



Town Council Workshop

Monday, June 3, 2024 at 7:00 pm

Town Hall Council Chambers

Live on CETV/Hybrid Meeting

Hybrid Meeting - Members of the Public May Participate Remotely During Public Comment Opportunities

To view the meeting livestream: <https://cetv.capeelizabeth.org/> and push watch in the upper right hand corner

Live broadcast on CETV, livestream and remote participation are offered as a convenience when the technology is available and operational in the given meeting space. If the technology is not available or in the event there is a disruption in service and the communication can't be restored the expectation is the meeting will continue.

Join Zoom Meeting

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Town Council Members

Timothy S. Reiniger, Chair

Stephanie P. Anderson

Jeremy A. Gabrielson

Susan A. Gillis

Caitlin Jordan Harriman

Penelope A. Jordan

Timothy L. Thompson

NOTE: The times on this agenda are approximate. An item may begin earlier or later than the indicated time.

1. 7:00 p.m. Review of the Draft Town Manager Search Timeline and Ad

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent.

A member of the public wishing to speak via remote access must click on the Zoom link or call and use the Raise Hand function. When connecting by phone, dial *9 to Raise Hand and the same to Lower Hand. Please mute the microphone and turn off the video until you are invited to speak. When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent. After speaking, to view the remainder of the meeting exit Zoom and return to the CETV Livestream or CETV cable Channel 3.

Don Gerrish, Eaton Peabody will present a draft timeline and ad for the town manager search.

A public session was held on May 29 to gather information from the public regarding what the community believes are the challenges facing Cape Elizabeth and express the qualities and experience the new town manager should possess. Feedback is welcome from the public, businesses and staff.

The public has also had the opportunity to email their thoughts to Mr. Gerrish.

Attachments:

- **Draft Ad Town Manager 06 03 2024** (Draft_Ad_Town_Manager_06_03_2024.pdf)
- **Draft Timeline Town Manager 06 03 2024** (Draft_Timeline_Town_Manager_06_03_2024.pdf)
- **Town Manager Search Staff & Public Comments Gerrish 06 03 2024** (Town_Manager_Search_Staff___Public_Comments_06_03_2024_Gerrish.pdf)

2. 8:00 p.m. School Building Project Update

Opportunity for Public Comment. Limited to 15 minutes; 3 minutes per person. Time may be extended by majority vote of the councilors present.

When recognized by the chair, the speaker shall give their name and address or local affiliation, if the affiliation is pertinent.

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On May 9, 2024 the School Building Advisory Committee voted 5-4 in favor of moving forward with Option B.

The School Board received the recommendation on May 14, and held a workshop on May 21 to learn more about the SBAC's design options B and E.

SBAC's options B and E will be presented to the Town Council following by a report from School Board Chair Elizabeth Scifres.

15 minutes - Michael Hussey - Presentation of Option B.

15 minutes - Corinne Bell - Presentation of Option E.

15 minutes - School Board Chair Elizabeth Scifres will provide an update regarding the School Board's next steps.

Attachments:

- **C. Bell Presentation Option E 06 03 2024** (C._Bell_Presentation_Rationale_for_a_New_Middle_School__Option_E_.pdf)
- **M. Hussey Presentation Option B 06 03 2024** (M._Hussey_Option_B_-_Town_Council_Presentation_-_June_3__2024_.pdf)
- **M. Hussey Comparison Option B Option E 06 03 2024** (Option_B_vs._Option_E_-_A_Comparison_-_June_3__2024_Hussey.pdf)
- **School Building Maintenance Repairs Last 5 Years 05 30 2024** (Facilities_Dept__last_5_yrs_of_School_Bldg_Maint-Repairs_2024-05-30.pdf)

Adjournment

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chair and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to

enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chair.