

**Town of Cape Elizabeth
Planning Board Meeting Agenda**

July 21, 2020

7:00 p.m.

Remote meeting

As a result of the COVID-19 virus, the Planning Board will conduct the meeting via remote access as provided by Maine law. The Planning Board will use Zoom meeting to conduct the meeting and to allow the public to remotely attend and participate. Zoom will allow all Planning Board members, applicants, and members of the public to hear all discussion and hear votes, which will be taken by roll call, as required by law. Please use the following information to access the meeting by video/audio or audio only.

When: Jul 21, 2020 07:00 PM Eastern Time (US and Canada)

Topic: Planning Board meeting

Please copy the link below to your internet browser to join the webinar:

<https://zoom.us/j/91121502996>

Or iPhone one-tap :

US: +13017158592,,91121502996# or +13126266799,,91121502996#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 911 2150 2996

International numbers available: <https://zoom.us/u/aev3ZdyBS>

AGENDA

CALL TO ORDER

- 7:00 1. **Approval** of Minutes: June 16, 2020 meeting

CONSENT AGENDA

- 7:05 2. **Ocean House Commons Two Lights Dental Site Plan revisions** - Dr. Jacobsen is requesting de minimus changes to the elevations for Two Lights Dental building on the previously approved site plan located at 326 Ocean House Rd (R2-4-6), Sec. 19-9-5 Site Plan Amendments.

NEW BUSINESS

- 7:10 3. **School campus accessibility improvements, Phase 2** - The Town of Cape Elizabeth is requesting amendments to the school campus site plan to extend the previously approved access ramp located at the rear of the Cape Elizabeth Middle School located at 12-14 Scott Dyer Rd (U21-12), Sec. 19-9-5 Site Plan Amendment Completeness and Public Hearing.

OLD BUSINESS

- 7:30 4. **287 Ocean House Rd Site Plan** - Michael Friedland is requesting Site Plan Review for a change of use of the property located at 287 Ocean House Rd (U22-76) to a village retail lumber store and office, Sec 19-9 Site Plan Review.

NEW BUSINESS

- 9:00 5. **19 Fessenden Rd Private Accessway Permit** - Paul Stewart is requesting a Private Accessway Permit to create frontage for an existing lot located at 19 Fessenden Rd (U16-21), Sec. 19-7-9, Private Accessway Completeness.

OTHER BUSINESS

- 9:25 6. **Planning Board digital/remote operations** - The Planning Board will review meeting logistics and upcoming items.

7. **Public Comment**

NOTE: The times on this agenda are approximate and are intended for the convenience of the public; however, an item may begin earlier or later than the indicated time.

Public Participation at regular Planning Board meetings

The intent of this policy is to allow for public participation by interested parties and to provide for orderly Planning Board deliberation.

Speaking on topics on the regular Planning Board meeting agenda

The public hearing or public comment period will be opened after the applicant has made a presentation describing the project, or the Planning Board Chair has described the ordinance amendment or policy issue under consideration. When the Planning Board is considering the completeness of an application, public comments shall be limited to completeness and no comments on the merits of the application shall be made. If the Planning Board finds the application complete, the Planning Board may then open a second public comment period on the substance of the application and under the terms described below.

Members of the public wishing to address the Board concerning an agenda item shall wait until the Chair asks for public comment. **Meeting attendees should use the participant icon to "raise your hand" in order to be recognized to speak.** When recognized by the Chair, the speaker shall state the speaker's name and address in an audible tone for the record. The speaker is strongly encouraged to focus his/her comments on the development standards of review, or, in the case of an ordinance amendment or policy discussion, the issue under discussion. Each member of the public shall be allowed three (3) minutes, and such time may be extended at the discretion of the Chair. The Chair may decline to recognize any person who has already spoken on the same agenda item. Once the public hearing or public comment period is closed and the Planning Board has begun its deliberations on an item, no member of the public shall be permitted to address the Planning Board. The public hearing or public comment period may be reopened at the discretion of the Chair.

Speaking on topics not on the regular Planning Board meeting agenda

Persons wishing to address the Board on an item not appearing on the agenda may do so only after disposition of all items appearing on the agenda, and only at the discretion of the Chair.