



3. COMMENTS FROM PUBLIC ON AGENDA ITEMS *(per policy [BEDH](#))*
4. COMMENTS FROM STUDENT REPRESENTATIVES
5. PRESENTATIONS
  - a. Recognition of National Merit Scholarship Semifinalists - *Sage Evans, Isabelle Reeves, Declan Scifres and Story Straw*
  - b. Technology - Troy Patterson
  - c. Special Education - Ryan Fairchild
6. ADMINISTRATIVE AND STAFF REPORTS *\*See District Leadership Team reports included*
7. BUSINESS MANAGER’S REPORT *\*Supporting document included*
8. SUPERINTENDENT’S REPORT
  - School Board
  - School building project update
  - 2024 MSBA Delegate Assembly Resolutions update
  - Enrollment numbers

9. NEW BUSINESS

- a. **Consideration to authorize the Superintendent to negotiate and sign a contract with Harriman architecture firm to design a revised “Middle Ground” project to address the educational, structural, mechanical, safety & security, and site plan needs of CEMS, Pond Cove Elementary, & CEHS.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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**b. Consideration to adopt the School Board Goals for 2024-2025.**

<b>Goal #1</b> Create a fiscally responsible budget, through the established budget process, that provides a high-quality education and meets the needs of all students.
<i>a. Utilize established procedures to ensure a comprehensive, transparent budget process that is based upon meeting educational needs as advocated for by the District Leadership Team.</i>
<i>b. Educate the Board and community throughout the year on important budget drivers such as state and local funding, expenditures (salaries, medical insurance, maintenance, capital improvements, supplies, etc.) and fund balance in clear, easy to understand language.</i>
<b>Goal #2</b> Monitor our policies and instructional programs, through the use of data and DEI lenses, to ensure a high-quality education for all of our students.
<i>a. Review the implementation of the Curriculum Review Process.</i>
<i>i. Math</i>
<i>ii. ELA</i>
<i>iii. Science</i>
<i>iv. Social Studies</i>
<i>v. World Language</i>
<i>b. Review the strategic plan for our Multiple Pathways and Extended Learning Opportunities programming.</i>
<i>c. Review the implementation of the Cape Elizabeth School Department Cape Care PreK program.</i>
<i>d. Review social-emotional programming and student supports.</i>
<i>e. Review and address DEI audit findings.</i>
<b>Goal #3</b> Attract, retain, and support our CESD staff.
<i>a. Engage in good faith collaborative contract bargaining with the CEEA.</i>
<i>b. Support on-going staff professional development.</i>
<i>c. Support a budget that meets the instructional needs of staff and learning needs of students.</i>
<b>Goal #4</b> Communicate district news, happenings, and relevant information with all of Cape Elizabeth’s community members.
<i>a. Expand methods of <u>effective</u> communication with parents/guardians.</i>
<i>b. Expand methods of <u>effective</u> communication, reaching community members who do not have children in school.</i>
<b>Goal #5</b> Create a long-term plan for updating our school buildings that advances

modern teaching approaches, increases learning opportunities, and enhances the climate/culture/safety of our schools.

- a. *Continue to collaborate with the Town Council.*
- b. *Support a bond referendum that addresses the educational, structural, mechanical, safety & security, and site plan needs of CEMS, Pond Cove Elementary, & CEHS.*
- c. *Provide a long-term CIP, maintenance, & repair plan*
  - i. *Hold regular Buildings & Grounds subcommittee meetings to review progress on the plan.*

**Goal #6** Advance the efficacy of the Board.

- a. *Enhance systems and resources to mentor new Board members.*
- b. *Engage in activities that promote Board members' ongoing learning and development around such topics as policy, school budget, educational programming, and facilities.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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**c. Consideration to approve the CEHS Women’s Leadership Academy course trip request to Maine Forest Yurts and Bradbury Mountain (Durham/Pownal, ME) November 14-15, 2024.**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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d. **Consideration to accept the following CEEF-awarded grants, each with an approximate value greater than \$10,000.** *[Per admin proc [KCD-R](#) - Gift Acceptance.]*

- Play-based Kindergarten Furniture for the six K classrooms *[N. Carey ~ \$10,196]*
- Cultivating Content Creation at CEMS *[E. Huntington ~ \$13,945]*
- Modern Day Home Economics Class *[S. Boeckel ~ \$10,924]*
- CEHS Video Production Studio *[M. Kaufman ~ \$16,694]*
- Cape Changemakers *[S. Rubin ~ \$15,000]*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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e. **Consideration to approve the nomination of new personnel for the remainder of the 2024-2025 school year:**

Diana Gonzalez      Kindergarten Teacher (for remainder of 2024-25)  
Lauren Voin      1<sup>st</sup> Grade Teacher

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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f. **Consideration to approve Policy BEA - School Board Use of Electronic Mail and Other Electronic Communications**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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g. Consideration to approve Policy **BEDJ - Broadcasting, Taping, Recording of School Board Meetings**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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h. Consideration to approve Policy **EBCA - Comprehensive Health and Safety Emergency Management Plan**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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i. Consideration to approve Policy **JKE - Expulsion of Students**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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j. Consideration to approve **JKE-R - Guidelines Expulsion of Students administrative procedure**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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k. **First Reading Policies:**

- i. Policy **ADF - School District Commitment to Learning Results**
- ii. Policy **BDB - Board Officers**

10. SCHOOL BOARD AGENDA REQUESTS

11. COMMITTEE REPORTS:

- a. PATHS - Elizabeth
- b. Technology Committee – Heather
- c. Buildings & Grounds – Elizabeth

12. ANNOUNCEMENT OF UPCOMING MEETINGS

- a. PATHS - November 14, 8:30 am at WRVC
- b. Policy Cmte - Nov 20, 4:15 pm Jordan Conference Room - Town Hall
- c. School Board Executive Session - November 26, 5:30 pm High School
- d. School Board Executive Session - November 26, 5:45 pm High School Library
- e. School Board Workshop - November 26, 6:30 pm High School Library
- f. School Board Caucus - Dec 9, 7:30 pm High School Library
- g. School Board Regular Business - Dec 10, 6:30 pm Council Chambers - Town Hall

13. CONSIDERATION TO ADJOURN

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Heather Altenburg	Kathleen Curry-Sparks	Jennifer McVeigh	Philip Saucier	Elizabeth Scifres	Caitlin Sweet	Cynthia Voltz
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