scientific information orally and in writing.

Honors and AP Placement

All Honors and AP placements require department approval.

- **Grade 9**

Placement will be based on January NWEA scores, reading level, and teacher recommendation that will take into account critical thinking skills, ability to work independently, and work completion.

- **Grades 10, 11, and 12**

- **Students who wish to take Honors or AP:** Students who have a 93 or better in their current level may be recommended to take Honors or AP. They should also demonstrate higher level thinking skills, the ability to move quickly through new material, and a history of work completion.
- **Students who wish to maintain Honors or AP:** Students with an 85 or better in their current level may maintain this placement.
- **Students who may be recommended to take a different level:** Students with an 84 or below in an Honors or AP course may be recommended to a less intensive level.

Physics

Physical Science

Grade 9

College Preparatory

10 Credits (full year)

Extra Lab Period

This course covers an introduction to a wide variety of topics within physics, including kinematics, mechanics (how forces and motion are related), energy, torque, fluid concepts, vibrations and waves, sound, and electricity and magnetism. A theme of the course is how fundamental math (including graphing, working with ratios, use of very large and very small numbers) applies in each of these topics. This course is for students who need extra support in any of the basic skills areas: writing, mathematics, organization, or study skills. Please note that this course will have a double lab period once every four days for the first semester.

Prerequisite: Teacher recommendation.

CP Physics

Grade 9

College Preparatory

10 Credits (full year)

Extra Lab Period

Course objectives are to equip students with an understanding of the processes of science, to enable students to master selected concepts of physics, to develop students' thinking and problem solving skills, and to provide students with a foundation in physics for college. Students use conceptual reasoning and basic mathematical reasoning in solving physics problems. Students learn how to *do* science by performing an experiment at the beginning of each unit. Topics covered include scientific analysis, constant velocity, acceleration, forces, energy, and momentum. Developmentally appropriate writing and critical thinking skills are a must for this course. Please note that this course will have a double lab period once every four days for the first semester.

Honors Physics

Grade 9

Honors

10 Credits (full year)

Extra Lab Period

Course objectives are to equip students with an understanding of the processes of science, to enable students to master selected concepts of physics, to develop students' thinking and problem solving skills, and to provide students with a foundation in physics for college. Students use mathematical reasoning (arithmetic, algebraic and trigonometric calculations and reasoning) in solving physics problems. Students who are successful in this class are typically taking Honors Geometry or higher. Students learn how to *do* science by performing an experiment at the beginning of each unit. Strong writing and critical thinking skills are a must for this class.

Please note that this course will have a double lab period once every four days for the first semester. *Prerequisite: Department approval based on January NWEA scores, math level, and teacher recommendation that will take into account critical thinking skills, ability to work independently, and work completion.*

Chemistry

Chemical Science

Grade 10

College Preparatory

10 Credits (full year)

Extra Lab Period

Chemistry is the second step in the core sequence of science. CP Chemical Science closely follows the pace, topic, and lab sequence of CP Chemistry, but some topics within a unit are reduced in scope or removed to allow for repeated in-class practice of more fundamental parts of the unit. This approach gives students a strong conceptual basis for understanding chemistry principles. This course is for students who need extra support in any of the basic skills areas: writing, mathematics, organization, or study skills. Please note that this course will have a double lab period once every four days for the first semester. *Prerequisite: Physics and teacher recommendation.*

CP Chemistry

Grade 10

College Preparatory

10 Credits (full year)

Extra Lab Period

The second step in the core sequence of science, CP Chemistry builds upon the fundamental concepts explored in Physics. Concepts covered include atomic theory, periodic table, chemical bonds, quantitative chemistry, thermochemistry, and chemical kinetics. Students are exposed to organic chemistry, acids and bases, and electrochemistry throughout the year. This course is based on hands-on activities and conceptual chemistry with an application of mathematics and critical thinking. Students are expected to understand and explain how and why things happen the way they do in chemistry. Strong study skills and homework completion are essential for success in this class. Please note that this course will have a double lab period once every four days for the first semester. *Prerequisite: Physics.*

Honors Chemistry

Grade 10

Honors

10 Credits (full year)

Extra Lab Period

Following a very strong freshman year in Honors Physics, students taking Honors Chemistry will explore many varied topics at an accelerated pace and depth. Very strong reading and math

ability along with superior critical thinking and abstract reasoning skills are expected of students taking this course. Students must have strong study skills and dedicate 45 minutes to an hour each night to be successful in Honors Chemistry. Multiple weekly assessments are given. Synthesis of concepts developed in experiments are an integral part of the higher level thinking, problem solving, and writing assignments expected in this course. Topics include atomic structure and nuclear chemistry, quantum theory and periodicity, chemical bonding, molecular geometry, stoichiometry, states of matter and intermolecular forces, gas laws and behavior, solution and thermochemistry, equilibrium, acids and bases, redox and electrochemistry, hydrocarbons and organic reactions, and functional groups and macromolecules. *Prerequisite: Physics and departmental approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

Biology

Biological Sciences

Grade 11

College Preparatory

10 Credits (full year)

This course provides an introduction to the major fields in biological sciences within the context of ecology. Students investigate common characteristics among the millions of organisms on this planet, as well as some of the unique features organisms possess for survival. Students selected for this level continue skill development in reading, writing, and critical thinking as we delve into the major themes of biology, including such topics as the scientific method, the structure and function of cells, cellular processes, taxonomy, evolution, genetics, ecology, and human biology. Application of biological concepts, laboratory procedures, understanding of current issues in biology, organization of notes and lab reports are an integral part of the course. *Prerequisite: Chemistry and teacher recommendation.*

CP Biology

Grade 11

College Preparatory

10 Credits (full year)

This course provides an introduction to the major fields of biology with an emphasis on ecology. Students investigate common characteristics among the millions of organisms on this planet, as well as some of the unique features organisms possess for survival. A solid understanding of basic chemistry is assumed from the successful completion of a year of chemistry. The major themes of CP Biology will include scientific method, the structure and function of cells, cellular processes, taxonomy, evolution, genetics, ecology, and human biology. Application of biological concepts, laboratory procedures, understanding of current issues in biology, and organization of notes and lab reports are integral parts of this course. Strong study and organizational skills, reading, writing, and homework completion are essential for success in this class. *Prerequisite: Chemistry.*

Honors Biology

Grade 11

Honors

10 Credits (full year)

This course provides an introduction to the major fields of biology with an emphasis on molecular and cellular biology. Students investigate common characteristics among the millions of organisms on this planet, as well as some of the unique features organisms possess for survival. A solid understanding of chemistry, organic molecules, and some biochemistry is assumed from the successful completion of a year of chemistry. The major themes of biology include scientific method, the structure and function of cells, intra- and intercellular processes, taxonomy, evolution, genetics, ecology, and human biology. Students electing this level of biology should be highly motivated and organized. Note taking skills, consistent laboratory procedures, the ability to learn from text and journal readings, and careful attention to all assignments are essential for success in this class. *Prerequisite: Chemistry and departmental approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

AP Biology

Grade 11 Only

Advanced Placement

10 Credits (full year)

AP Biology is a college-level biology course. Students should have a strong foundation from Honors Chemistry and AP Statistics. Students should be highly motivated, have strong independent study skills, and the ability to apply information they have just learned. Reading requirements for the course are rigorous and require at least one hour each day in order to stay on target. Exams generally cover 3-4 chapters in the text and require deep understanding of the topics and the ability to synthesize. Laboratory activities suggested by the College Board are conducted to give the student a fair representation of a university level biology course. Summer reading is required. All students are required to take the AP Biology exam in May. Please note that this junior year class is taught in two periods for the first semester and one period for the second semester and that enrollment is capped at 24. Students who are interested in taking an Advanced Placement level of science but are unable to fit this course into their schedule may wish to consider taking AP Chemistry concurrently with Biology. *Prerequisite: Honors Chemistry and departmental approval along with at least a 93 average for current Honors students.*

Electives

AP Chemistry

Grade 11-12

Advanced Placement

10 Credits (full year)

AP Chemistry provides students with a college-level foundation to support future advanced coursework in chemistry. Students further cultivate their understanding of chemistry through inquiry-based investigations as they continue to explore more deeply content introduced in Honors Chemistry such as atomic structure, intermolecular forces and bonding, chemical reactions, kinetics, thermodynamics, and equilibrium. AP Chemistry is designed to be the equivalent of the general chemistry course usually taken during the first year of college. This course requires that 25 percent of instructional time engages students in lab investigations, including a minimum of 16 hands-on labs (at least six of which are inquiry-based). Students are required to keep a detailed lab notebook throughout the course for every experiment conducted. The notebook is reviewed for content and concept attainment as part of the course grade. Students are required to take the AP Chemistry Exam in May. *Prerequisite: Successful completion of Physics and Chemistry. Departmental approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students. This course is open to Juniors who are concurrently enrolled in Biology or Seniors only.*

AP Environmental Science

Grade 12

Advanced Placement

10 Credits (full year)

This course provides students with the scientific principles, concepts, and methodologies required to understand the interrelationships of the natural world, to identify and analyze environmental problems, both natural and man-made, to evaluate the relative risks associated with these problems, and to examine alternative solutions for resolving or preventing them. Both individual and group work are significant parts of the class. Discussions around current environmental issues, politics, and economics are integral to the understanding and analysis of environmental science. Major themes include Earth systems and resources, the living world, populations, land and water use, energy resources and consumption, pollution, and climate change. All students are required to take the AP Environmental exam in May. Please note that this class is taught in two periods for the first semester. *Prerequisite: Biology and departmental approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

AP Physics C: Mechanics**Grade 12****Advanced Placement****10 Credits (full year)**

AP Physics C: Mechanics is designed to prepare students to take the AP Physics C: Mechanics exam. The exam consists of calculus-based physics so introductory concepts from calculus are taught and then immediately used in problem solving. Topics include the three major types of motion: linear, rotational, and simple harmonic. Each of these topics is studied from a kinetic (how) and dynamic (why) perspective. Students are required to take the AP Physics C Exam in May. *Prerequisite: Successful completion of Honors Physics, Honors Chemistry, and Honors or AP Biology and concurrent enrollment in either Precalculus or Calculus (however, concurrent enrollment in Calculus is strongly recommended). Exceptions to these requirements can be attained through teacher recommendation. Departmental approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students. This course is open to Juniors who are concurrently enrolled in Biology or Seniors only.*

Earth and Space Science**Grade 12****CP or Honors Credit****10 Credits (full year)**

This is a college-level course that emphasizes broad, up-to-date coverage of basic topics in geology, astronomy, oceanography, and meteorology. The course is challenging and meaningful for students with little or no background in earth science and integrates topics from physics, chemistry, and biology. Lab exercises combined with detailed reading assignments from both the text and primary sources help the student learn and appreciate basic principles and concepts that affect humans. Activities outside the classroom are used to bridge principles taught in the classroom with naturally occurring cycles. Students who take the course for Honors credit are expected to have good note taking skills, the ability to learn and synthesize information from text and journal readings, and strong writing and problem solving skills. *Prerequisite for Honors: Biology and departmental approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

Environmental Science and Economics

Grade 12

Honors

15 Credits

Extra Period

This course is designed as a capstone course for the understanding of science in society. This course is team-taught by the science and social studies departments. Concepts from science and economics are interwoven and enhanced by studying environmental issues from two different perspectives. Real-world problems and examples are the basis of the course. Students research and analyze data to perform a short- and long-term cost-benefit analysis of environmental problems. Mathematical models, simulations, and experiments in both economic and environmental systems are utilized to explore controversial issues. During the second semester the focus of the class turns to a seminal project in which students conduct research, analyze data, evaluate policies, and present their findings to address an environmental problem. Please note that the science portion of this course is scheduled for a full year (10 credits) and the social studies portion (5 credits) is scheduled for an additional period during the first semester. *Prerequisite: Biology and departmental approval along with at least an 85 average for current Honors students and at least a 93 average for current CP students.*

Vex Robotics

Grades 9-12

Unleveled

2.5 Credits

This course is designed as a self-contained introduction to robotics principles, or as a prerequisite for participation in the CEHS VEX Robotics Team 56. In this course, each student is assigned his or her own robotics kit and computer. Through a series of design challenges, students learn best practices for building a chassis frame and pivot arm and gain experience in coding, including use of control structures and functions to integrate feedback from numerous sensors, such as touch sensors, rotation sensors, and the joystick. Students enrolled in this course meet the equivalent of one academic quarter. Depending on the number of students enrolled, students may be assigned to a particular semester to work on and complete assigned tasks. Enrollment will be limited to three students per semester.

Social Studies

A graduate will be able to:

1. **Social Studies Skills:** Analyze primary and secondary sources and use them to support arguments.
2. **Applied Social Studies:** Research and recommend policies to address global and domestic issues.
3. **Civics and Government:** Understand the purpose, structure, and functions of government as well as the responsibilities and rights of citizens.
4. **Economics:** Evaluate differing economic systems and policies.
5. **Geography:** Analyze the impact of geography on the world's civilizations.
6. **History:** Understand enduring themes and historical influences in order to evaluate their impact on the world.

Honors and AP Placement

All Honors and AP placements require department approval.

- **Honors World History I**
Placement will be based on January NWEA scores, reading level, and teacher recommendation that will take into account critical thinking skills, ability to work independently, work completion, class participation, strong writing skills, and passion for the social studies.
- **Honors World History II, U.S. History, and Government**
 - **Students who wish to take Honors:** Students who have a 93 or better in CP may be recommended to move to Honors. In addition to possessing strong reading, writing, conceptual thinking, and research skills, students should also have a passion for the social studies, the ability to quickly move through new material, and a history of work completion.
 - **Students who wish to maintain current placement in Honors:** Students with an 85 or better in Honors may maintain this placement.
 - **Students who may be recommended to take CP:** Students with an 84 or below in Honors may be recommended to take CP.
- **AP U.S. History and AP U.S. Government and Politics**
 - **Students who wish to take AP:** Students should have a deep passion for the social studies, exceptional skills in reading, research, and critical thinking, and a 93 or better in Honors. Students are also expected to demonstrate command of the assigned summer work; failure to do so results in revocation of the placement.
 - **Students who wish to maintain current placement in AP:** Students who have an 85 or better in AP U.S. History may enroll in AP U.S. Government and Politics.

CP World History I

Grade 9

College Preparatory

5 Credits (one semester)

This required course introduces students to basic concepts including geography, vocabulary, and the skills of cultural and historical inquiry. The content focus of this course includes the Golden Ages of China, Islam & 800-1500 Europe, as well as a review of world religions and belief systems. Reading and analysis of original sources, expository writing, note-taking, and organization are emphasized.

Honors World History I

Grade 9

Honors

5 Credits (one semester)

This required course introduces students to basic concepts including geography, vocabulary, and the skills of cultural and historical inquiry. The content focus of this course includes the Golden Ages of China, Islam & 800-1500 Europe, as well as a review of world religions and belief systems. Reading skills are honed through engagement with extensive original sources as well as difficult text material. Expository writing, note-taking, and organizational skills are emphasized at an advanced level. This course is for students with excellent skills in reading, writing, class participation, and organization. *Prerequisite: Teacher recommendation or department approval.*

CP World History II

Grade 10

College Preparatory

10 Credits (full year)

This required course is a continuation of World History I. Students analyze the makings of the modern world while continuing to build skills in research-based writing and argument design. Beginning with the European Enlightenment, students compare revolutions in the American English colonies and France. Focus then shifts to the Industrial Revolution and development of modern economic systems and communist political movements. Through economic, political, and social lenses, students assess the reasons for and impacts of imperialism in different parts of the world, the causes and consequences of World Wars I and II, and an examination of economic interdependence, Cold War conflicts, and the development of organizations for multilateral decision-making. Students build reading, writing, and research skills as they pursue understanding of the modern world. Finally, students elucidate a contemporary global issue in a formal presentation to the public. *Prerequisite: World History I.*

Honors World History II

Grade 10

Honors

10 Credits (full year)

This required course is a continuation of World History I. Students analyze the makings of the modern world while continuing to build skills in research-based writing and argument design. Beginning with the European Enlightenment, students compare revolutions in the American English colonies and France. Focus then shifts to the Industrial Revolution and development of modern economic systems and communist political movements. Through economic, political, and social lenses, students assess the reasons for and impacts of imperialism in different parts of the world, the causes and consequences of World Wars I and II, and an examination of economic interdependence, Cold War conflicts, and the development of organizations for multilateral decision-making. Students build reading, writing, and research skills as they pursue understanding of the modern world. Finally, students elucidate a contemporary global issue in a formal presentation to the public. This course is for students with excellent skills in reading, writing, class participation, and organization. *Prerequisite: World History I and department approval.*

CP U.S. History

Grade 11

College Preparatory

10 Credits (full year)

This required course examines the history of the United States from the Declaration of Independence to the present day, with the greatest weight being placed on the 20th century. Emphasis is especially given to the political, economic, and social aspects of history, with a focus on causal relationships and results of events throughout U.S. history. Students will read, research, analyze, and write about the events and accounts of those eras, relating them to today. *Prerequisite: World History II.*

Honors U.S. History

Grade 11

Honors

10 Credits (full year)

This required course examines the history of the United States from the Declaration of Independence to the present day, with the greatest emphasis being placed on the 20th century. By focusing on the social, economic and political threads in U.S. history, we attempt to answer the question: "How and why did we get where we are today?" This course is for students with excellent reading and writing skills, high motivation, and a strong work ethic. *Prerequisite: World History II and department approval.*

AP U.S. History**Grade 11****Advanced Placement****10 Credits (full year)**

AP U.S. History is designed to be the equivalent of a two-semester introductory college or university U.S. history course, and students are required to take the AP U.S. History exam in May. In his course, students investigate significant events, individuals, developments, and processes in nine historical periods from approximately 1491 to the present. Students develop and use the same skills, practices, and methods employed by historians including the analysis of historical evidence and argument development. This course is for students with exceptional reading and writing skills, high motivation, and a strong work ethic. Dynamic and active class preparation and participation are essential. *Prerequisite: Honors World History II and department approval.*

CP Government**Grade 12****College Preparatory****5 Credits (one semester)**

This required course deals with the workings of the United States government and the role of American citizens. The course focuses not only on the mechanics of the government, but on differences in political party platforms. The course also examines America's role in the world today.

Honors Government**Grade 12****Honors****5 Credits (one semester)**

This required course deals with the workings of the United States government and the role of American citizens. The course focuses not only on the mechanics of the government, but also on the application of these concepts to contemporary public policy issues. This course is for students with excellent reading and writing skills, high motivation, and a strong interest in politics and government. *Prerequisite: Honors U.S. History or AP U.S. History.*

U.S. Government and Politics

Grade 12

Advanced Placement

10 Credits (full year)

AP U.S. Government and Politics is a rigorous full-year introduction to the American political system. Although the basic "nuts and bolts" of government processes are covered, the course seeks to improve students' skills in analysis, evaluation, and persuasion (both written and oral). To achieve this objective, the course is both reading and writing intensive. Students are required to give frequent formal and informal oral presentations. This course also evaluates how a government's economic policies affect personal financial decisions. Students are required to take the AP U.S. Government and Politics exam in May. This course is for students with exceptional reading and writing skills and a strong work ethic and who are deeply passionate about government. *Prerequisite: Honors U.S. History and department approval.*

Electives

Art and Culture

Grades 9-12

CP or Honors Credit

5 Credits (one semester)

This course is designed to introduce students to the critical landmarks and turning points of artistic and architectural culture. This course will cover a broad range of artists, sculptors, and architects and their works from the Paleolithic Era to the 21st century. Students will examine and analyze the foundations, evolutions, diffusions, and consequences of artistic periods and how they influenced and were influenced by society, politics, economics, and religion. Emphasis will be placed on the human form in art, the expression of the natural world, perspective and symmetry, and art as propaganda. *Prerequisite: World History I*

Holocaust Studies

Grades 9-12

Unleveled

5 Credits (one semester)

By examining the attempted Nazi genocide of Jews during World War II, students confront the danger of indifference in society. Although the Holocaust is the focus of this course, students also examine the moral and ethical questions raised by other 20th and 21st century events. The course begins with a study of how people are shaped by society and explores how and why ordinary citizens supported, were indifferent to, or resisted the Nazi regime. Activities include creative projects, film-based discussions, and readings by the victims and perpetrators of the Holocaust.

Maine Maritime History**Grades 9-12****CP or Honors Credit****5 Credits (one semester)**

This course explores Maine's rich maritime history from Colonial times to the early 21st century. The course concludes with a discussion of public policy on maritime issues such as the economic impacts of commercial fishing and waterfront usage. It includes field trips to historical sites and museums.

Contemporary World Issues**Grades 9-12****CP or Honors Credit****5 Credits (one semester)**

Students explore controversial conflicts that affect the world today. Topics may include human rights issues such as torture and discrimination, terrorism and neo-Nazi movements, immigration, climate change, famine, and how the rise of artificial intelligence and biotechnology may affect the human race. Watching documentaries, participating in simulations and discussions, and engaging with guest speakers help focus learning.

Economics and Investing**Grade 12****CP or Honors Credit****5 Credits (one semester)**

This course focuses on how free markets function with an emphasis on investing in the stock and bond markets. The course examines controversial topics such as tariffs and international trade, foreign currency markets, the national debt, the pros and cons of capitalist supply-side versus demand-side economics, monetary policy, regulation of businesses, and how economics can be applied to address societal problems such as poverty and climate change. The application of psychology to how and why people make economic decisions is also stressed. This course improves students' analytical skills and also teaches them how to use spreadsheets and financial calculators to evaluate financial decisions.

Environmental Economics

Grade 12

CP or Honors Credit

5 Credits (one semester)

This course utilizes simulations and experiments to evaluate whether or not capitalism and the environment can coexist. Students explore topics such as climate change, natural resource use, water rights, fishery and forest management, toxins in the environment, and habitat biodiversity. The course examines the economic causes of and solutions to these problems. The course also includes a unit that connects the principles of environmental economics to investing in the stock market and personal financial decisions. This course improves students' analytical skills and also teaches them how to use spreadsheets and financial calculators to evaluate financial decisions.

AP Macroeconomics

Grades 11-12

Advanced Placement

5 Credits (one semester)

This course is designed to offer students an introductory, but rigorous and fast-paced exposure to macroeconomics at the college level. Topics include the pros and cons of capitalism; the stock and bond markets; measuring a nation's economic well being; economic recessions and booms; how fiscal and monetary policies affect the business cycle; the use of taxes and government spending to influence the U.S. economy; evaluating the national debt; the role of the Federal Reserve in the economy; analyzing why countries trade with each other; and how tariffs and foreign currency controls affect economic well being. This course stresses the application of analytical skills. Basic mathematical and graphing skills are reviewed at the beginning of the course, but it is expected that students entering the course already have a strong background in these areas. A strong background in U.S. history is necessary to enhance students' understanding of economic policy during the Great Depression. Students are required to take the AP Macroeconomics Exam in May. *Prerequisite: Department approval.*

AP Microeconomics

Grades 11-12

Advanced Placement

5 Credits (one semester)

This course is designed to offer students an introductory, but rigorous and fast-paced exposure to microeconomics at the college level. Topics covered include free markets and government intervention; investing in the stock market; business strategy; labor markets; the minimum wage; and income inequality. This course stresses the application of analytical skills. Basic mathematical and graphing skills are reviewed at the beginning of the course, but it is expected that students entering the course already have a strong background in these areas. A strong knowledge of U.S. history further enhances students' understanding of economic applications. Students are required to take the AP Microeconomics Exam in May. *Prerequisite: Department approval.*

Sociology**Grades 10-12****CP or Honors Credit****5 Credits (one semester)**

This semester-long course introduces students to the study of human interaction. It gives students a basic understanding of human group relations in today's society. The course includes units on basic groups: the family, religion, education, gender, class, and related sociological phenomena. We explore fundamental questions such as: How does the way that women are portrayed in the media affect the way women are seen in society? Why does a person's parents' beliefs affect what religion they follow or don't? Does social class have an impact on who we fall in love with? How does a group within society pass along its racism, homophobia, misogyny, etc.? What really is a legend, a myth, a cult, or a religion? How does society decide what it means to be cool, or insane, or a loser, or a hero? The course focuses on American society but also considers the applicability of sociological concepts to other cultures.

Philosophy and Thought**Grades 10-12****CP or Honors Credit****5 Credits (one semester)**

This course examines abstract thought, both in history and in practice. It introduces students to many of the celebrated thinkers since antiquity through readings, discussions, and thought experiments. This is a course of deep analysis and the exploration of fundamental questions such as: Who are we? What does it mean to exist? How do we know we actually know something? What is consciousness? What is beauty or art and who gets to decide? What is right and wrong and who gets to decide? How do we know something is of "high quality?" Students will read primary source material written by philosophers such as Plato, Descartes, Nietzsche, Wittgenstein, and Foucault. In addition, students will discuss and write analytic papers on topics such as time travel, the nature of beauty and art, free will and determinism, and the mind-body problem. Students also apply newly acquired knowledge to discussions and writing on issues of global importance such as poverty, war, and international human rights.

World Languages

A graduate will be able to:

1. **Interpersonal Communication:** Engage in conversations and written correspondence on a variety of topics.
2. **Interpretive Communication:** Understand and interpret written and spoken language on a variety of topics.
3. **Presentational Communication:** Present information, concepts, and ideas, orally and in writing, to an audience of listeners or readers on a variety of topics.
4. **Comparison of Products, Practices, and Perspectives:** Compare the nature of language and the culture(s) of the target language with one's own.
5. **Communities:** Encounter and use the target language both in and beyond the classroom for personal enjoyment and lifelong learning.
6. **Vocabulary:** Use an understanding of the lexus (vocabulary) to enhance communication in the target language.
7. **Grammar:** Use an understanding of the linguistic system (grammar) to enhance communication in the target language.

French

French 1

Grades 9-12

Unleveled

10 Credits (full year)

French 1 is an introductory course in the French language and the culture of French speaking countries. The focus of the course is on developing speaking skills and aural comprehension. Students learn to understand, speak, and write about themselves, their families, their interests, and their daily life, and to ask and answer questions in French.

Foundations for French

Grades 9-12

Unleveled

10 Credits (full year)

The purpose of Foundations for French is to reinforce the skills and knowledge of an introductory French program. The topics studied center on everyday activities and situations. Reading and listening selections reinforce the cultural aspect of the course. Students learn to understand, speak, and write about themselves, their families, their interests, and their daily life. They also learn to ask and answer questions in French; narrate their activities in written or spoken format; and read and listen to passages and identify the main ideas. *Prerequisite: French I or placement test.*

French II**Grades 9-12****Unleveled****10 Credits (full year)**

This course is designed for students who have completed an introductory French program (French I or equivalent) and have a firm background in the fundamentals of beginning French. The course seeks to build on listening and speaking skills, along with developing reading and writing proficiency. Students learn to describe events in the past, present, and future; ask and answer questions; talk and write about everyday situations; participate in conversations; make presentations; identify the main ideas and some basic details of authentic listening and reading documents. *Prerequisite: French I, Foundations for French, or placement test.*

French III**Grades 9-12****Unleveled****10 Credits (full year)**

French III is an intermediate course that builds on beginning language skills, preparing students for advanced language study. While students continue to increase their working vocabulary through thematic topics, they also learn strategies to approach texts written in the language. Additionally, students begin to express themselves more formally in writing and orally. The overall goal of this course is to strengthen listening, reading, writing, and speaking skills in preparation for further language study. *Prerequisite: French II or placement test.*

French IV**Grades 10-12****Honors****10 Credits (full year)**

The purpose of this course is to strengthen the listening, speaking, reading, and writing skills of the students. The content of the course focuses on an intensive, systematic review of French grammar while building on the student's vocabulary. Additionally, the student refines his/her writing skills, developing short, personal essays. The student also develops his/her reading skills so as to be able to grasp the main ideas and supporting details of authentic French texts from the print media and literary works. This course is conducted entirely in French.

Prerequisite: French III or placement test.

Honors French V**Grades 11-12****Honors****10 Credits (full year)**

This course is designed for students to further strengthen their language skills and develop their cultural competency. The curriculum focuses on real communication in meaningful contexts that develop and consolidate students' speaking, listening, reading, and writing skills at the intermediate level. Topics include the impact of French culture in the United States, cultural characteristics of major French speaking cities, and natural resources and wealth in the Francophone world. *Prerequisite: Academic grade of 89 or above in French IV or placement test.*

AP French V**Grades 11-12****Advanced Placement****10 Credits (full year)**

This advanced course is designed for those students who want to further enhance their language proficiency. Using France and other French speaking countries as a background, students work on their ability to read, write, comprehend, and speak French through a variety of themes. These themes include global challenges, science and technology, contemporary life, personal and public identities, families and communities, and beauty and aesthetics. Students work with a variety of authentic audio and written texts to participate in interpersonal, interpretive, and presentational communication in line with the AP French Language and Culture exam. Please note, however, that students are not required to take this exam to enroll in this course. *Prerequisite: Academic grade of 89 or above in French IV or placement test.*

AP French VI**Grade 12****Advanced Placement****10 Credits (full year)**

In this course, students work on their ability to read, write, understand, and speak French through a variety of themes. These themes include global challenges, science and technology, contemporary life, personal and public identities, families and communities, and beauty and aesthetics. Students work with a variety of authentic audio and written texts to participate in interpersonal, interpretive, and presentational communication in line with the AP exam for French Language and Culture. Please note, however, that students are not required to take the AP French Language and Culture exam to enroll in this course. *Prerequisite: Academic grade of 89 or above in French V or placement test.*

Spanish

Spanish I

Grades 9-12

Unleveled

10 Credits (full year)

Spanish I is an introductory course in the Spanish language and the culture of Spanish speaking countries. The focus of the course is on developing speaking skills and aural comprehension. Students learn to understand, speak, and write about themselves, their families, their interests, and their daily life, and to ask and answer questions in Spanish.

Foundations for Spanish

Grades 9-12

Unleveled

10 Credits (full year)

The purpose of Foundations for Spanish is to reinforce the skills and knowledge of an introductory Spanish program. The topics studied center on everyday activities and situations. Reading and listening selections reinforce the cultural aspect of the course. Students learn to understand, speak, and write about themselves, their families, their interests, and their daily life. They also learn to ask and answer questions in Spanish; narrate their activities in written or spoken format; and read and listen to passages and identify the main ideas. *Prerequisite: Spanish I or placement test.*

Spanish II

Grades 9-12

Unleveled

10 Credits (full year)

This course is designed for students who have completed an introductory Spanish program (Spanish I or equivalent) and have a firm background in the fundamentals of beginning Spanish. The course seeks to build on listening and speaking skills, along with developing reading and writing proficiency. Students learn to describe events in the past, present, and future; ask and answer questions; talk and write about everyday situations; participate in conversations; make presentations; identify the main ideas and some basic details of authentic listening and reading documents. *Prerequisite: Spanish I, Foundations for Spanish, or placement test.*

Spanish III

Grades 9-12

Unleveled

10 Credits (full year)

Spanish III is an intermediate course that builds on beginning language skills, preparing students for advanced language study. While students continue to increase their working vocabulary through thematic topics, they also learn strategies to approach texts written in the

language. Additionally, students begin to express themselves more formally in writing and orally. The overall goal of this course is to strengthen listening, reading, writing, and speaking skills in preparation for further language study. *Prerequisite: Spanish II or placement test.*

Honors Spanish IV

Grades 10-12

Honors

10 Credits (full year)

Spanish IV is an Honors-level language course that allows students to strengthen functional language skills at a higher level. Topics include the Hispanic presence in the United States, housing, helping out in our community, the environment, and plans for after graduation. Although developing speaking skills is the focus of this course, students also work on strengthening the other language skills: listening, reading, and writing. *Prerequisite: Spanish III or placement test.*

Honors Spanish IV Pre-AP

Grades 10-12

Honors

10 Credits (full year)

Pre-AP Spanish IV is an Honors-level language course that introduces students to the AP language standards. The course is designed around thematic units that incorporate AP-style reading, writing, speaking, and listening activities. Vocabulary study includes terminology needed to discuss the topics of school and technology, art, family, immigrant workers, housing, and environmental studies. This course incorporates a wide variety of informational and fiction texts and response writing. *Prerequisite: Academic grade of 89 or above in Spanish III or placement test.*

Honors Spanish V

Grades 11-12

Honors

10 Credits (full year)

This course emphasizes a conversational approach to the Spanish language and Hispanic culture. Students build their practical communicative skills, situational vocabulary, and cultural knowledge of daily life in Spain and Latin America. These speaking activities often grow from authentic listening or reading sources. In addition, students continue to develop their writing skills through informational and narrative writing and various forms of correspondence. *Prerequisite: Spanish IV or placement test.*

AP Spanish V**Grades 11-12****Advanced Placement****10 Credits (full year)**

This advanced course is designed for those students who want to further their language proficiency. Using Latin America as a background, students work on their ability to read, write, comprehend, and speak Spanish through a variety of themes. These themes include global challenges, science and technology, contemporary life, personal and public identities, families and communities, and beauty and aesthetics. Students work with a variety of authentic audio and written texts to participate in interpersonal, interpretive, and presentational communication in line with the AP Spanish Language and Culture exam. Please note, however, that students are not required to take this exam to enroll in this course. *Prerequisite: 89 or above in Spanish IV Pre-AP or placement test. Please note that this course is not being offered in the 2020-2021 school year.*

AP Spanish VI**Grade 12****Advanced Placement****10 Credits (full year)**

This course is designed to further develop students' abilities in reading, writing, listening comprehension, and speaking through a variety of themes. These themes include global challenges, science and technology, contemporary life, personal and public identities, families and communities, and beauty and aesthetics. Classwork includes a variety of authentic audio and written texts to develop and refine students' interpersonal, interpretive, and presentational communication skills in line with the AP Spanish Language and Culture exam. Please note, however, that students are not required to take this exam to enroll in this course. *Prerequisite: 89 or above in Spanish V Latin American Topics or placement test.*

PATHS PROGRAM DESCRIPTIONS

Automotive Collision Technology

The Inter-Industry Conference on Auto Collision Repair (I-CAR) curriculum is focused largely on hands-on learning. The curriculum equips students with role-relevant knowledge and extensive practical experience. Students are able to graduate with industry-recognized PlatinumTMPro Level designation and the skills needed to enter the workforce as collision repair professionals.

Automotive Technology

This program provides a thorough understanding of design, construction, and operation of automotive systems. Y1: Shop Safety, Measurement Fasteners & Tools, Lubrication System, Cooling Systems, 4 Cycle Theories, Engine Rebuild, Electricity, Ignitions Systems, Fuel Systems, Computer Controls, Emissions. Y2: Manual Transmissions, Wheels, SP Brakes, Tires, Steering & Suspension, State Inspection, Engine Performance, Electricity, SkillsUSA.

Biomedical & Health Science

This program explores nursing, dental, or veterinary science, including an introduction to careers in health sciences. Y1: Anatomy, physiology, nutrition, diet therapy, and a medical research project through field trips, demonstrations, and classroom instruction. Y2: Basic health science skills, body mechanics, aseptic techniques, and medical terminology.

Carpentry

The Carpentry program is designed to instruct students in all types of house construction and remodeling. Students are involved in foundation layout work, house framing, and exterior and interior finish carpentry work. Students work with a variety of building and finishing materials and become familiar with modern methods and styles of commercial and residential construction.

Commercial Art

The goal and purpose of the Commercial Art program is to help students learn how to make and market their art to generate income. Building a strong portfolio and setting up art exhibits to show and sell work is ongoing. Students learn how to effectively create layout and design for posters, logos, illustrations, and tee shirts by hand and computer.

Culinary Arts

The culinary arts program is designed as a two-year intensive that prepares students for immediate entry into the exciting world of culinary professionals. It covers Customer Relations, Preparing & Serving Safe Food, Preventing Accidents & Injuries, Kitchen Basics, Food Service Equipment, Nutrition, Working With People, Business Math, Sanitation, Tourism & Retail, Controlling Food Services Cost, History, Lodging Industry, Art of Service, Marketing & Menu, Purchasing & Inventory Control, Standard Accounting Practices, DMIT Tourism & Retail.

Cyber Security

This program provides an introduction to careers in cyber security, highlighting roles as an analyst, penetration tester, systems administrator and computer crime investigator. The program is constantly evolving, but starts with the basics of security and threats facing the real world security landscape. Collaboration and teamwork are critical to the success of a student in the program.

Dance

The Dance program is a modern dance-based program for high school students interested in pursuing a professional experience in the performing arts. Students take daily technique classes in modern dance and ballet technique as well as hip-hop, choreography, dance composition, and improvisation. Students are exposed to a wide range of professional guest artists featuring many styles of dance through one day workshops and special projects.

Early Childhood Occupations

This course is designed for students who are preparing for careers in teaching and caring for young children, birth through age eight. The course provides a foundation in child development, family systems, childcare management, and teaching at the early elementary level. Students plan and manage a campus child development lab program and intern in community-based programs and area elementary schools. The course has been designed with multiple entry and exit points so that students may enroll for one to four semesters, choosing work that matches their needs and future teaching plans.

Food Service

This program prepares students for entry-level employment in the food service industry. It offers real life experiences and learning through the operation of a student-run café. Students receive a varied hands-on education in food preparation, equipment usage, sanitation, personal hygiene, customer relations, teamwork, attitude, initiative, and independence.

Landscapes and Gardens

This program provides students the opportunity to work in PATHS' largest classroom—40 acres. Students get to experience retail and wholesale marketing techniques through the management of a 3,000 sq. ft. greenhouse. Students work in display beds, gardens, and the extensive grounds of our campus. Students learn about practical greenhouse, landscape, and garden techniques in a supported environment.

Marine Systems

Marine Systems is a two-year program offering many opportunities for students to find their interests in one or more skill sets in the field. A willingness to learn, good attendance, and a positive attitude are necessary for success. This program serves as an entry level to many post-secondary education and employment opportunities for marine repair facilities, boat yards, boat builders, and yacht services.

Masonry

Fireplaces, barbecue pits, steps, planters, and columns for lighting applications are only a few of the projects students undertake in this program. Design and layout of projects using brick, block, dry stone (wall construction), decorative precast concrete, and repair of existing masonry structures are all skills students acquire.

Music

In this two-year program, students learn how to interpret and perform many contemporary musical styles from rock to R&B, pop to jazz, and funk. There are three aspects of the program: performing, music theory, and recording studio. Students perform four times a year, with one evening rock show off campus.

New Media

Our world is moving faster every day and media production for the Web or TV is a powerful force within it. From Adobe Photoshop and Flash to Panasonic and Sony, the New Media program introduces students to the basics that all new media producers need. Students are prepared for career or college with an individualized curriculum designed by our staff. Every student masters the basics of graphic design, project design and management, shooting and editing video, and Adobe PhotoShop.

Plumbing and HVAC

This two-year program provides instruction in all phases of repair, maintenance, and installation of plumbing and heating equipment. One year of the program is spent in the plumbing lab learning to work with pipes, joints, traps, fixtures, tanks, and pumps. In the other year, students study three types of oil heating systems: warm air, steam, and hot water. Students are involved in the practice of installation, maintenance, and adjustment of equipment, as well as the wiring of electrical components of oil burners, including troubleshooting, testing, and adjusting.

Welding Technology/Blacksmithing Basics

In this course, many performance tests are administered with a focus on welding with 6010 – 6011 – 6013 – 7018 – 7024 electrodes in the Shielded Metal Arc (SMAW) welding process culminating in the D1.1 structural steel limited plate test. Metal Inert Gas Welding (MIG) and Flux Cored Arc Welding (FCAW) are taught with certification offered in both first and second year curriculums. Pipe fitting and pipe welding on Schedule 40 6" pipe in the 2G – 5G – 6G positions are practiced in the second year.

Woodworking

Woodworking is a supported program in which students learn about tool safety, tools, joinery, turning, fasteners, abrasives, finishes, and computerized CNC routing. Students make individual, group, and class projects from a variety of woods. Students are exposed to community service, artistic techniques, manufacturing, and custom craftsmanship through field trips and shop projects. Students can move onto one, two, or four-year post-secondary opportunities and have many career options.

WRVC PROGRAM DESCRIPTIONS

Business

The Business program is designed to provide students with the fundamental business, communication, and technology skills valued in the workplace and in post-secondary educational programs related to business—like Accounting, Business Management, International Business, Human Resource Management, and Entrepreneurship. Students who take the business classes develop a broad understanding of business organizations and obtain subject-specific knowledge in accounting, management, entrepreneurship, and business communication.

Commercial Driver's License

Commercial Driver's License is a two-year program. Students who complete this program in the first year are eligible to earn a Class B driver's endorsement on their license at the end of year one. A Class A driver's license endorsement can be obtained at the end of the second year upon successful completion of the curriculum and state Class A driver's examination. This program follows the state of Maine-devised curriculum for Commercial Truck Driving examination completion. Additionally, the Commercial Driving program provides a connection between wanting to work as a Class A or Class B driver and actually having a driving job upon the end of the course. A number of local companies will take applications from CDL students at the beginning of the year. Eligible students can have a job as a professional driver waiting for them at the end of the school year.

Computer Repair and Networking

WRVC is proud to offer motivated students the opportunity to develop skills in the challenging and rewarding field of information and computer technology. Upgrade and repair computers or create your own network in our Cisco-certified Networking Academy.

Criminal Justice

Criminal Justice is an exciting and fast-paced year-long course, providing students a host of hands-on and classroom experiences. The goal is to give the student a good foundation to begin a career in Law Enforcement.

Electricity

This program is designed to provide entry-level skills into the electrical field. Students learn to install wiring systems from blueprints and according to the National Electrical Code. They also learn to wire residential and commercial projects.

EMT-B

This course is for juniors and seniors who want to serve their community in a fast growing medical field.

Firefighting

Upon successful completion of this program students are qualified to test for and receive their nationally recognized Fire Fighter I & II certification. Students are also introduced to the philosophy of a paramilitary career choice and learn the importance of staying fit, both mentally and physically. Maturity and responsibility are two words that are heavily stressed in this program.

Heavy Equipment Operation

Heavy Equipment Construction Operation (HECO) covers basic construction safety, introduction to site and road layout, identification of heavy equipment, preventative maintenance and proper operation of heavy equipment. Basic operator skill development is performed on excavation simulators. Additionally, students learn basic skid steer, dozer, front end loader, and excavator operation and can obtain a certificate in forklift operation and the 10-hour OSHA safety certificate.

Social Services

Social Service is a one-year program designed to provide students with the skills and experience necessary to obtain employment in the social services field. Using a highly interactive curriculum, students learn information and strategies critical to providing direct care to children and adults with developmental and intellectual disabilities. They apply those strategies via classroom activities and hands-on experiences with individuals receiving services through Woodfords Family Services in Westbrook. All students gain the following certifications: First Aid/CPR through the American Heart Association, the 35 hour Behavioral Health Professional (for work with children) and the 45-hour Direct Support Professional (for work with adults). Students shadow direct-care professionals at Woodfords and work with Woodfords Program Supervisors in the spring to plan and host an activity night for both children and adult clients. Upon completion of this program, students are granted a job interview with Woodfords Family Services.

AVAILABLE COURSES 2020-2021

ALTERNATIVE PATHWAYS

College Study Program
Foreign Exchange Program
Independent Study
Online/Distance Learning
Education
Other Credit-Awarding
Inst/Programs
Peer Tutoring
PATHS
Student Driven Learning
Work Study
WRVC

VISUAL ARTS

Art Fundamentals
Ceramics I
Photography I
Sculpture
Painting & Drawing
H Ceramics II
H Advanced Photography
H Advanced Art Studio

MUSIC

Concert Choir
Guitar
Symphonic Band
Wind Ensemble
Jazz Improvisation
Music Theory I
Music Theory II
AP Music Theory
Percussion Studies
Auditions Prep

THEATRE

Theatre Basics
Technical Theatre I
Technical Theatre II
H Theatre Workshop
Intro to Dance
Advanced Dance Workshop
Public Speaking/Public
Performance

INDUSTRIAL TECHNOLOGY

Technology I
Technology II
Technology III
Woodworking I
Woodworking II
Architectural Drafting
Architectural Design
Boatbuilding

COMPUTER TECHNOLOGY

Keyboarding & Word
Processing
Video Production
Advanced Video Production
Digital Design
Advanced Digital Design
Yearbook
Intro to Computer
Programming
AP Computer Science A
Personal Finance

ENGLISH

CP Freshman English
H Freshman English
CP Sophomore English
H Sophomore English
CP Junior English
H Junior English
AP English Language &
Composition
H Film & Media Studies
CP Film & Media Studies
DE English Composition
CP English Composition
CP Literature: Monsters &
Madness
H Literature: Monsters &
Madness
AP English Literature &
Composition

HEALTH & PHYSICAL EDUCATION

Health I
Health Forum
Psychology of Growth & Dev
Physical Education I
Physical Education II
Physical Education
Adventure

MATHEMATICS

CP Pre-Algebra
CP Algebra I
H Algebra II
H Geometry
CP Algebra II
H Algebra II
CP Geometry, Stats, and Trig
H Functions, Stats, and Trig
AP Statistics
CP Quantitative Reasoning
DE Quantitative Reasoning
CP Precalculus
H Precalculus
AP Calculus AB
AP Calculus BC

SCIENCE & ENGINEERING

CP Physical Science
CP Physics
H Physics
AP Physics C - Mechanics
CP Chemical Science
CP Chemistry
H Chemistry
AP Chemistry
CP Biological Sciences
CP Biology
H Biology
AP Biology
H Earth & Space Science
CP Earth & Space Science
AP Environmental Science
H Environmental Sci & Econ
Vex Robotics

SOCIAL STUDIES

CP World History I
H World History I
CP World History II
H World History II
CP US History
H US History
AP US History
CP Government
H Government
AP US Government & Politics
CP Art & Culture
H Art & Culture
Holocaust Studies
CP Maine Maritime History
H Maine Maritime History
CP Contemp. World Issues

H Contemp. World Issues
CP Economics & Investing
H Economics & Investing
CP Environmental
Economics
H Environmental Economics
AP Macroeconomics
AP Microeconomics
CP Sociology
H Sociology
CP Philosophy & Thought
H Philosophy & Thought

WORLD LANGUAGES

French I
Foundations for French
French II

French III
H French IV
H French V
AP French V
AP French VI
Spanish I
Foundations for Spanish
Spanish II
Spanish III
H Spanish IV
H Spanish IV
H Spanish IV Pre-AP
H Spanish V
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REPORTING CHILD ABUSE AND NEGLECT

I. DEFINITIONS

A. Child abuse or neglect. Child abuse or neglect is defined by Maine law as “threat to a child’s health or welfare by physical, mental or emotional injury or impairment, sexual abuse or exploitation, deprivation of essential needs or lack of protection from these, or failure to ensure compliance with school attendance requirements under Title 20-A” (specifically when a child who is at least seven years of age and has not completed grade six, has the equivalent of seven full days of unexcused absences or five consecutive school days of unexcused absences during a school year). **Child abuse of a sexual nature is also addressed in Policy JLFA – Child Sexual Abuse Prevention and Response.**

B. Person responsible for the child. A “person responsible for the child” means a person with responsibility for a child’s health or welfare, whether in the child’s home or another home or a facility which, as part of its function, provides for the care of the child. It includes the child’s parent, guardian, or other custodian.

II. EMPLOYEES’ DUTY TO REPORT

[See Policy JLFA – Child Sexual Abuse Prevention and Response for reporting procedures specific to allegations of child sexual abuse.]

A. Any **employee or volunteer** of the school unit who knows or has reason to suspect that a child has been or is likely to be abused or neglected must **immediately** notify ~~the building principal~~ **a school administrator, the Title IX Coordinator, or the Superintendent.**

1. In addition to notifying ~~the building principal~~ **a school administrator, Title IX Coordinator, or Superintendent**, the **employee or volunteer** may also make a report directly to the Department of Health and Human Services (DHHS) **or, if the person suspected is not a person responsible for the child**, to the District Attorney (DA).

B. If the ~~reporting~~ **notifying employee or volunteer** does not receive written confirmation ~~from the building administrator/Superintendent~~ within 24 hours of ~~his/her report~~ that a report has been made to DHHS **or the DA**, the **employee or volunteer** shall make an immediate report directly to DHHS **or the DA**. In such cases, the **employee or volunteer** shall then complete the Suspected Child Abuse, Including Sexual Abuse, and

Neglect Report Form (JLF-E) and give it to the Superintendent.

C. If the reporting notifying employee or volunteer does receive written confirmation from the building administrator/Superintendent within 24 hours of his/her report (which is a copy of the Suspected Child Abuse and Neglect Reporting Form (JLF-E), he/she a copy of the Suspected Child Abuse, Including Sexual Abuse, and Neglect Report Form (JLF-E) within 24 hours of their report, they shall sign the form as acknowledgement that the report was made and return it to the building administrator/Superintendent.

III. ADMINISTRATOR REPORTING AND CONFIRMATION DUTIES

All building school administrators, the Title IX Coordinator, and the Superintendent are designated agents to make child abuse and neglect reports. Other administrators employees, in addition to the notifying employee, may also be designated at the discretion of the Superintendent.

A. If a building school administrator or the Title IX Coordinator receives the report, they shall notify the Superintendent immediately.

B. The Superintendent or building administrator designee shall then make a verbal and written report(s) of suspected abuse or neglect to DHHS report by telephone to DHHS immediately and, if requested by DHHS, provide a written report of the suspected abuse or neglect to DHHS within 48 hours. In addition, If the person suspected of abuse or neglect is not the person responsible for the child, the Superintendent/building administrator or designee shall also make a instead make the report to the DA.

1. The law requires the reporting notifying employee to make their own report to DHHS or the DA if they have not received confirmation within 24 hours that such a report has been made by the Superintendent/building administrator or designee.

C. The person making the report to DHHS or the DA shall complete the Suspected Child Abuse, Including Sexual Abuse, and Neglect Form (JLF-E).

D. The Superintendent/building administrator or designee shall provide a copy of the Suspected Child Abuse, Including Sexual Abuse, and Neglect Form (JLF-E) to the reporting notifying employee within 24 hours of the employee's initial report. The

~~reporting~~ notifying employee shall sign the ~~report~~ form and return it to the Superintendent/~~building administrator~~.

E. If requested by the relevant agency, the form will be forwarded to DHHS or the DA, and shall be retained by the school unit for ten years, as specified in the Maine Archives Rules, along with any other information relevant to the case.

IV. INTERNAL INVESTIGATIONS AND DISCIPLINE

A. Employees. If the person suspected of abuse or neglect is an employee, the Superintendent or designee shall investigate and take appropriate action, in accordance with applicable Board policies, collective bargaining ~~contracts~~ agreements, and federal and state laws.

B. Students. If the person suspected of abuse or neglect is a student, and the abuse or neglect occurred on school premises, during a school activity, or is otherwise interfering with the alleged victim's ability to function effectively in ~~related to the school~~, the Superintendent or designee shall investigate and take appropriate action, in accordance with applicable Board policies and federal and state laws.

V. INTERVIEWS OF CHILD AND SCHOOL PERSONNEL

A. DHHS personnel shall be permitted to meet with and interview the child named in the report when the child is present at school ~~as provided in this section~~ without prior notification to the parent or custodian when DHHS has reasonable grounds to believe that prior notice would increase the threat of serious harm to the child or another person. DHHS may conduct one initial interview with a child without prior notification to the parent or custodian of the child when the child contacts DHHS or a person providing services puts the child into contact with DHHS.

B. Upon request of a DHHS employee to meet with and interview the child named in the report when the child is present at school, ~~the building administrator~~ school principal or designee shall:

1. Require the DHHS employee requesting to interview the child to provide written certification that in DHHS's judgment, the interview is necessary to carry out its duties;

2. Require the DHHS caseworker to discuss the circumstances of the interview and any relevant information regarding the alleged abuse or neglect with the child's teacher, ~~guidance~~ school counselor, school nurse, social worker, or ~~building administrator~~ school principal as the caseworker deems is necessary to provide needed emotional support to the child prior to and following the interview;
3. Not place conditions on how the interview is conducted, including, but not necessarily limited to, requiring that certain persons be present during the interview; prohibiting certain persons from being present during the interview; and requiring notice to or consent from a parent or guardian;
4. Provide an appropriate, quiet, and private place for the interview; and
5. Not disclose any information about DHHS's intention to interview the child except to school officials or the school's attorney who need the information to comply with the interview request.

VI. CONFIDENTIALITY OF INFORMATION AND RECORDS

All records, reports, and information concerning alleged cases of child abuse and neglect shall be kept confidential to the extent required by Board policies and applicable law.

The ~~building administrator~~ school principal or designee is permitted to release a child's school records without prior consent of the parent/guardian to DHHS or law enforcement officials in response to a lawful subpoena or as necessary to protect the health or safety of the child or other individuals under federal law.

VII. TRAINING

Any school unit employee who is required to make a report shall, at least once every four years, complete mandated training approved by DHHS.

VIII. GOOD FAITH IMMUNITY FROM LIABILITY

Any person who, in good faith, reports, assists DHHS in making the child available for an interview, or participates in the investigation or proceedings of a child protection investigation is immune from any criminal or civil liability for the act of reporting or

participating in the investigation or proceeding. Good faith does not include instances when a false report is made and the person knows the report is false.

Legal Reference: 22 MRSA §4002
22 MRSA §4011-A
22 MRSA §4014
20 USC § 1232g, Family Educational Rights and Privacy Act
20-A MRSA §§ 5051-A(1)(C); 5051-A(2)(C)

Cross Reference: ACAA – Harassment and Sexual Harassment of Students
JLF-R – Reporting Child Abuse and Neglect Administrative Procedure
JLF-E – Suspected Child Abuse, Including Sexual Abuse, and Neglect
Report Form
JLFA – Child Sexual Abuse Prevention and Response
JRA – Student Records

Adopted: May 13, 2008
Revised: December 11, 2012
April 14, 2015
January 12, 2016

**REPORTING CHILD ABUSE, INCLUDING SEXUAL ABUSE, AND NEGLECT
ADMINISTRATIVE PROCEDURE**

This procedure implements the Board’s policies JLF – Reporting Suspected Child Abuse and Neglect and JLFA – Child Sexual Abuse Prevention and Response. It summarizes the steps to be taken when a school department employee or volunteer suspects that a child has been or is likely to be abused or neglected.

The “notifying person employee” refers to ~~the person~~ any employee or volunteer of the Cape Elizabeth School Department who has the information that gives rise to the reasonable suspicion that a child has been or is likely to be abused or neglected and is required by law or Board policy to report it, ~~such as a teacher, principal, guidance counselor or bus driver.~~

- A. The notifying person employee should immediately ~~notify the principal or other designated agent~~ inform a school administrator, the Title IX Coordinator, or the Superintendent of the suspected abuse or neglect. The person may also notify the Department of Health and Human Services (DHHS) directly or, if appropriate, the District Attorney (DA).
- B. If a school administrator or the Title IX Coordinator receives the information, they shall immediately notify the Superintendent.
- C. The Superintendent or designee shall make a report by telephone to DHHS within 24 hours and, if requested by DHHS, provide a written report of the suspected abuse or neglect to DHHS within 48 hours. If the person suspected of abuse or neglect is not the person responsible for the child, the Superintendent or designee shall instead make a report to the DA.
- D. The person making the report to DHHS or the DA shall complete the Suspected Child Abuse, Including Sexual Abuse, and Neglect Report Form (JLF-E).
- E. ~~The principal or designated agent should send a written confirmation containing the name of the person reporting, the date and time of the report and a summary of the information to the notifying person.~~ The Superintendent or designee shall provide a copy of the Suspected Child Abuse, Including Sexual Abuse, and Neglect Report Form (JLF-E) to the notifying employee within 24 hours of the initial report. The notifying employee shall sign the form and return it to the Superintendent.

E. The confirmation and acknowledgement should be retained in the school's ~~district's~~ records.

F. If the notifying ~~person~~ **employee** has not received ~~written confirmation~~ **a copy of the Suspected Child Abuse, Including Sexual Abuse, and Neglect Report Form (JLF-E)** within 24 hours of ~~making their report that the principal or designated agent has caused a report to be made to DHHS and, if appropriate, the DA, the notifying person shall immediately make a report to DHHS and, if appropriate, the DA~~ **informing a school administrator, the Title IX Coordinator, or the Superintendent, the notifying employee shall make an immediate report directly to DHHS or, if the person suspected is not a person responsible for the child, to the DA. In such cases, the employee shall then complete the form and give it to the Superintendent.**

Cross Reference: JLF - Reporting Child Abuse and Neglect
JLFA - Child Sexual Abuse Prevention and Response
JLF-E - Suspected Child Abuse, Including Sexual Abuse, and Neglect Report Form

SUSPECTED CHILD ABUSE, INCLUDING SEXUAL ABUSE, AND
NEGLECT REPORT FORM

Any employee of the Cape Elizabeth School Department who suspects that a child has been or is likely to be abused or neglected (the "notifying employee") must immediately inform a school administrator, the Title IX Coordinator, or the Superintendent. The Superintendent or designee shall immediately make a report by telephone to the Department of Health and Human Services (DHHS) and, if appropriate, the District Attorney (DA), and complete this form. A copy should be provided to the notifying employee for signature and returned to the Superintendent. If the notifying employee has not received a copy of the completed form within 24 hours of informing a school administrator, the Title IX Coordinator, or the Superintendent, the employee shall make an immediate report to DHHS and, if appropriate, the DA, complete the form, and give it to the Superintendent.

This form is for school department use only. It is not to be sent to DHHS or the DA.

Notification

1. Name/title/telephone number/email address of notifying employee (person who first raises the suspicion): _____

2. Date and time of notifying employee's report: _____
3. Name/title of administrator notifying employee's report first made to: _____

4. Name of student who subject of report: _____
 Birthdate: _____ Gender: _____ Grade: _____
 Known history of abuse/neglect? _____

 Parent/Guardian Name(s): _____
 Address: _____
 Home telephone number(s): _____
 Work telephone
 number(s): _____
 Cell telephone number(s): _____
 Name(s) of sibling(s)/Others in the home: _____

5. Brief statement of indicators leading to the suspicion of abuse, including sexual abuse, or neglect: _____

Report

1. Name/title/telephone number/email address of reporting employee (person who calls DHHS and/or the DA): _____

2. Agency contacted: _____

3. Name/title/telephone of agency contact: _____

4. Date and time of telephone report: _____

Reporting Employee Signature

Date

5. Did the notifying employee contact DHHS or the DA independently? Yes
 No

6. **If No, the form should be given to the notifying employee for their signature and then returned to the Superintendent.**

I have received written confirmation that my report has been made to DHHS or the DA by the Superintendent or designee.

Notifying Employee Signature

Date

CHILD SEXUAL ABUSE PREVENTION AND RESPONSE

The Board recognizes that Maine law requires every school unit with a Pre-K through Grade 5 program to adopt a policy for child sexual abuse prevention education and response. The Board adopts this policy in the interest of promoting the well-being of students and providing a supportive learning environment as well as compliance with the law.

For the purpose of this policy, “child sexual abuse” means any sexual engagement either through “hand on” or “hands off” activities between an adult and a child. Sexual engagement between children can also be sexual abuse when there is a significant age difference between the children involved or if the children are very different in development, size, or other power differential.

I. REPORTING CHILD SEXUAL ABUSE

- A. Any employee or volunteer of the school unit who has reason to suspect that a child has been sexually abused is to immediately notify a school administrator, the Title IX Coordinator, or the Superintendent.
1. In addition to notifying a school administrator, the Title IX Coordinator, or the Superintendent, the employee or volunteer may also make a report directly to the Department of Health and Human Services (DHHS) or, if the person suspected is not a person responsible for the child, to the District Attorney (DA).
 2. ~~School volunteers who have reason to suspect that a child has been sexually abused may report their suspicions directly to DHHS.~~
 2. Neither the employee, volunteer, school administrator, Title IX Coordinator, nor Superintendent should attempt to further question or interview the child or otherwise undertake an investigation, **except to the extent necessary to protect the alleged victim’s safety and ability to function effectively in school.**
- B. If the notifying employee or volunteer does not receive written confirmation from within 24 hours that a report has been made to DHHS or the DA, the employee or volunteer shall make an immediate report directly to DHHS or the DA. In such cases, the employee or volunteer shall then complete the Suspected Child Abuse, **Including Sexual Abuse**, and Neglect Report Form (JLF-E) and give it to the

Superintendent.

- C. If the notifying employee or volunteer does receive a copy of the Suspected Child Abuse, Including Sexual Abuse, and Neglect Report Form (JLF-E) within 24 hours of their report, they shall sign the form as acknowledgement that the report was made and return it to the Superintendent.
 - D. The Administrator Reporting and Confirmation Duties shall be the same as provided in Section III of Policy JLF – Reporting Child Abuse and Neglect.
- II. CHILD SEXUAL ABUSE AWARENESS AND PREVENTION EDUCATION FOR SCHOOL PERSONNEL

All school personnel shall be required to complete a minimum of one hour of training in child sexual abuse awareness and prevention, with training to be updated at least once every four years thereafter. New employees must complete training within six months of hire.

Training must be “evidence-informed” (i.e., based on research and best practices) and delivered by a qualified instructor (i.e. a person with appropriate knowledge, skills, and experience or training in child sexual abuse awareness and prevention). The trainer may be an employee or volunteer with an agency/organization specializing in sexual assault and/or child sexual abuse or an employee of the school unit (e.g., school social worker, school counselor, school nurse, health educator) who has received appropriate training from such an agency/organization.

The goals of the training for school personnel are:

1. Increased awareness of developmentally appropriate and inappropriate sexual behaviors in children;
2. Increased ability to recognize indicators of child sexual abuse;
3. Enhanced ability to respond effectively when a student or student’s friend or peer discloses sexual activity or the staff member suspects child sexual abuse has occurred; and

4. Awareness of local resources available to students, parents, schools, and community members, and how these resources may be accessed.

Training should also address confidentiality/disclosure concerns (beyond the mandated reporting).

III. CHILD SEXUAL ABUSE PREVENTION EDUCATION IN THE PRE-K THROUGH GRADE 5 CURRICULUM

The Cape Elizabeth School Department (CESD) will provide child sexual abuse prevention programming to its Pre-K through Grade 5 students. Such instruction will be aligned with the health education standards of Maine's system of Learning Results for this grade span, and incorporated into the written school health education curriculum.

Programming of appropriate scope and sequence will be delivered by qualified instructors, who may be from a local or regional agency/organization with experience and expertise in sexual assault and child sexual abuse or by a CESD employee deemed competent by the Superintendent to deliver such instruction. If the instructor is a CESD employee, the Board anticipates that this will be a person with the knowledge, skills, sensitivity, and "comfort level" necessary to deliver the curriculum in the classroom setting (i.e., school nurse, school social worker, school counselor, or health teacher). Any instructor who is a school employee is expected to take full advantage of the evidence-informed educational resources available on websites hosted by the DOE and/or MECASA. Any instructor who is a school employee should be familiar with the local community-based agencies/organizations that provide assistance or services to children and families who are experiencing or have experienced sexual assault or child sexual abuse.

It is the intent that the curriculum, as delivered in the classroom, will:

1. Include age-appropriate education regarding physical and personal boundaries, including biologically accurate body terminology;
2. Help children identify unsafe or uncomfortable situations including a range of feelings, touches, or violations of physical boundaries;
3. Help children identify safe adults with whom they can talk about unsafe or uncomfortable situations; and

4. Help children identify and develop skills to support a friend who may be experiencing safe or uncomfortable situations.

Legal Reference: 20-A MRSA §§ 254(18), 4502(5-C)
22 MRSA §4011-A
20-A MRSA §§ 5051-A(1)(C); 5051-A(2)(C)
20 USC § 1232g, Family Educational Rights and Privacy Act

Cross Reference: JLF – Reporting Child Abuse and Neglect
JLF-R – Reporting Child Abuse, Including Sexual Abuse, and Neglect
Administrative Procedure
JLF-E – Suspected Child Abuse, Including Sexual Abuse, and Neglect
Report Form

Adopted:

HARASSMENT AND SEXUAL HARASSMENT OF STUDENTS

Harassment of students because of race, color, sex, sexual orientation, religion, ancestry or national origin, or disability is prohibited. Such conduct is a violation of Board policy and may constitute illegal discrimination under state and federal laws.

Harassment

Harassment includes but is not limited to verbal abuse based on race, color, sex, sexual orientation, **gender identify and expression**, religion, ancestry or national origin, or disability. Harassment that rises to the level of **sexual violence**, physical assault, battery, and/or abuse is also addressed in **Policy JLFA – Child Sexual Abuse Prevention and Response and Policy JICIA – Weapons, Violence, and School Safety** .

Sexual Harassment

Sexual harassment includes but is not limited to unwelcome sexual advances; requests for sexual favors or pressure to engage in sexual activity; physical contact of a sexual nature, **including all forms of sexual violence**; and gestures, comments, or other physical, written, or verbal conduct that is gender-based ~~that~~ **and** interferes with a student's education. School employees, fellow students, volunteers and visitors to the school, and other persons with whom students may interact in order to pursue school activities are required to refrain from such conduct.

Harassment/sexual harassment of students by school employees is considered grounds for disciplinary action, up to and including discharge. Harassment/sexual harassment of students by other students is considered grounds for disciplinary action, up to and including expulsion. The Superintendent will determine appropriate sanctions for harassment of students by persons other than school employees and students.

The Superintendent, **school administrator**, or Title IX Coordinator will investigate complaints of harassment in accordance with the Student **Discrimination and Harassment Complaint Procedure (ACAA-R)**. School employees, students, and parents shall be informed of this policy/procedure through handbooks and/or other means selected by the school administration.

Confidential Employees.

The Board recognizes that students who are victims of sexual assault or non-consensual sexual contact may not be ready or willing to make a formal complaint to either legal or school authorities, yet are still in need of support within the school setting. Further, the Board recognizes certain staff members such as licensed psychologists and licensed clinical social workers, where such staff members operate under a State license that includes an obligation of confidentiality, as confidential employees ("Confidential Employees").

Thus, Confidential Employees are not required to divulge or release information gathered during a counseling relation with a student-client, except as may be required by law, specifically as may

be required by and to the extent necessary to comply with State mandatory reporting obligations and Policies JLF or JLFA.

Legal Reference: Title IX of the Education Amendments of 1972 (20 USC § 1681, et seq.)
Title VI of the Civil Rights Act of 1964 (42 USC § 2000(d))
5 MRSA §§ 4602; 4681 et seq.
20-A MRSA § 6553

Cross Reference: AC - Nondiscrimination/Equal Opportunity and Affirmative Action
ACAA-R - Student Discrimination and Harassment Complaint Procedure
ACAD - Hazing
JFCK - Student Use of Cellular Telephones and Other Electronic Devices
JICIA - Weapons, Violence, and School Safety

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