

**POLICY COMMITTEE
MEETING
Agenda**

September 17, 2025 8:30am

Location: Jordan Conference Room, 320 Ocean House Rd., Cape Elizabeth

Committee Members present:

Others present:

Introductions & Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Old Business

[EGAD](#) - Copyright Compliance

- [EGAD-R](#) Administrative Procedures

Policy EGAD was last reviewed in 2013. A minor language addition is recommended in the policy and procedure. The first reading of the policy took place at the September 9, 2025 Regular Business Meeting. No comments have been received.

- [IJND](#) - CESD Web Sites/Web Pages
 - [IJNDC-R](#) MSMA Sample Administrative Procedure

Policy IJND was last reviewed in 2013. MSMA and Drummond Woodsum recommend adoption of administrative procedures to support the policy. The first reading of the policy took place at the September 9, 2025 Regular Business Meeting. No comments have been received.

- [BEDG](#) - Minutes (4/9/13)

Last reviewed in 2013. Minor additions are recommended. The policy committee added language that made it clear that rules governing School Board Meeting Minutes are distinct from the rules that govern executive sessions. Policy BEC and BE were added as references to this policy. The first reading of the policy took place at the September 9, 2025 Regular Business Meeting. No comments have been received.

New Business

- [BIA](#) - New Board Member Orientation

Policy BIA was last reviewed by the Board in 2013. Recommended language additions provide clarity to FOAA training obligations, address social media use, and provide a relevant cross-reference.

- [BIB](#) - Board Member Development Opportunities

Policy BIB was last reviewed in 2013. Minor recommended language changes provide greater clarity for board members.

Other Business

Upcoming policies for review

- [EBCF](#) - Use of Automated Defibrillators
 - [EBCF MSMA Sample Policy](#)
- [FA](#) - Facilities Development Goals/Priority Objectives
- [GA](#) - Personnel Goals

Adjourn Meeting Time:

Next Meeting: September 17, 2025

Policy Committee Meetings are held on the third Wednesday of each month from 8:30am-9:30am.

October 15, 2025	March 18, 2026
November 19, 2025	April 15, 2026
December 17, 2025	May 20, 2026
January 21, 2026	June - TBD
February 18, 2026	

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Purpose and Charge of the Policy Committee

Members reviewed the purpose and charge of the committee.

[Purpose Document](#)

Policies in need of review/development (dates of last revision)

- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12) Required
 - [AD MSMA](#)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [CB](#) - School Superintendent
- [CHD](#) - Administration In the Absence of Policy
- [EBCF](#) - Use of Automated Emergency Defibrillator (6/11/13)
 - [MSMA Sample](#)
- [ECB](#) - Pest Management (2/12/19)
- [GBEBB](#) - Staff Conduct with Students (8/27/2013)
- [GBEC](#) - Drug Free Workplace (8/27/2013)
- [GCG](#) - Long Term and Short Term Use of Substitute Professional Staff Employment (8/27/2013)
- [GCGC](#) - Teacher Job Share (8/27/2013)
- [GDO](#) - Evaluation of Support Staff
 - [Dayton GDO](#)
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [IJI](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [JEA](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)