

**POLICY COMMITTEE
MEETING
AGENDA**

December 16, 2024 9:00 am

Location: Council Chambers space in Town Hall, 320 Ocean House Rd., Cape Elizabeth

Committee Members present:

Others present:

Introductions & Committee Norms

- Be respectful
- Share the air
- Aim for consensus
- Aim to conclude at set time (1 hour)
- Reach consensus on policy revision prior to moving the policy to the School Board for readings and approval.

Purpose and Charge of the Policy Committee

[Purpose Document](#)

Old Business

- [Social Media Use for School Employees](#) (GCSB)

In response to recent court rulings regarding First Amendment rights and social media, legal counsel recommends updating our policy to include clear guidelines on the use of social media by staff. The policy requires staff to provide language clarifying that opinions shared represent personal views, not those of the school department, when posting on social media. The committee discussed the use of social media platforms as a communication tool and the potential problems that subsequently arise. Additional language was added to ensure that social media would be used as a supplementary source of communication, to push out information being communicated, and secondary to those strategies that directly reach students, families and the community.

This sample policy, developed by Drummond -Woodsum, is intended to provide guidance and protection to the district and its employees as they attempt to communicate effectively with stakeholders (i.e. students, families, community). The Committee will continue to review the policy language and determine if an accompany procedure should be added to the Policy Manual, as well.

- [III](#) - Athletic Philosophy and Beliefs
 - [III-R](#) Procedure
 - [III MSMA Sample](#)

Policy JJI was last reviewed in 2007. At the November meeting, the Committee discussed this policy and its purpose at length.

- Is this policy necessary for inclusion in the School Board Policy Manual? Is it required or suggested? What is its purpose?
- Should the policy reference all extra-curricular activities v. just athletics?
- Should the belief statements be removed and rather placed in extra-curricular communications?

Mr. Springer will reach out to MPA to gain additional information.

The Committee recommends including JJI-R in the Policy Manual, as it provides clear guidance on the administrative structure and athletic teams organization.

New Business

- [EEA](#) - Student Transportation Services

Policy EEA was last reviewed in 2013. Recently, community members from the Brentwood neighborhood have approached the Board requesting it reconsider the walk-to-school zone for Pond Cove students. Monica Cooke, Director of Transportation, will be available to provide the committee with information to inform discussion and decision making and answer questions.

- [BEDD](#) - Rules of Order

Policy BEDD was last reviewed in 2013. No changes are recommended.


- [JICIA](#) - Weapons, Violence and School Safety (9/10/13)
 - [JICIA MSMA Sample](#)

Policy JICIA was last reviewed in 2013. Recommended changes align language to the statute and provide greater clarity.

Other Business

- Confirm standing committee meeting dates

Upcoming policies for review

- [KCD](#) - Public Gifts/Donations to the School
 - [MSMA KCD](#)
 - [KCD-R](#) Accepting Gifts Administrative Procedure
- [BEDF](#) - Voting Methods and Quorums (4/9/13)
 - [BEDF MSMA Sample](#)
-  Copy of Policy IJOC

Adjourn Meeting Time:

Next Meeting:

**POLICY COMMITTEE
MEETING
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Policies in need of review/development (dates of last revision)

- [AC](#) - Nondiscrimination/Equal Opportunity and Affirmative Action
- [ACAA](#) - Harassment of Students
 - [ACAA-R1](#) - Student Discrimination and Harassment Complaint Procedure
 - [ACAA-R2](#) - Student Sex Discrimination/Harassment Complaint Procedure
- [ACAD](#) - Hazing (11/10/20)
- [AD/AD-R](#) - Educational Philosophy (11/13/12)
 - [AD MSMA](#)
- [ADC](#) - Smoking & Possession of Tobacco Products/Electronic Smoking Devices (12/11/18)
- [BEC](#) - Executive Sessions (9/9/13)
- [BEDD](#) - Rules of Order (4/9/13)
- [BEDF](#) - Voting Methods and Quorums (4/9/13)
- [BEDG](#) - Minutes (4/9/13)
- [BIA](#) - New Board Member Orientation (4/9/13)
- [BIB](#) - Board Member Development Opportunities (4/9/13)
- [EBCF](#) - Use of Automated Emergency Defibrillator (6/11/13)
 - [MSMA Sample](#)
- [ECB](#) - Pest Management (2/12/19)
- [GDO](#) - Evaluation of Support Staff
 - [Dayton GDO](#)
- [IGA](#) - Curriculum Development (9/12/17)
- [IHBG](#) - Home Instruction Program (1/14/14)
- [IHBGA](#) - Homeschooling - Participation in School Programs (1/14/14)
- [IHCDA](#) - Post-Secondary Enrollment Options (1/14/14)
- [III](#) - Selection of Educational Material (1/14/14)
- [IKE](#) - Promotion, Retention, & Acceleration of Students/Progress Through Grades (9/12/17)
- [JEA](#) - Compulsory Student Attendance (1/14/14)
- [JHB](#) - Student Truancy (2014)
- [JIC](#) - System-Wide Student Code of Conduct (11/18/14)
- [JICH](#) - Drug and Alcohol Use (11/18/14)
- [JICK](#) - Bullying and Cyberbullying in Schools (MSMA Sample) (ours 11/10/20)
- [JJIAB-E/form 2/form 3/form 4](#) - Private School Students Access to CESD Extracurricular (12/13/11)
- [JLDBG](#) - Reintegration of Juveniles from Correctional Facilities (11/17/15)
- [JLF](#) - Child Abuse Reporting, Prevention, and Education (3/10/20)