Cape Elizabeth School Board Tuesday, June 13, 2023 6:30 p.m. Regular Business Meeting Town Hall Council Chambers

Strategic Plan Goals:

Health and Well-Being

Our schools will provide a supportive learning environment in which physical, social, and emotional well-being are valued and promoted.

Global Competency

Our students will be personally responsible, aware, empathetic, and engaged local and global citizens.

Multiple Pathways and Definitions of Success

Our schools will value, promote, and celebrate multiple pathways and definitions of success.

Safe, Sustainable, and Effective Facilities

Our schools will be safe and effective facilities. They will be updated and maintained to meet the needs of students and staff in accordance with long-term financial planning.

Environmental Responsibility

The school department will prioritize environmental responsibility, including stewardship and sustainability.

Heather Kathleen Jennifer Philip Elizabeth Caitlin Cynthia Altenburg Curry-Sparks McVeigh Saucier Scifres Sweet Voltz

> Student Representatives Juliet Moore Jack Quinn

AGENDA

Call to Order/Pledge of Allegiance

1. ADJUSTMENTS TO AGENDA

2. APPROVAL OF SCHOOL BOARD MINUTES

- a. <u>Regular Business Meeting</u>, Tuesday, May 9, 2023
- b. Executive Session, Tuesday, May 23, 2023
- c. Special Business Meeting, Tuesday, May 23, 2023
- d. Special Business Meeting, Tuesday, May 30, 2023

| | Motion: | | Second: | | Vote: | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

3. COMMENTS FROM PUBLIC ON AGENDA ITEMS (per policy BEDH)

4. PRESENTATIONS

- a. Sailing Team
- b. MMEA All-State Band, Orchestra and Chorus
 - i. Declan Scifres, Bass Chorus
 - ii. Laura Leighton, Violin OrchestraBand
 - iii. Ava Corbin, Flute
 - iv. Sage Evans, Flute
 - v. Sebastian Hesser, Trombone
 - vi. Story Straw, Alto Sax
 - vii. Tess Straw, Euphonium
- c. School Student Representatives
- d. Retirees small reception for this recognition
 - i. Marie Cross HS Registrar
 - ii. Michael Evans Custodian
 - iii. Alison Hawkes Grade 7 Teacher
 - iv. Beth Mylroie HS Special Education Teacher
 - v. Julie Robbins Grade 2 Teacher
 - vi. Angela Schipani HS Spanish Teacher
 - vii. Kim Sturgeon MS School Counselor
 - viii. Andrea Theriault Special Education Ed. Tech III
 - ix. Laura Trippe MS World Language Teacher
 - x. Ingrid Whitaker Grade 4 Teacher
 - xi. Betsy Goldstein Special Education Ed. Tech
 - xii. Fran Vita-Taylor Grade 3 Teacher

5. ADMINISTRATIVE AND STAFF REPORTS

- a. Sarah Gagne Volunteer Coordinator Update
- b. Michelle McClellan Math Review Update
- 6. BUSINESS MANAGER'S REPORT *supporting documents included

7. SUPERINTENDENT'S REPORT

- a. Enrollment Numbers *supporting document included
- b. Other

8. NEW BUSINESS

a. Consideration to approve the field trip of the Women's Leadership Academy to Acadia National Park on September 27th to the 29th of 2023. Partial grant from the Park Service, and partial grant from CEEF.

| Motion: | | Second: | | Vote: | | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

b. Consideration to approve the job description for the Director of Transportation

| Motion: | | | Second: | | Vote: | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

c. Consideration to approve the job description for the Director of Facilities

| Motion: | Second: | Vote: |
|---------|---------|-------|

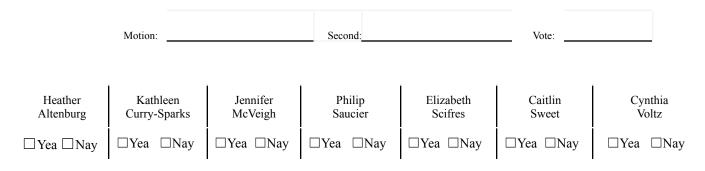
| Heather Altenburg □Yea □Nay | Kathleen Curry-Sparks □Yea □Nay | Jennifer McVeigh □Yea □Nay | Philip Saucier □Yea □Nay | Elizabeth Scifres □Yea □Nay | Caitlin Sweet □Yea □Nay | Cynthia Voltz □Yea □Nay |
|-----------------------------------|---------------------------------------|----------------------------------|--------------------------------|-----------------------------------|-------------------------------|-------------------------------|
| d | . Consideratio | n to approve R | yan Fairchild as | s the Director o | f Special Servio | ces |
| | Motion: | | Second: | | Vote: | |
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |
| e | . Consideratio | n to approve S | arah Plummer a | as the Student P | Pathways Coord | inator |
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |
| f | Motion: | n to approve N | Ionica Cooke as | s the Director o | f Transportation | n |
| | | | | | | |
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |

g. Consideration to approve Brent Staples for Math Teacher at the High School (replacing Sarah McKeown, 1 year only).

| Motion: | Second: | Vote: |
|---------|---------|-------|
| | | |

| Heather | Kathleen | Jennifer | Philip | Elizabeth | Caitlin | Cynthia |
|-----------|--------------|-----------|-----------|-----------|-----------|-----------|
| Altenburg | Curry-Sparks | McVeigh | Saucier | Scifres | Sweet | Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

h. Consideration to approve Madison Gassman for Kindergarten Teacher at Pond Cove (replacing Danielle Hessert, 1 year only).



i. Consideration to approve Emily Marsters for Grade 1 Teacher at Pond Cove (replacing Kimberly Chouinard).

| Motion: | | | Second: | | Vote: | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

j. Consideration to approve Jamie Parsons for Kindergarten Teacher at Pond Cove (replacing Gabbi Morse, 1 year only).

| Motion: | | | Second: | | Vote: | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

k. Consideration to approve Colleen Currier for Social Studies Teacher at the High School (replacing Michael Flaim).

| Motion: | | Second: | | Vote: | | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

1. Consideration to approve Brigid Smith-Franey for 8th Grade Science/Math Teacher at the Middle School (replacing Sophie Olmsted).

| Motion: | | Second: | | Vote: | | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

m. Consideration to approve Tracey Alexander for 3rd Grade Teacher at Pond Cove (replacing Fran Vita-Taylor).

| Motion: | | Second: | | Vote: | | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

n. Consideration to approve Nadine Bravo for World Language Teacher at Pond Cove (New position, .5 FTE).

| Motion: | Second: | Vote: |
|---------|---------|-------|

| Heather | Kathleen | Jennifer | Philip | Elizabeth | Caitlin | Cynthia |
|-----------|--------------|-----------|-----------|-----------|-----------|-----------|
| Altenburg | Curry-Sparks | McVeigh | Saucier | Scifres | Sweet | Voltz |
| □Yea□Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

o. Consideration to approve the Master Purchase Lease Agreement with Apple Financial Services:

Apple is offering 0% financing for 3 years. The total is \$145,558, with reimbursement from the State for first payment of \$67,932 and financed the remaining balance over year 2 and 3.

| Motion: | | Second: | | Vote: | | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

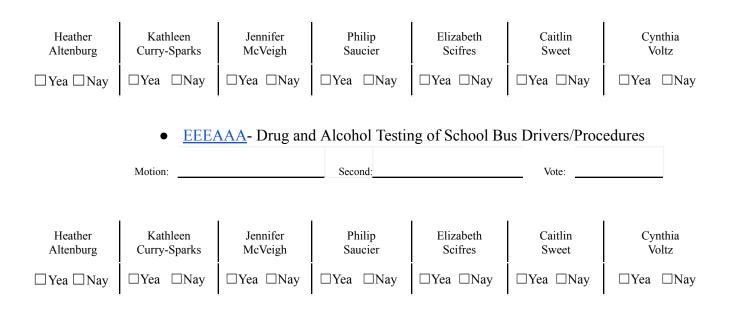
p. Consideration to approve the CEEF grant for Community Art Tables in the amount of \$10,720 at the High School.

| Motion: | | | Second: | | Vote: | |
|----------------------|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay |

q. Consideration to grant the Superintendent of Schools authority to hire school personnel, excluding administrative positions which will require Board approval, during the summer.

| Motion: | Second: | Vote: | |
|---------|---------|-------|--|
| | - | | |

| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz | |
|--|--------------------------|---------------------|-------------------|----------------------|------------------|------------------|--|
| □Yea□Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | |
| r. Consideration to approve the Superintendent Contract between the Cape Elizabeth School Board and Dr. Christopher Record for 2023-2028. | | | | | | | |
| | Motion: | | Second: | | Vote: | | |
| | | | | | | | |
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz | |
| □Yea□Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | |
| s. Consideration to approve the following policies for Second Reading DJE - Bidding Purchasing Requirements | | | | | | | |
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz | |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | |
| III - High School Co-Curricular and Extracurricular Activities Eligibility and Code of Conduct Motion: Second: Vote: | | | | | | | |
| Heather Altenburg | Kathleen Curry-Sparks | Jennifer McVeigh | Philip Saucier | Elizabeth Scifres | Caitlin Sweet | Cynthia Voltz | |
| □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | □Yea □Nay | |
| DJH - Purchasing and Contracting: Procurement Staff Code of Conduct Motion: | | | | | | | |
| | | | | | | | |



9. SCHOOL BOARD AGENDA REQUESTS

10. COMMITTEE REPORTS:

- a. PATHS Caitlin
- b. DEI Kathleen
- c. Technology Committee Cindy
- d. CE School Buildings Advisory Cmte (SBAC) Cindy
- e. Buildings & Grounds Phil

11. CONSIDERATION TO ADJOURN

