

Cape Elizabeth School Board
Special Business Meeting
Tuesday, August 26, 2025
7:00 pm
CE High School Library

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Christopher Boniakowski	P. Joy Engel	Jennifer McVeigh	Philip Saucier	Lee Schroeder	Caitlin Sweet	Cynthia Voltz
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AGENDA

- 1. CALL TO ORDER**
- 2. ADJUSTMENTS TO AGENDA**
- 3. APPROVAL OF MINUTES**

- Special Business Meeting - Tuesday, July 29, 2025

Motion:		Second:		Vote:	
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Christopher Boniakowski	P. Joy Engel	Jennifer McVeigh	Philip Saucier	Lee Schroeder	Caitlin Sweet	Cynthia Voltz
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- 4. COMMENTS BY THE PUBLIC ON AGENDA ITEMS** (per policy [BEDH](#))

- 5. PRESENTATIONS AND ADMINISTRATIVE REPORTS**

- Update on the building project by Harriman and Turner & Townshend Heery

- b. *Principals and Facilities Director will provide updates at the September 9th regular business meeting.*
- c. **BUSINESS MANAGER’S REPORT** - *Ms. Weeks will provide an update at the September 9th regular business meeting.*
- d. **SUPERINTENDENT’S REPORT** - *Dr. Record will provide an update at the September 9th regular business meeting*

6. NEW BUSINESS

- a. **Consideration to approve the creation of an advisory Building Committee.** *(See materials for the proposed full Committee Charge.)*

The Cape Elizabeth School Building Committee is established by the Cape Elizabeth School Board to oversee the design and construction of the new Cape Elizabeth Middle School and the renovations to Pond Cove Elementary School.

Motion: _____ Second: _____ Vote: _____

Christopher Boniakowski	P. Joy Engel	Jennifer McVeigh	Philip Saucier	Lee Schroeder	Caitlin Sweet	Cynthia Voltz
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- b. **Consideration to approve the nominations of new personnel for 2025-2026**

James Deterding

High School Math Teacher

Shannon Reynolds

Grade 3 Teacher (1yr)

Patricia Eastman

Elementary Academic Evaluator

Motion: _____ Second: _____ Vote: _____

Christopher Boniakowski	P. Joy Engel	Jennifer McVeigh	Philip Saucier	Lee Schroeder	Caitlin Sweet	Cynthia Voltz
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7. COMMITTEE REPORTS & UPCOMING MEETINGS

- a. Regular Business Mtg – Sept 9, 6:30 pm Town Hall
- b. Policy Committee – Sept 17, 8:30 am Jordan Conf Room, Town Hall
- c. Executive Session – Sept 18, 5:00 pm CEHS
- d. School Board Workshop – Sept 18, 6:30 pm CEHS Library
- e. Buildings & Grounds Cmte - Sept 26, 8:30 am Jordan Conf Room, Town Hall
- f. PATHS – Oct 9, 8:30 am at PATHS
- g. Regular Business Mtg – Oct 14, 6:30 pm Town Hall
- h. Policy Committee – Oct 15, 8:30 am Jordan Conf Room, Town Hall
- i. MSBA Delegate Assembly - Sat, Oct 18, 9:15 am ZOOM

8. CONSIDERATION TO ADJOURN

Motion:		Second:		Vote:	
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Christopher Boniakowski	P. Joy Engel	Jennifer McVeigh	Philip Saucier	Lee Schroeder	Caitlin Sweet	Cynthia Voltz
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